Agenda Summary Report (ASR)
Franklin County Board of Commissioners

<table>
<thead>
<tr>
<th>DATE SUBMITTED:</th>
<th>October 1, 2019</th>
<th>PREPARED BY:</th>
<th>Sally McKenzie, Solid Waste Coordinator</th>
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<tbody>
<tr>
<td>Meeting Date Requested:</td>
<td>October 8, 2019</td>
<td>PRESENTED BY:</td>
<td>Matt Mahoney, Public Works Director</td>
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**ITEM:** (Select One)  X  Consent Agenda  □  Brought Before the Board Time needed:

**SUBJECT:** Resolution and approval of Department of Ecology’s Solid Waste Management Local Solid Waste Financial Assistance (LSWFA) Agreement No. SWMLSWFA-1921-FrCoPW-00103 between State of Washington Department of Ecology and Franklin County in the amount of $141,469.50 for the period of July 1, 2019 through June 30, 2021.

**FISCAL IMPACT:** There is no fiscal impact to Current Expense as this is a state program. The LSWFA program is funded 75% ($141,469.50) from Department of Ecology and 25% ($47,156.50) is a local match which has been provided by a surcharge charged to county residents' solid waste disposal bills.

**BACKGROUND:** The Washington Legislature authorized a financial assistance program under the Model Toxics Control Act, RCW 70.150D to support local solid and hazardous waste planning and implementation, and to enforce rules and regulations governing solid waste handling. The Department of Ecology administers this Local Solid Waste Financial Assistance program through chapter 173-312 Washington Administrative Code (WAC). DOE will provide up to $141,469.50 of funding from the Local Toxics Control Accounts (LTCA). Because this process is completed online, the signatory of record, which is Public Works Director Matt Mahoney, must sign the Agreement.

**RECOMMENDATION:**

**SUGGESTED MOTION:** I hereby move that the Board of County Commissioners authorize the Public Works Director to sign the attached AGREEMENT No. SWMLSWFA-1921-FrCoPW-00103 BETWEEN THE STATE OF WASHINGTON DEPARTMENT OF ECOLOGY AND FRANKLIN COUNTY.

**COORDINATION:** The LSWFA application was drafted under the supervision of the Public Works Director, Matt Mahoney. The agreement was reviewed by the Public Works Director and Keith Johnson, County Administrator. The agreement has been reviewed and approved as to form by the Franklin County Prosecutor’s office.

**ATTACHMENTS:** (Documents you are submitting to the Board)
1. Resolution Approving Board of Commissioners to authorize Public Works Director to sign Agreement No SWMLSWFA-1921-FrCoPW-00103
2. Agreement No SWMLSWFA-1921-FrCoPW-00103

**HANDLING / ROUTING:** (Once document is fully executed it will be imported into Document Manager. Please list name(s) of parties that will need a pdf)

Once fully executed by the Department of Ecology, an original will be forwarded to the Board.

_I certify the above information is accurate and complete._

__________________________ Matt Mahoney, Public Works Director
FRANKLIN COUNTY RESOLUTION NO. ____________

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF
FRANKLIN COUNTY, WASHINGTON.

INTERAGENCY AGREEMENT SWMLSWFA-1921-FrCoPW-00103 BETWEEN
THE STATE OF WASHINGTON DEPARTMENT OF ECOLOGY AND
FRANKLIN COUNTY

WHEREAS, The Washington Legislature authorized a financial assistance program under the Model
Toxics Control Act, RCW 70.150D to support local solid and hazardous waste planning and
implementation, and to enforce rules and regulations governing solid waste handling; and

WHEREAS, pursuant to RCW 36.01.010 and RCW 36.32.120 the legislative authority of each
county is authorized to enter into contracts on behalf of the county and have the care of county
property and management of county funds and business; and

WHEREAS, the Board of Franklin County Commissioners constitutes the legislative authority of
Franklin County and desires to enter into the attached agreement as being in the best interest of
Franklin County.

WHEREAS, the Department of Ecology will provide financial assistance in the amount of
$141,469.50 for Franklin County’s Local Solid Waste Financial Assistance program for the period
July 1, 2019 through June 30, 2021, and

NOW, THEREFORE, BE IT RESOLVED the Board of County Commissioners authorize the
Public Works Director to sign the attached Interagency Agreement
SWMLSWFA-1921-FrCoPW-00103 between the State of Washington Department of Ecology and
Franklin County.

APPROVED this 8TH day of October, 2019.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

Chairman

Chairman Pro Tem

Member

Attest:

Clerk of the Board

Originals: Auditor – Dept. of Ecology

cc: Solid Waste Coordinator
Hi Sally,

The attached is approved as to form.

[Signature]

From: Sally McKenzie <smckenzie@co.franklin.wa.us>
Sent: Friday, September 20, 2019 4:49 PM
To: Contracts <Contracts@co.franklin.wa.us>
Cc: Matt Mahoney <mmahoney@co.franklin.wa.us>; Cal Hernandez <calhernandez@co.franklin.wa.us>
Subject: Approval as to Form - Agreement SWMLSWFA-2019-FrCoPW-00103

Jennifer / Cal,

Please see SECONd attached agreement seeking approval as to form. This is formerly the Cooperative Prevention Grant (CPG).

Thank you.

Sally McKenzie, Coordinator
Franklin County Solid Waste
3416 Stearman Avenue
Pasco, WA 99301
509-545-3551
Agreement No. SWMLSWFA-2019-FrCoPW-00103

SOLID WASTE MANAGEMENT LOCAL SOLID WASTE FINANCIAL ASSISTANCE AGREEMENT

BETWEEN

THE STATE OF WASHINGTON DEPARTMENT OF ECOLOGY

AND

FRANKLIN COUNTY

This is a binding Agreement entered into by and between the state of Washington, Department of Ecology, hereinafter referred to as “ECOLOGY,” and FRANKLIN COUNTY, hereinafter referred to as the “RECIPIENT,” to carry out with the provided funds activities described herein.

GENERAL INFORMATION

Project Title: 2019-21 LSWFA Franklin Co IMP

Total Cost: $188,626.00
Total Eligible Cost: $188,626.00
Ecology Share: $141,469.50
Recipient Share: $47,156.50
The Effective Date of this Agreement is: 07/01/2019
The Expiration Date of this Agreement is no later than: 06/30/2021
Project Type: Planning/Implementation

Project Short Description:
Franklin County will spend $188,626.00 to collect and recycle 400 tons of recyclable material, properly manage 20 tons of household hazardous waste, divert 200 tons of organic material from the waste stream and complete an update of their Solid Waste Management Plan.

Project Long Description:
See the Scope of Work section for more detailed information related to individual Tasks.

Overall Goal:
Provide regional solutions and intergovernmental cooperation; prevent or minimize environmental contamination through planning and project implementation; and comply with state and local solid and hazardous waste management plans and laws.
RECIPIENT INFORMATION

Organization Name: FRANKLIN COUNTY

Federal Tax ID: 91-6001315
DUNS Number: 000000000

Mailing Address: 3416 Stearman Avenue
Pasco, WA 99301

Physical Address: 3416 Stearman Ave
Pasco, Washington 99301

Organization Email: smckenzie@co.franklin.wa.us

Contacts
| Project Manager | Sally McKenzie  
Coordinator / Educator  
3416 Stearman Ave  
Pasco, Washington 99301  
Email: smckenzie@co.franklin.wa.us  
Phone: (509) 545-3551 |
|-----------------|-------------------------------------------------------------|
| Billing Contact | Sally McKenzie  
Coordinator / Educator  
3416 Stearman Ave  
Pasco, Washington 99301  
Email: smckenzie@co.franklin.wa.us  
Phone: (509) 545-3551 |
| Authorized  
Signatory     | Matt F Mahoney  
Public Works Director  
3416 Stearman Avenue  
Pasco, Washington 99301  
Email: mmahoney@co.franklin.wa.us  
Phone: (509) 545-3514 |
ECOLOGY INFORMATION

Mailing Address: Department of Ecology
Solid Waste Management
PO BOX 47600
Olympia, WA 98504-7600

Physical Address: Solid Waste Management
300 Desmond Drive SE
Lacey, WA 98503

Contacts

<table>
<thead>
<tr>
<th>Project Manager</th>
<th>Steven Gimpel</th>
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<tbody>
<tr>
<td>Project Manager</td>
<td>4601 N Monroe Street</td>
</tr>
<tr>
<td>Project Manager</td>
<td>Spokane, Washington 99205-1295</td>
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<tr>
<td>Project Manager</td>
<td>Email: <a href="mailto:sgim461@ecy.wa.gov">sgim461@ecy.wa.gov</a></td>
</tr>
<tr>
<td>Project Manager</td>
<td>Phone: (509) 329-3592</td>
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AUTHORIZING SIGNATURES

RECIPIENT agrees to furnish the necessary personnel, equipment, materials, services, and otherwise do all things necessary for or incidental to the performance of work as set forth in this Agreement.

RECIPIENT acknowledges that they had the opportunity to review the entire Agreement, including all the terms and conditions of this Agreement, Scope of Work, attachments, and incorporated or referenced documents, as well as all applicable laws, statutes, rules, regulations, and guidelines mentioned in this Agreement. Furthermore, the RECIPIENT has read, understood, and accepts all requirements contained within this Agreement.

This Agreement contains the entire understanding between the parties, and there are no other understandings or representations other than as set forth, or incorporated by reference, herein.

No subsequent modifications or amendments to this agreement will be of any force or effect unless in writing, signed by authorized representatives of the RECIPIENT and ECOLOGY and made a part of this agreement. ECOLOGY and RECIPIENT may change their respective staff contacts without the concurrence of either party.

This Agreement shall be subject to the written approval of Ecology's authorized representative and shall not be binding until so approved.

The signatories to this Agreement represent that they have the authority to execute this Agreement and bind their respective organizations to this Agreement.

Washington State
Department of Ecology

By: _____________________________ Date: _____________________________

Laurie Davies
Solid Waste Management Program Manager

FRANKLIN COUNTY

By: _____________________________ Date: _____________________________

Matt F Mahoney
Public Works Director

Template Approved to Form by Attorney General's Office

Template Version 10/30/2015
SCOPE OF WORK

Task Number: 1  
Task Cost: $80,637.50

Task Title: Recycling Operations

Task Description:
Task work to be performed:
- Curbside recycling collection.
- Continue drop box program, including some improvements.
- Drop box sites added in rural areas.
- Residential education and outreach focused on recycling best practices.
- Program promotion, including rural drop box sites.

Who's performing the work:
- Contractor will collect and transport recyclable material, and service drop box locations.
- RECIPIENT will make necessary improvements to the drop box locations with ECOLOGY prior approval.
- RECIPIENT will create and distribute education and outreach materials.
- Contractor may be used for education and outreach design and printing of materials.
- RECIPIENT will perform outreach at approximately four (4) community events, including the Mid-Columbia Earth Day Celebration, the Benton/Franklin County Fair, and waste reduction and composting workshops.
- RECIPIENT will survey residents at outreach events to measure the effectiveness of outreach.

Expected costs eligible for reimbursement:
- RECIPIENT staff time to develop and distribute educational materials, provide outreach at community events, conduct workshops and presentations, develop and collect survey information, provide technical assistance to businesses/agencies/institutions, and some limited transportation costs.
- Contractor wages for recyclable material collection, and education and outreach activities.
- Costs associated with trainings, conferences, or workshops designed to increase knowledge and awareness of recycling issues and activities.

Costs requiring ECOLOGY pre-approval:
- New drop box locations, as well as improvements to the drop box sites.
- Any single purchase over $5,000.

Reimbursement for costs incurred by contractors to implement work identified in this Task are subject to the same eligibility and reimbursement requirements as the RECIPIENT, and require ECOLOGY approval.

ECOLOGY requires RECIPIENT verify, to the best of their knowledge, materials handled under this task as recyclables are recycled and not disposed. To meet this requirement, RECIPIENT must complete and upload into EAGL, Recycling Verification forms(s) for all others in the chain-of-custody that handle materials for recycling. When changes occur in the agreement period, RECIPIENT must upload new form(s) in EAGL.

Task Goal Statement:
The goal of this project is to educate the public regarding recycling services and waste prevention, to increase recycling opportunities throughout the county, and to provide continued collection of recyclable material.

**Task Expected Outcome:**
RECIPIENT will recycle approximately 400 tons of materials from drop boxes during the grant period.

RECIPIENT expects to reach 10,000 residential contacts and 10 business participants.

**Recipient Task Coordinator:** Sally McKenzie

**Recycling Operations**

**Deliverables**

<table>
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<tr>
<th>Number</th>
<th>Description</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>1.1</td>
<td>Scope of Work for this Agreement is implemented.</td>
<td>06/30/2021</td>
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</table>
SCOPE OF WORK

Task Number: 2  
Task Cost: $80,637.50

Task Title: MRW Collection and Management

Task Description:
Work to be performed:
- Household Hazardous Waste (HHW) will be collected at the Basin Disposal Transfer Station.
- Satellite collection points for used oil will be available throughout the county.
- Collection events of HHW may be provided in Connell.
- Technical assistance will be available for conditionally exempt small quantity generators (CESQG).
- Education and outreach will be performed to instruct residents and CESQGs on proper handling and disposal.
- There will be six (6) community events for public education.

Who's performing the work:
- Contractor will operate the HHW facility located at the Basin Disposal Transfer Station in Pasco to service residents and provide some education/outreach.
- RECIPIENT will create and distribute residential educational material in English and Spanish.
- RECIPIENT will operate collection events for collection of HHW in Connell, if implemented.
- RECIPIENT will provide satellite collection sites for used oil throughout the county.
- RECIPIENT will provide technical assistance to residents and CESQGs.
- RECIPIENT will perform outreach at six (6) community events including the Mid-Columbia Earth Day, the Benton/Franklin County Fair, Home Show, and Waste Reduction and Composting Workshop.
- RECIPIENT may purchase new equipment to facilitate oil collection.

Expected costs eligible for reimbursement:
- RECIPIENT staff time for collection, disposal, education and outreach for HHW disposal.
- Contractor services for collection and disposal of HHW, equipment maintenance, as well as education and outreach around HHW and CESQG waste.
- Contractor services for bulking, transport, and disposal of HHW material.
- Creation and distribution of educational materials.
- Costs associated with trainings, conferences, or workshops designed to increase knowledge and awareness of HHW materials and activities.

Costs requiring ECOLOGY pre-approval:
- Equipment costs for oil collection in satellite sites.
- Any single purchase over $5,000.

This Agreement does not pay for disposal of waste collected from CESQGs. If shipment/disposal bills for CESQG waste cannot be separated from HHW, then a fee must be charged to CESQGs to cover disposal costs, and the fee must be itemized as a credit to the task.

This Agreement does not pay for the costs incurred for recycling or disposal of mercury-containing lights accepted by the
LightRecycle Washington Program, and recycling or disposal of intentionally crushed mercury-containing lights and the costs associated with the E-Cycle Washington Program.

Reimbursement for costs incurred by contractors to implement work identified in this Task are subject to the same eligibility and reimbursement requirements as the RECIPIENT, and require ECOLOGY approval.

**Task Goal Statement:**
The goal of this task is to reduce the toxicity of Franklin County's municipal solid waste stream by toxics reduction education, diversion and proper disposal of hazardous chemicals from households and CESQGs.

**Task Expected Outcome:**
RECIPIENT expects to divert 20 tons of MRW from the waste stream during the grant.

RECIPIENT estimates reaching 10,000 residential contacts, and four (4) business contacts.

RECIPIENT plans on having 600 residents using the HHW collection site.

**Recipient Task Coordinator:** Sally McKenzie

**MRW Collection and Management**

**Deliverables**

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SCOPE OF WORK

Task Number: 3  
Task Cost: $6,713.50

Task Title: Organics Management

Task Description:
Task work to be performed:
- Community chipping events.
- Community education and outreach for composting and chipping events.
- Home composting workshops.

Who's performing the work:
- RECIPIENT will provide chipping events for woody debris.
- RECIPIENT will manage chipping and composting events in the smaller cities like Mesa and Kahlutus, and provide the chipper.
- RECIPIENT will provide annual community backyard composting workshops and discussions of vermi-composting for local residents, and supply participants with no cost composting bins and additional educational material.

Expected costs eligible for reimbursement:
- RECIPIENT staff and wages for collecting chips for a chipping event.
- Rental of chipper.
- Education and outreach material for chipping and compost events.
- RECIPIENT staff and wages for backyard composting workshops.
- Costs associated with trainings, conferences, or workshops designed to increase knowledge and awareness of organics and compost management.

Costs requiring ECOLOGY pre-approval:
- Any advertisement or promotional material on radio or TV, or material not created internally.
- Any single purchase over $5,000.
- Home composting bins and educational booklets.

If compost bins are approved for purchase, RECIPIENT may request reimbursement for full cost of bins provided to workshop participants who have not previously received a free bin. The cost of bins given away to non-workshop participants will not be reimbursed.

RECIPIENT will track the type, cost and number of bins provided to workshop participants separate from those provided to non-workshop participants and report quarterly. Any revenue received from selling bins must be credited to the task.

RECIPIENT is expected to survey participants who receive a bin at six (6) and twelve (12) months to confirm they are still using the bin. RECIPIENT will then use the standard conversion of 416 pounds of organics per year per and average compost bin to calculate and report the estimated organics diverted.

Task Goal Statement:
The goal of this task is to increase public knowledge and participation in backyard composting and to provide a free collection service for organics.

**Task Expected Outcome:**
RECIPIENT expects to divert 200 tons of organic material from the waste stream.

RECIPIENT expects to have 1,440 residential participants in chipping and compost events.

RECIPIENT expects to reach 240 residential contacts with education and outreach with the composting workshops, and related material.

**Recipient Task Coordinator:** Sally McKenzie

**Organics Management**

**Deliverables**

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SCOPE OF WORK

Task Number: 4  
Task Cost: $20,637.50

Task Title: Solid Waste Management Plan Maintenance

Task Description:
RECIPIENT will hire a contractor to update their Local Solid Waste Management Plan (LSWMP). The final plan will include the Moderate Risk Waste Plan (MRWP), and cover a 20 year forward thinking look at how waste is managed in the county.

ECOLOGY will reimburse costs related to project work in phases and after deliverables are uploaded into EAGL.
RECIPIENT expects to complete all task deliverables as identified in the following phases:

PHASE 1
Work to be performed:
- Acquire planning interlocal agreements (ILA's) from city signatories.
- Update signed agreement with contractor for LSWMP update work.
- Convene stakeholder meetings to gather input and review information.

Deliverables:
- Planning ILA's are signed.
- Signed agreement with contractor for work, with ECOLOGY's approval.
- Notes from stakeholder meetings are available.

PHASE 2
Work to be performed:
- Draft all chapters of the LSWMP that need revision.
- Acquire public comment.
- Complete UTC Cost Assessment Questionnaire.

Deliverables:
- Copies of drafted chapters are available.
- Public comment period is posted.
- Copy of UTC cost assessment questionnaire is available.

PHASE 3
Work to be performed:
- Request preliminary draft review from ECOLOGY.
- Address ECOLOGY comments from preliminary draft review.
- Acquire local adoption.
- Submit request for ECOLOGY final review and approval.

Deliverables:
- Copy of letter requesting ECOLOGY's preliminary draft review is available.
- Resolutions for local adoption are available.
- Copy of letter requesting ECOLOGY's final review is available.

Template Version 10/30/2015
PHASE 4

Work to be performed:
- Draft final plan.
- Acquire all necessary signatures for final plan.

Deliverables:
- Final LSWMP.

Who’s performing the work:
- RECIPIENT manages contract(s), acquires planning ILA’s, and reviews deliverables for accuracy, thoroughness, and timeliness from contractor.
- RECIPIENT assists contractor in reviews and assessments, identifies and retrieves important information and stakeholders needed to fully assess current solid waste management system.
- Contractor reviews, assesses and evaluates information for draft LSWMP, completes a draft plan, completes the UTC Questionnaire, and completes the final draft of the plan.
- RECIPIENT acquires public comment and local adoption, and requests ECOLOGY’s preliminary and final reviews.

Expected costs eligible for reimbursement:
- RECIPIENT staff time, minimal travel expenses.
- Eligible contractor costs per the contract.
- Photocopies, legal ads.
- Costs associated with trainings, conferences, or workshops related to updating the LSWMP.

Task Goal Statement:
Update the Solid Waste and Hazardous Waste Management Plan.

Task Expected Outcome:
RECIPIENT expects to produce a completed LSWMP that is updated, and contains the MRWP.

RECIPIENT expects to have updated drafts and completed chapters on a quarterly basis.

Recipient Task Coordinator:  Sally McKenzie

**Solid Waste Management Plan Maintenance**

**Deliverables**

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BUDGET

Funding Distribution EG190564

NOTE: The above funding distribution number is used to identify this specific agreement and budget on payment remittances and may be referenced on other communications from ECOLOGY. Your agreement may have multiple funding distribution numbers to identify each budget.

Funding Title: Franklin Co IMP
Funding Effective Date: 07/01/2019
Funding Type:
Funding Expiration Date: 06/30/2021

Funding Source:

Title: Model Toxics Control Operating Account (MTCOA)
Type: State
Funding Source %: 100%
Description: Local Solid Waste Financial Assistance

Approved Indirect Costs Rate: Approved State Indirect Rate: 25%
Recipient Match %: 25%
InKind Interlocal Allowed: No
InKind Other Allowed: No
Is this Funding Distribution used to match a federal grant? No

<table>
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<tbody>
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<td>Recycling Operations</td>
<td>$ 80,637.50</td>
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<td>MRW Collection and Management</td>
<td>$ 80,637.50</td>
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<td>Solid Waste Management Plan Maintenance</td>
<td>$ 20,637.50</td>
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Total: $ 188,626.00
Funding Distribution Summary

Recipient / Ecology Share

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<th>Recipient Match %</th>
<th>Recipient Share</th>
<th>Ecology Share</th>
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<tr>
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AGREEMENT SPECIFIC TERMS AND CONDITIONS

N/A

SPECIAL TERMS AND CONDITIONS

RECIPIENT shall update the Spending Plan and Outcomes Data Collection form at least quarterly. The Spending Plan and Outcomes Data Collection form must be submitted along with a Payment Request/Progress Report. By checking the box provided in the Outcomes Data Collection section of the form, the RECIPIENT certifies that the outcomes reported for that quarter represent ONLY what was achieved with LSWFA (Ecology share plus local contribution). RECIPIENT shall not report outcomes achieved with funds that exceed the LSWFA Agreement’s total budget.

RECIPIENT must submit within thirty (30) days after the expiration date of this Agreement, all financial (including payment requests), performance, and other reports required by this Agreement. ECOLOGY shall have the right to deny reimbursement of payment requests received after this date.

GENERAL FEDERAL CONDITIONS

If a portion or all of the funds for this agreement are provided through federal funding sources or this agreement is used to match a federal grant award, the following terms and conditions apply to you.

A. CERTIFICATION REGARDING SUSPENSION, DEBARMENT, INELIGIBILITY OR VOLUNTARY EXCLUSION:

1. The RECIPIENT/CONTRACTOR, by signing this agreement, certifies that it is not suspended, debarred, proposed for debarment, declared ineligible or otherwise excluded from contracting with the federal government, or from receiving contracts paid for with federal funds. If the RECIPIENT/CONTRACTOR is unable to certify to the statements contained in the certification, they must provide an explanation as to why they cannot.

2. The RECIPIENT/CONTRACTOR shall provide immediate written notice to ECOLOGY if at any time the RECIPIENT/CONTRACTOR learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.

3. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact ECOLOGY for assistance in obtaining a copy of those regulations.

4. The RECIPIENT/CONTRACTOR agrees it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under the applicable Code of Federal Regulations, debarred, suspended,
declared ineligible, or voluntarily excluded from participation in this covered transaction.

5. The RECIPIENT/CONTRACTOR further agrees by signing this agreement, that it will include this clause titled “CERTIFICATION REGARDING SUSPENSION, DEBARMENT, INELIGIBILITY OR VOLUNTARY EXCLUSION” without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

6. Pursuant to 2CFR180.330, the RECIPIENT/CONTRACTOR is responsible for ensuring that any lower tier covered transaction complies with certification of suspension and debarment requirements.

7. RECIPIENT/CONTRACTOR acknowledges that failing to disclose the information required in the Code of Federal Regulations may result in the delay or negation of this funding agreement, or pursuance of legal remedies, including suspension and debarment.

8. RECIPIENT/CONTRACTOR agrees to keep proof in its agreement file, that it, and all lower tier recipients or contractors, are not suspended or debarred, and will make this proof available to ECOLOGY before requests for reimbursements will be approved for payment. RECIPIENT/CONTRACTOR must run a search in <http://www.sam.gov> and print a copy of completed searches to document proof of compliance.

B. FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA) REPORTING REQUIREMENTS:

CONTRACTOR/RECIPIENT must complete the FFATA Data Collection Form (ECY 070-395) and return it with the signed agreement to ECOLOGY.

Any CONTRACTOR/RECIPIENT that meets each of the criteria below must report compensation for its five top executives using the FFATA Data Collection Form.

- Receives more than $25,000 in federal funds under this award.
- Receives more than 80 percent of its annual gross revenues from federal funds.
- Receives more than $25,000,000 in annual federal funds.

Ecology will not pay any invoices until it has received a completed and signed FFATA Data Collection Form. Ecology is required to report the FFATA information for federally funded agreements, including the required DUNS number, at www.fsrs.gov <http://www.fsrs.gov> within 30 days of agreement signature. The FFATA information will be available to the public at www.usaspending.gov <http://www.usaspending.gov>.

For more details on FFATA requirements, see www.fsrs.gov <http://www.fsrs.gov>.
GENERAL TERMS AND CONDITIONS

Pertaining to Grant and Loan Agreements With the state of Washington, Department of Ecology

GENERAL TERMS AND CONDITIONS AS OF LAST UPDATED 7-1-2019 VERSION

1. ADMINISTRATIVE REQUIREMENTS
   b) RECIPIENT shall complete all activities funded by this Agreement and be fully responsible for the proper management of all funds and resources made available under this Agreement.
   c) RECIPIENT agrees to take complete responsibility for all actions taken under this Agreement, including ensuring all subgrantees and contractors comply with the terms and conditions of this Agreement. ECOLOGY reserves the right to request proof of compliance by subgrantees and contractors.
   d) RECIPIENT’s activities under this Agreement shall be subject to the review and approval by ECOLOGY for the extent and character of all work and services.

2. AMENDMENTS AND MODIFICATIONS
   This Agreement may be altered, amended, or waived only by a written amendment executed by both parties. No subsequent modification(s) or amendment(s) of this Agreement will be of any force or effect unless in writing and signed by authorized representatives of both parties. ECOLOGY and the RECIPIENT may change their respective staff contacts and administrative information without the concurrence of either party.

3. ACCESSIBILITY REQUIREMENTS FOR COVERED TECHNOLOGY
   The RECIPIENT must comply with the Washington State Office of the Chief Information Officer, OCIO Policy no. 188, Accessibility (https://ocio.wa.gov/policy/accessibility) as it relates to “covered technology.” This requirement applies to all products supplied under the agreement, providing equal access to information technology by individuals with disabilities, including and not limited to web sites/pages, web-based applications, software systems, video and audio content, and electronic documents intended for publishing on Ecology’s public web site.

4. ARCHAEOLOGICAL AND CULTURAL RESOURCES
   RECIPIENT shall take reasonable action to avoid, minimize, or mitigate adverse effects to archeological and historic resources. The RECIPIENT must agree to hold harmless the State of Washington in relation to any claim related to historical or cultural artifacts discovered, disturbed, or damaged due to the RECIPIENT’s project funded under this Agreement.
   RECIPIENT shall:
   a) Contact the ECOLOGY Program issuing the grant or loan to discuss any Cultural Resources requirements for their project:
      • For capital construction projects or land acquisitions for capital construction projects, if required, comply with Governor Executive Order 05-05, Archaeology and Cultural Resources.
      • For projects with any federal involvement, if required, comply with the National Historic Preservation Act.
      • Any cultural resources federal or state requirements must be completed prior to the start of any work on the project site.
   b) If required by the ECOLOGY Program, submit an Inadvertent Discovery Plan (IDP) to ECOLOGY prior to implementing any project that involves ground disturbing activities. ECOLOGY will provide the IDP form.
   RECIPIENT shall:
   • Keep the IDP at the project site.
• Make the IDP readily available to anyone working at the project site.
• Discuss the IDP with staff and contractors working at the project site.
• Implement the IDP when cultural resources or human remains are found at the project site.
c) If any archeological or historic resources are found while conducting work under this Agreement:
• Immediately stop work and notify the ECOLOGY Program, the Department of Archaeology and Historic Preservation at (360) 586-3064, any affected Tribe, and the local government.
d) If any human remains are found while conducting work under this Agreement:
• Immediately stop work and notify the local Law Enforcement Agency or Medical Examiner/Coroner’s Office, and then the ECOLOGY Program.
e) Comply with RCW 27.53, RCW 27.44.055, and RCW 68.50.645, and all other applicable local, state, and federal laws protecting cultural resources and human remains.

5. ASSIGNMENT
No right or claim of the RECIPIENT arising under this Agreement shall be transferred or assigned by the RECIPIENT.

6. COMMUNICATION
RECIPIENT shall make every effort to maintain effective communications with the RECIPIENT’s designees, ECOLOGY, all affected local, state, or federal jurisdictions, and any interested individuals or groups.

7. COMPENSATION
a) Any work performed prior to effective date of this Agreement will be at the sole expense and risk of the RECIPIENT. ECOLOGY must sign the Agreement before any payment requests can be submitted.
b) Payments will be made on a reimbursable basis for approved and completed work as specified in this Agreement.
c) RECIPIENT is responsible to determine if costs are eligible. Any questions regarding eligibility should be clarified with ECOLOGY prior to incurring costs. Costs that are conditionally eligible require approval by ECOLOGY prior to expenditure.
d) RECIPIENT shall not invoice more than once per month unless agreed on by ECOLOGY.
e) ECOLOGY will not process payment requests without the proper reimbursement forms, Progress Report and supporting documentation. ECOLOGY will provide instructions for submitting payment requests.
f) ECOLOGY will pay the RECIPIENT thirty (30) days after receipt of a properly completed request for payment.
g) RECIPIENT will receive payment through Washington State’s Office of Financial Management’s Statewide Payee Desk. To receive payment you must register as a statewide vendor by submitting a statewide vendor registration form and an IRS W-9 form at website, https://ofm.wa.gov/it-systems/statewide-vendorpayee-services. If you have questions about the vendor registration process, you can contact Statewide Payee Help Desk at (360) 407-8180 or email PayeeRegistration@ofm.wa.gov.
h) ECOLOGY may, at its sole discretion, withhold payments claimed by the RECIPIENT if the RECIPIENT fails to satisfactorily comply with any term or condition of this Agreement.
i) Monies withheld by ECOLOGY may be paid to the RECIPIENT when the work described herein, or a portion thereof, has been completed if, at ECOLOGY’s sole discretion, such payment is reasonable and approved according to this Agreement, as appropriate, or upon completion of an audit as specified herein.
j) RECIPIENT must submit within thirty (30) days after the expiration date of this Agreement, all financial, performance, and other reports required by this agreement. Failure to comply may result in delayed reimbursement.

8. COMPLIANCE WITH ALL LAWS
RECIPIENT agrees to comply fully with all applicable federal, state and local laws, orders, regulations, and permits related to this Agreement, including but not limited to:
a) RECIPIENT agrees to comply with all applicable laws, regulations, and policies of the United States and the State of
Washington which affect wages and job safety.

b) RECIPIENT agrees to be bound by all applicable federal and state laws, regulations, and policies against discrimination.

c) RECIPIENT certifies full compliance with all applicable state industrial insurance requirements.

d) RECIPIENT agrees to secure and provide assurance to ECOLOGY that all the necessary approvals and permits required by authorities having jurisdiction over the project are obtained. RECIPIENT must include time in their project timeline for the permit and approval processes.

ECOLOGY shall have the right to immediately terminate for cause this Agreement as provided herein if the RECIPIENT fails to comply with above requirements.

If any provision of this Agreement violates any statute or rule of law of the state of Washington, it is considered modified to conform to that statute or rule of law.

9. CONFLICT OF INTEREST
RECIPIENT and ECOLOGY agree that any officer, member, agent, or employee, who exercises any function or responsibility in the review, approval, or carrying out of this Agreement, shall not have any personal or financial interest, direct or indirect, nor affect the interest of any corporation, partnership, or association in which he/she is a part, in this Agreement or the proceeds thereof.

10. CONTRACTING FOR GOODS AND SERVICES
RECIPIENT may contract to buy goods or services related to its performance under this Agreement. RECIPIENT shall award all contracts for construction, purchase of goods, equipment, services, and professional architectural and engineering services through a competitive process, if required by State law. RECIPIENT is required to follow procurement procedures that ensure legal, fair, and open competition.

RECIPIENT must have a standard procurement process or follow current state procurement procedures. RECIPIENT may be required to provide written certification that they have followed their standard procurement procedures and applicable state law in awarding contracts under this Agreement.

ECOLOGY reserves the right to inspect and request copies of all procurement documentation, and review procurement practices related to this Agreement. Any costs incurred as a result of procurement practices not in compliance with state procurement law or the RECIPIENT's normal procedures may be disallowed at ECOLOGY's sole discretion.

11. DISPUTES
When there is a dispute with regard to the extent and character of the work, or any other matter related to this Agreement the determination of ECOLOGY will govern, although the RECIPIENT shall have the right to appeal decisions as provided for below:

a) RECIPIENT notifies the funding program of an appeal request.

b) Appeal request must be in writing and state the disputed issue(s).

c) RECIPIENT has the opportunity to be heard and offer evidence in support of its appeal.

d) ECOLOGY reviews the RECIPIENT’s appeal.

e) ECOLOGY sends a written answer within ten (10) business days, unless more time is needed, after concluding the review. The decision of ECOLOGY from an appeal will be final and conclusive, unless within thirty (30) days from the date of such decision, the RECIPIENT furnishes to the Director of ECOLOGY a written appeal. The decision of the Director or duly authorized representative will be final and conclusive.

The parties agree that this dispute process will precede any action in a judicial or quasi-judicial tribunal. Appeals of the Director's decision will be brought in the Superior Court of Thurston County. Review of the Director's decision will not be taken to Environmental and Land Use Hearings Office.

Pending final decision of a dispute, the RECIPIENT agrees to proceed diligently with the performance of this Agreement and in
accordance with the decision rendered. Nothing in this Agreement will be construed to limit the parties’ choice of another mutually acceptable method, in addition to the dispute resolution procedure outlined above.

12. ENVIRONMENTAL DATA STANDARDS
   a) RECIPIENT shall prepare a Quality Assurance Project Plan (QAPP) for a project that collects or uses environmental measurement data. RECIPIENTS unsure about whether a QAPP is required for their project shall contact the ECOLOGY Program issuing the grant or loan. If a QAPP is required, the RECIPIENT shall:
      • Use ECOLOGY’s QAPP Template/Checklist provided by the ECOLOGY, unless ECOLOGY Quality Assurance (QA) officer or the Program QA coordinator instructs otherwise.
      • Follow ECOLOGY’s Guidelines for Preparing Quality Assurance Project Plans for Environmental Studies, July 2004 (Ecology Publication No. 04-03-030).
      • Submit the QAPP to ECOLOGY for review and approval before the start of the work.
   b) RECIPIENT shall submit environmental data that was collected on a project to ECOLOGY using the Environmental Information Management system (EIM), unless the ECOLOGY Program instructs otherwise. The RECIPIENT must confirm with ECOLOGY that complete and correct data was successfully loaded into EIM, find instructions at:
   c) RECIPIENT shall follow ECOLOGY’s data standards when Geographic Information System (GIS) data is collected and processed. Guidelines for Creating and Accessing GIS Data are available at:
      https://ecology.wa.gov/Research-Data/Data-resources/Geographic-Information-Systems-GIS/Standards. RECIPIENT, when requested by ECOLOGY, shall provide copies to ECOLOGY of all final GIS data layers, imagery, related tables, raw data collection files, map products, and all metadata and project documentation.

13. GOVERNING LAW
   This Agreement will be governed by the laws of the State of Washington, and the venue of any action brought hereunder will be in the Superior Court of Thurston County.

14. INDEMNIFICATION
   ECOLOGY will in no way be held responsible for payment of salaries, consultant's fees, and other costs related to the project described herein, except as provided in the Scope of Work.
   To the extent that the Constitution and laws of the State of Washington permit, each party will indemnify and hold the other harmless from and against any liability for any or all injuries to persons or property arising from the negligent act or omission of that party or that party's agents or employees arising out of this Agreement.

15. INDEPENDENT STATUS
   The employees, volunteers, or agents of each party who are engaged in the performance of this Agreement will continue to be employees, volunteers, or agents of that party and will not for any purpose be employees, volunteers, or agents of the other party.

16. KICKBACKS
   RECIPIENT is prohibited from inducing by any means any person employed or otherwise involved in this Agreement to give up any part of the compensation to which he/she is otherwise entitled to or receive any fee, commission, or gift in return for award of a subcontract hereunder.

17. MINORITY AND WOMEN'S BUSINESS ENTERPRISES (MWBE)
RECIPIENT is encouraged to solicit and recruit, to the extent possible, certified minority-owned (MBE) and women-owned (WBE) businesses in purchases and contracts initiated under this Agreement. Contract awards or rejections cannot be made based on MWBE participation; however, the RECIPIENT is encouraged to take the following actions, when possible, in any procurement under this Agreement:

a) Include qualified minority and women's businesses on solicitation lists whenever they are potential sources of goods or services.

b) Divide the total requirements, when economically feasible, into smaller tasks or quantities, to permit maximum participation by qualified minority and women's businesses.

c) Establish delivery schedules, where work requirements permit, which will encourage participation of qualified minority and women's businesses.

d) Use the services and assistance of the Washington State Office of Minority and Women's Business Enterprises (OMWBE) (866-208-1064) and the Office of Minority Business Enterprises of the U.S. Department of Commerce, as appropriate.

18. ORDER OF PRECEDENCE

In the event of inconsistency in this Agreement, unless otherwise provided herein, the inconsistency shall be resolved by giving precedence in the following order: (a) applicable federal and state statutes and regulations; (b) The Agreement; (c) Scope of Work; (d) Special Terms and Conditions; (e) Any provisions or terms incorporated herein by reference, including the "Administrative Requirements for Recipients of Ecology Grants and Loans"; (f) Ecology Funding Program Guidelines; and (g) General Terms and Conditions.

19. PRESENTATION AND PROMOTIONAL MATERIALS

ECOLOGY reserves the right to approve RECIPIENT's communication documents and materials related to the fulfillment of this Agreement:

a) If requested, RECIPIENT shall provide a draft copy to ECOLOGY for review and approval ten (10) business days prior to production and distribution.

b) RECIPIENT shall include time for ECOLOGY's review and approval process in their project timeline.

c) If requested, RECIPIENT shall provide ECOLOGY two (2) final copies and an electronic copy of any tangible products developed.

Copies include any printed materials, and all tangible products developed such as brochures, manuals, pamphlets, videos, audio tapes, CDs, curriculum, posters, media announcements, or gadgets with a message, such as a refrigerator magnet, and any online communications, such as web pages, blogs, and twitter campaigns. If it is not practical to provide a copy, then the RECIPIENT shall provide a description (photographs, drawings, printouts, etc.) that best represents the item.

Any communications intended for public distribution that uses ECOLOGY's logo shall comply with ECOLOGY's graphic requirements and any additional requirements specified in this Agreement. Before the use of ECOLOGY's logo contact ECOLOGY for guidelines.

RECIPIENT shall acknowledge in the communications that funding was provided by ECOLOGY.

20. PROGRESS REPORTING

a) RECIPIENT must satisfactorily demonstrate the timely use of funds by submitting payment requests and progress reports to ECOLOGY. ECOLOGY reserves the right to amend or terminate this Agreement if the RECIPIENT does not document timely use of funds.

b) RECIPIENT must submit a progress report with each payment request. Payment requests will not be processed without a progress report. ECOLOGY will define the elements and frequency of progress reports.

c) RECIPIENT shall use ECOLOGY’s provided progress report format.

d) Quarterly progress reports will cover the periods from January 1 through March 31, April 1 through June 30, July 1 through
September 30, and October 1 through December 31. Reports shall be submitted within thirty (30) days after the end of the quarter being reported.
e) RECIPIENT must submit within thirty (30) days of the expiration date of the project, unless an extension has been approved by ECOLOGY, all financial, performance, and other reports required by the agreement and funding program guidelines. RECIPIENT shall use the ECOLOGY provided closeout report format.

21. PROPERTY RIGHTS

a) Copyrights and Patents. When the RECIPIENT creates any copyrightable materials or invents any patentable property under this Agreement, the RECIPIENT may copyright or patent the same but ECOLOGY retains a royalty free, nonexclusive, and irrevocable license to reproduce, publish, recover, or otherwise use the material(s) or property, and to authorize others to use the same for federal, state, or local government purposes.
b) Publications. When the RECIPIENT or persons employed by the RECIPIENT use or publish ECOLOGY information; present papers, lectures, or seminars involving information supplied by ECOLOGY; or use logos, reports, maps, or other data in printed reports, signs, brochures, pamphlets, etc., appropriate credit shall be given to ECOLOGY.
c) Presentation and Promotional Materials. ECOLOGY shall have the right to use or reproduce any printed or graphic materials produced in fulfillment of this Agreement, in any manner ECOLOGY deems appropriate. ECOLOGY shall acknowledge the RECIPIENT as the sole copyright owner in every use or reproduction of the materials.
d) Tangible Property Rights. ECOLOGY's current edition of "Administrative Requirements for Recipients of Ecology Grants and Loans," shall control the use and disposition of all real and personal property purchased wholly or in part with funds furnished by ECOLOGY in the absence of state and federal statutes, regulations, or policies to the contrary, or upon specific instructions with respect thereto in this Agreement.
e) Personal Property Furnished by ECOLOGY. When ECOLOGY provides personal property directly to the RECIPIENT for use in performance of the project, it shall be returned to ECOLOGY prior to final payment by ECOLOGY. If said property is lost, stolen, or damaged while in the RECIPIENT's possession, then ECOLOGY shall be reimbursed in cash or by setoff by the RECIPIENT for the fair market value of such property.
f) Acquisition Projects. The following provisions shall apply if the project covered by this Agreement includes funds for the acquisition of land or facilities:

1. RECIPIENT shall establish that the cost is fair value and reasonable prior to disbursement of funds provided for in this Agreement.
2. RECIPIENT shall provide satisfactory evidence of title or ability to acquire title for each parcel prior to disbursement of funds provided by this Agreement. Such evidence may include title insurance policies, Torrens certificates, or abstracts, and attorney's opinions establishing that the land is free from any impediment, lien, or claim which would impair the uses intended by this Agreement.
g) Conversions. Regardless of the Agreement expiration date, the RECIPIENT shall not at any time convert any equipment, property, or facility acquired or developed under this Agreement to uses other than those for which assistance was originally approved without prior written approval of ECOLOGY. Such approval may be conditioned upon payment to ECOLOGY of that portion of the proceeds of the sale, lease, or other conversion or encumbrance which monies granted pursuant to this Agreement bear to the total acquisition, purchase, or construction costs of such property.

22. RECORDS, AUDITS, AND INSPECTIONS

RECIPIENT shall maintain complete program and financial records relating to this Agreement, including any engineering documentation and field inspection reports of all construction work accomplished.

All records shall:

a) Be kept in a manner which provides an audit trail for all expenditures.
b) Be kept in a common file to facilitate audits and inspections.
c) Clearly indicate total receipts and expenditures related to this Agreement.
d) Be open for audit or inspection by ECOLOGY, or by any duly authorized audit representative of the State of Washington, for a period of at least three (3) years after the final grant payment or loan repayment, or any dispute resolution hereunder. RECIPIENT shall provide clarification and make necessary adjustments if any audits or inspections identify discrepancies in the records.

ECOLOGY reserves the right to audit, or have a designated third party audit, applicable records to ensure that the state has been properly invoiced. Any remedies and penalties allowed by law to recover monies determined owed will be enforced. Repetitive instances of incorrect invoicing or inadequate records may be considered cause for termination.

All work performed under this Agreement and any property and equipment purchased shall be made available to ECOLOGY and to any authorized state, federal or local representative for inspection at any time during the course of this Agreement and for at least three (3) years following grant or loan termination or dispute resolution hereunder. RECIPIENT shall provide right of access to ECOLOGY, or any other authorized representative, at all reasonable times, in order to monitor and evaluate performance, compliance, and any other conditions under this Agreement.

23. RECOVERY OF FUNDS

The right of the RECIPIENT to retain monies received as reimbursement payments is contingent upon satisfactory performance of this Agreement and completion of the work described in the Scope of Work.

All payments to the RECIPIENT are subject to approval and audit by ECOLOGY, and any unauthorized expenditure(s) or unallowable cost charged to this Agreement shall be refunded to ECOLOGY by the RECIPIENT.

RECIPIENT shall refund to ECOLOGY the full amount of any erroneous payment or overpayment under this Agreement. RECIPIENT shall refund by check payable to ECOLOGY the amount of any such reduction of payments or repayments within thirty (30) days of a written notice. Interest will accrue at the rate of twelve percent (12%) per year from the time ECOLOGY demands repayment of funds.

Any property acquired under this Agreement, at the option of ECOLOGY, may become ECOLOGY's property and the RECIPIENT's liability to repay monies will be reduced by an amount reflecting the fair value of such property.

24. SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, and to this end the provisions of this Agreement are declared to be severable.

25. STATE ENVIRONMENTAL POLICY ACT (SEPA)

RECIPIENT must demonstrate to ECOLOGY's satisfaction that compliance with the requirements of the State Environmental Policy Act (Chapter 43.21C RCW and Chapter 197-11 WAC) have been or will be met. Any reimbursements are subject to this provision.

26. SUSPENSION

When in the best interest of ECOLOGY, ECOLOGY may at any time, and without cause, suspend this Agreement or any portion thereof for a temporary period by written notice from ECOLOGY to the RECIPIENT. RECIPIENT shall resume performance on the next business day following the suspension period unless another day is specified by ECOLOGY.

27. SUSTAINABLE PRACTICES

In order to sustain Washington’s natural resources and ecosystems, the RECIPIENT is fully encouraged to implement sustainable practices and to purchase environmentally preferable products under this Agreement.

a) Sustainable practices may include such activities as: use of clean energy, use of double-sided printing, hosting low impact meetings, and setting up recycling and composting programs.

b) Purchasing may include such items as: sustainably produced products and services, EPEAT registered computers and
imaging equipment, independently certified green cleaning products, remanufactured toner cartridges, products with reduced packaging, office products that are refillable, rechargeable, and recyclable, 100% post-consumer recycled paper, and toxic free products.


28. TERMINATION

a) For Cause

ECOLOGY may terminate for cause this Agreement with a seven (7) calendar days prior written notification to the RECIPIENT, at the sole discretion of ECOLOGY, for failing to perform an Agreement requirement or for a material breach of any term or condition. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

Failure to Commence Work. ECOLOGY reserves the right to terminate this Agreement if RECIPIENT fails to commence work on the project funded within four (4) months after the effective date of this Agreement, or by any date mutually agreed upon in writing for commencement of work, or the time period defined within the Scope of Work.

Non-Performance. The obligation of ECOLOGY to the RECIPIENT is contingent upon satisfactory performance by the RECIPIENT of all of its obligations under this Agreement. In the event the RECIPIENT unjustifiably fails, in the opinion of ECOLOGY, to perform any obligation required of it by this Agreement, ECOLOGY may refuse to pay any further funds, terminate in whole or in part this Agreement, and exercise any other rights under this Agreement.

Despite the above, the RECIPIENT shall not be relieved of any liability to ECOLOGY for damages sustained by ECOLOGY and the State of Washington because of any breach of this Agreement by the RECIPIENT. ECOLOGY may withhold payments for the purpose of setoff until such time as the exact amount of damages due ECOLOGY from the RECIPIENT is determined.

b) For Convenience

ECOLOGY may terminate for convenience this Agreement, in whole or in part, for any reason when it is the best interest of ECOLOGY, with a thirty (30) calendar days prior written notification to the RECIPIENT, except as noted below. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

Non-Allocation of Funds. ECOLOGY’s ability to make payments is contingent on availability of funding. In the event funding from state, federal or other sources is withdrawn, reduced, or limited in any way after the effective date and prior to the completion or expiration date of this Agreement, ECOLOGY, at its sole discretion, may elect to terminate the Agreement, in whole or part, or renegotiate the Agreement, subject to new funding limitations or conditions. ECOLOGY may also elect to suspend performance of the Agreement until ECOLOGY determines the funding insufficiency is resolved. ECOLOGY may exercise any of these options with no notification or restrictions, although ECOLOGY will make a reasonable attempt to provide notice.

In the event of termination or suspension, ECOLOGY will reimburse eligible costs incurred by the RECIPIENT through the effective date of termination or suspension. Reimbursed costs must be agreed to by ECOLOGY and the RECIPIENT. In no event shall ECOLOGY’s reimbursement exceed ECOLOGY’s total responsibility under the agreement and any amendments. If payments have been discontinued by ECOLOGY due to unavailable funds, the RECIPIENT shall not be obligated to repay monies which had been paid to the RECIPIENT prior to such termination.

RECIPENT’s obligation to continue or complete the work described in this Agreement shall be contingent upon availability of funds by the RECIPIENT’s governing body.

c) By Mutual Agreement

Template Version 10/30/2015
ECOLOGY and the RECIPIENT may terminate this Agreement, in whole or in part, at any time, by mutual written agreement.

d) In Event of Termination
All finished or unfinished documents, data studies, surveys, drawings, maps, models, photographs, reports or other materials prepared by the RECIPIENT under this Agreement, at the option of ECOLOGY, will become property of ECOLOGY and the RECIPIENT shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials.
Nothing contained herein shall preclude ECOLOGY from demanding repayment of all funds paid to the RECIPIENT in accordance with Recovery of Funds, identified herein.

29. THIRD PARTY BENEFICIARY
RECIPIENT shall ensure that in all subcontracts entered into by the RECIPIENT pursuant to this Agreement, the state of Washington is named as an express third party beneficiary of such subcontracts with full rights as such.

30. WAIVER
Waiver of a default or breach of any provision of this Agreement is not a waiver of any subsequent default or breach, and will not be construed as a modification of the terms of this Agreement unless stated as such in writing by the authorized representative of ECOLOGY.