# Agenda Summary Report (ASR)

Franklin County Board of Commissioners

<table>
<thead>
<tr>
<th>DATE SUBMITTED:</th>
<th>October 14th, 2019</th>
<th>PREPARED BY:</th>
<th>Robert B. Mendez, Associate Engineer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting Date Requested:</td>
<td>October 22nd, 2019</td>
<td>PRESENTED BY:</td>
<td>Craig Erdman P.E., County Engineer/Asst. Public Works Director</td>
</tr>
<tr>
<td>ITEM: (Select One)</td>
<td>Consent Agenda</td>
<td>Brought Before the Board</td>
<td>Time needed:</td>
</tr>
<tr>
<td>SUBJECT:</td>
<td>Award Letter-2019 Magnesium Chloride Solution Deicer</td>
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</tbody>
</table>

**FISCAL IMPACT:** The procurement of the magnesium chloride solution deicer will be $183.60/ton, excluding sales tax. Actually quantities used will vary depending on the weather. This will be paid from the County Road Fund budget lines 150-54266300-5426, and 150-54266400-5426.

**BACKGROUND:** As part of the annual maintenance plan, the Franklin County Road Crew stockpiles magnesium chloride solution deicer and then orders additional depending on the weather. An amount of one hundred fifty (150) tons is used to represent the maximum quantity the County may need for deicing for the winter and for the purposes of comparing bid prices. Actual payment will be made on a per unit basis.

Advertisements for the bid were published on the County’s website and in the Franklin County Graphic (September 26 and October 3, 2019). Bids were received and opened at the Public Works Department on October 10, 2019. At the time of the opening, Roadwise Inc., of Spokane, Washington, was the only responsible bidder. Thirty-three (33) minutes past the bid opening time of 10:00 AM another bid was received from Envirotech via UPS. Since the bid was late it was returned to the sender unopened.

**RECOMMENDATION:** Staff recommends that the Board award the procurement of Magnesium Chloride Solution Deicer to Roadwise, Inc., of Spokane, Washington.

**SUGGESTED MOTION:** I hereby move to award the 2019 Magnesium Chloride Solution Deicer bid to Roadwise Inc., of Spokane, Washington.

**COORDINATION:** The 2019 call for bids for Magnesium Chloride Solution Deicer for maintenance work was overseen by Matt Mahoney, Public Works Director, and Craig Erdman, PE, County Engineer. It has been discussed with John White and Scott Garberg, Road Supervisors. It has been reviewed by Keith Johnson, County Administrator.

**ATTACHMENTS:** (Documents you are submitting to the Board)

1. Resolution awarding 2019 Magnesium Chloride Solution Deicer bid
2. Bid tabulations – Copy of Bid
3. Cost Difference worksheet
4. Award letters (2)

**HANDLING / ROUTING:** (Once document is fully executed it will be imported into Document Manager. Please list name(s) of parties that will need a pdf)

Original letters to the Public Works Department for return to vendor; pdf copy of Resolution to Public Works Department; One Original letter (once signed by vendor) and Original Resolution to the Board for their records.

_I certify the above information is accurate and complete._

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Matt Mahoney, Public Works Director

Revised: October 2017
FRANKLIN COUNTY RESOLUTION NO. ————
BEFORE THE BOARD OF COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

AWARDING 2019 MAGNESIUM CHLORIDE SOLUTION DEICER BID TO
ROADWISE, INC., OF SPOKANE, WASHINGTON

WHEREAS, funding for this project was approved by the Board of Franklin County
Commissioners via County Road’s budget line item 150-54266300-5426 and 150-54266400-
5426 for Anti-Icing, and Deicing; and

WHEREAS, Franklin County Public Works Department issued a call for bids on September 26,
2019; and

WHEREAS, one (1) sealed bid was opened and read aloud at the Public Works Department on
October 10, 2019; and

WHEREAS, upon review of the submitted bids, the Franklin County Public Works Department
made a recommendation to the Board of Franklin County Commissioners, which is outlined in
the bid tabulations, which are hereby attached by reference; and

WHEREAS, pursuant to RCW 36.01.010 and RCW 36.32.120, the legislative authority of each
county is authorized to enter into contracts on behalf of the county and have the care of county
property and management of county funds and business; and

WHEREAS, pursuant to RCW 36.82.010, there is a county road fund in Franklin County, which
is to be used for, among other purposes, the maintenance of the county road system (RCW
36.82.070); and

WHEREAS, the Board of County Commissioners, as the legislative authority of Franklin
County, is tasked with administering to the county road system (RCW 36.75.040); and

WHEREAS, the Board of Franklin County Commissioners constitutes the legislative authority
of Franklin County and, agreeing with the recommendation made by the Franklin County Public
Works Department, desires to award the bid to Roadwise Inc., of Spokane, Washington, finding
such as being in the best interest of Franklin County;
NOW, THEREFORE, BE IT RESOLVED that the Board of Franklin County Commissioners hereby approves award of the bid for Magnesium Chloride Solution Deicer to Roadwise Inc., of Spokane, Washington.

APPROVED this ______ day of ____________, 2019.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

__________________________
Chairman

__________________________
Chairman Pro Tem

__________________________
Attest

__________________________
Member

__________________________
Clerk of the Board
<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>COST/UNIT</th>
<th>SUBTOTAL</th>
<th>COST/UNIT</th>
<th>SUBTOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>MAGNESIUM CHLORIDE SOLUTION DEICER</td>
<td>150</td>
<td>TONS</td>
<td>$183.60</td>
<td>$27,540.00</td>
<td>$190.00</td>
<td>$28,500.00</td>
</tr>
<tr>
<td>2</td>
<td>WASHINGTON STATE HAZARDOUS SUBSTANCE TAX (if applicable)</td>
<td>150</td>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
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</table>

**TOTAL**

$27,540.00  
$28,500.00
### Franklin County 2019 MgCl2 Solution Deicer Cost Comparison

<table>
<thead>
<tr>
<th>Item #</th>
<th>Avg.</th>
<th>Item</th>
<th>2019 Unit Cost</th>
<th>2018 Unit Cost</th>
<th>% Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>N</td>
<td>Magnesium Chloride Solution Deicer</td>
<td>$ 183.60</td>
<td>$ 185.43</td>
<td>-0.99%</td>
</tr>
<tr>
<td>2</td>
<td>N</td>
<td>Washington State Hazardous Substance Tax (if applicable)</td>
<td>$ -</td>
<td>$ -</td>
<td>0.00%</td>
</tr>
</tbody>
</table>
DATE OF AWARD: October 10th, 2019

DATE: October 22nd, 2019

TO: Roadwise Inc.
   Attn: Josh Holley
   4723 N. Rebecca Street
   Spokane, Washington 99217

FROM: Board of County Commissioners
       Franklin County, Washington

RE: 2019 Magnesium Chloride Solution Deicer – Bid Award Letter

On October 10th, 2019, the Franklin County Public Works Department received a bid for the supply of a magnesium chloride solution deicer for the winter of 2020.

After careful review of the submitted bid in accordance with the specifications, we have determined that Roadwise Inc. was the successful bidder.

This letter is to advise you that the material bid for Magnesium Chloride Solution Deicer for the winter of 2020 is hereby awarded to Roadwise Inc. for a unit price of $183.60 excluding any sales tax.

This letter will serve as the official agreement for Roadwise Inc. to supply the above mentioned material at the specified amount in accordance with the information provided to you in the Request for Materials Bid. A representative from the Public Works Department will contact you to arrange for delivery of the specified product.

Recommended: 

Craig Erdman, County Engineer

Approved: 

___________________________
Chairman

___________________________
Chairman Pro Tem

Keith Johnson, County Administrator

Attest: 

___________________________
Clerk of the Board

___________________________
Member

I hereby accept this award on behalf of Roadwise Inc.:

By: ____________________________ Title: ____________________________ Date: ____________________________
DATE OF AWARD: October 10th, 2019

DATE: October 22nd, 2019

TO: Roadwise Inc.
    Attn: Josh Holley
    4723 N. Rebecca Street
    Spokane, Washington 99217

FROM: Board of County Commissioners
      Franklin County, Washington

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Recommended: Craig Erdman, County Engineer

Approved:__________________________

Chairman

Keith Johnson, County Administrator

Chairman Pro Tem

Attest:__________________________

Clerk of the Board

Member

I hereby accept this award on behalf of Roadwise Inc.:

By: _____________________________ Title: _____________________________ Date: _____________________________