### Agenda Summary Report (ASR)

**Franklin County Board of Commissioners**

<table>
<thead>
<tr>
<th>DATE SUBMITTED:</th>
<th>October 16, 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PREPARED BY:</strong></td>
<td>Laura B. Stark, Administrative Asst</td>
</tr>
<tr>
<td><strong>PRESENTED BY:</strong></td>
<td>Matt Mahoney</td>
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</tbody>
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#### Meeting Date Requested: October 29, 2019

**ITEM:** (Select One)  
- [X] Consent Agenda  
- [ ] Brought Before the Board  
  
  **Time needed:**

**SUBJECT:** Surplus declaration of county owned property, through the Motor Vehicle (ER&R) Fund, and authorization of disposal via public auction.

**FISCAL IMPACT:** This action will provide revenue through the public auction of county owned property. Upon the sale of the county property owned by the Motor Vehicle (ER&R) Fund, all proceeds of which shall be deposited into the appropriate fund, in accordance with RCW 36.33A.050 and RCW 43.09.210.

**BACKGROUND:** ID #TR-1434, VIN #WA92160417, is a homemade 1994 utility trailer manufactured by the County Maintenance Shop, which is part of the County’s equipment rental and revolving fund, enshrined in Chapter 36.33A RCW. This trailer has been utilized by the Facilities Department for numerous years. No record of transfer to that department has been located and they have determined that they did not purchase it from the Motor Vehicle Fund. The Franklin County Facilities Manager and the Franklin County Public Works Shop Supervisor have determined that the property, listed above, to have reached the end of its useful life, and that the surplus through public auction to be the most cost effective for the county.

The Public Works Department has adequately researched the current market, and found the current value of this County property to be less than two thousand five hundred dollars ($2,500).

In accordance with RCW 36.34.020, the Board of Franklin County Commissioners are not required to publish a notice of intention to sell when: (1) selling to a government agency; (2) personal property to be disposed of is to be traded in upon the purchase of a like article; (3) the value of the property to be sold is less than two thousand, five hundred dollars; (4) the county legislative authority by a resolution setting forth the facts has declared an emergency to exist.

Should the Board of Franklin County Commissioners declare the subject property as surplus and authorize the Public Works Director to dispose of the property via public auction, the funds recovered from their sale shall become part of the Motor Vehicle Fund, per 36.33A.050 RCW. This sale and its conditions would be overseen by the Public Works Director, per 36.33A.030 RCW, upon authorization from the Board. Upon declaring the property surplus and selling at public auction, the property will be removed from the Motor Vehicle Fund records by the Public Works Department and/or the County Auditor.

The Chairman of the Board will sign the title for the equipment listed, releasing Franklin County’s interest in said equipment.

**RECOMMENDATION:**

We recommend that the Board of Franklin County Commissioners hereby declare the subject county property as surplus, and authorize the Public Works Director to dispose of the property via Public Auction and to therefore have the Public Works Department and the County Auditor remove the property, as may be applicable, from the inventory lists for the Motor Vehicle (ER&R) Fund.
SUGGESTED MOTION: I hereby move that the Board of Franklin County Commissioners hereby declare the subject county property as surplus, and authorize the Public Works Director to dispose of the property via Public Auction and to therefore have the Public Works Department and the County Auditor remove the property, as may be applicable, from the inventory lists for the Motor Vehicle (ER&R) Fund; and

The Chairman of the Board of Franklin County Commissioners be, and hereby is, authorized to sign the equipment title, for release of Franklin County's interest in said equipment, on behalf of Franklin County.

COORDINATION: This matter has been discussed with Matt Mahoney, Public Works Director, Jennifer Wagner, Facilities Manager, Greg Snyder, Shop Supervisor, and Laura Stark, Administrative Assistant. All are in agreement that this action is appropriate.

ATTACHMENTS:
- Proposed Resolution
- Vehicle Title

HANDLING / ROUTING:
To the Clerk of the Board: 1 – Original Resolution
To the Public Works Department: 1 – Copy Resolution
To the Auditor/Accounting: 1 – Copy Resolution

I certify the above information is accurate and complete.

Matt Mahoney, Public Works Director
FRANKLIN COUNTY RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF FRANKLIN COUNTY WASHINGTON

DECLARING COUNTY-OWNED PROPERTY AS SURPLUS AND AUTHORIZATION OF DISPOSAL VIA PUBLIC AUCTION

WHEREAS, the Franklin County Public Works Department maintains a fleet of vehicles and equipment, through the Motor Vehicle (ER&R) Fund, including: One (1) homemade 1994 utility trailer manufactured by the County Maintenance Shop, ID# TR-1434, VIN #WA92160417; and

WHEREAS, in accordance with RCW 36.33A.030, the Board of Franklin County Commissioners have appointed the Public Works Director as the administrator of the Motor Vehicle (ER&R) Fund; and

WHEREAS, the Public Works Director has determined the equipment, listed above, to have reached the end of its useful life for county purposes, and that the sale of said equipment, through public auction, to be the most cost effective for the county; and

WHEREAS, the Public Works Department has adequately researched the current market, and found the current value of this County property to be less than two thousand five hundred dollars ($2,500); and

WHEREAS, in accordance with RCW 36.34.020, the Board of Franklin County Commissioners are not required to publish a notice of intention to sell when: (1) selling to a government agency; (2) personal property to be disposed of is to be traded in upon the purchase of a like article; (3) the value of the property to be sold is less than two thousand, five hundred dollars; (4) the county legislative authority by a resolution setting forth the facts has declared an emergency to exist; and

WHEREAS, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and finds that the surplus and disposal of the subject county owned property as being in the best interest of Franklin County; and

WHEREAS, upon the sale of the county property owned by the Motor Vehicle (ER&R) Fund, all proceeds of which shall be deposited into the Motor Vehicle (ER&R) Fund, in accordance with RCW 36.33A.050.

NOW, THEREFORE, BE IT RESOLVED that the Board of Franklin County Commissioners declare the subject county property as surplus, and authorize the Public Works Director to dispose of the property via Public Auction, and to therefore have the County Auditor remove the property, as may be applicable, from the inventory list for the Motor Vehicle (ER&R) Fund; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Franklin County Commissioners be, and hereby is, authorized to sign the title, for release of Franklin County’s interest in said equipment, on behalf of Franklin County.
APPROVED this _____ day of ____________, 20___

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

______________________________
Chair

______________________________
Chair Pro Tem

______________________________
Clerk of the Board

______________________________
Member

Originals: Clerk of the Board
Copy: Public Works Department
County Auditor / Accounting
STATE OF WASHINGTON

VEHICLE CERTIFICATE OF TITLE

TITLE NUMBER
9405408402

LICENSE NUMBER
29674C

DATE OF APPLICATION
02/23/94

MODEL YEAR
1994

MAKE
HM

POWER/USE
EX

SERIES & BODY STYLE
UTILITY

VEHICLE IDENTIFICATION NUMBER (VIN)
WA92160417

FLEET/EQUIP. NUMBER
TR1434

SCALE WT
01030

MILEAGE
000000

ODOMETER CODE
EXEMPT

DISCLOSURE

SPECIFIC COMMENTS:
65 94

TITLE BRANDS:

SAME AS LEGAL OWNER BELOW

SIGNATURE(S) OF REGISTERED OWNER(S) BELOW, HEREBY RELEASES ALL INTEREST IN VEHICLE DESCRIBED ABOVE.

BY
REGISTERED OWNER SIGNATURE
DATE OF SALE

BY
REGISTERED OWNER SIGNATURE
DATE OF SALE

SALE PRICE

SIGNATURE(S) OF LEGAL OWNER(S) BELOW, HEREBY RELEASES ALL INTEREST IN VEHICLE DESCRIBED ABOVE.

BY
FIRST LEGAL OWNER SIGNATURE & TITLE
DATE RELEASED

BY
SECOND LEGAL OWNER SIGNATURE & TITLE
DATE RELEASED

LEGAL OWNER: When lien is satisfied, release interest above and transmit this document to County Auditor or Agent with proper fee. Failure to properly release and transmit the Title within 10 days after lien is satisfied may result in liability to the lender for $100 or more pursuant to RCW 46.12.170.

PURCHASER: New Title must be applied for within 15 calendar days. Failure to do so will result in a monetary penalty assessment. Failure to transfer within 45 days is a misdemeanor.

FRANKLIN COUNTY PUBLIC WORKS
3540 NORTH AVE C
PASCO WA 99301

CERTIFY THAT THE RECORDS OF THE DEPARTMENT OF LICENSING INDICATE THAT THE CURRENT REGISTERED OWNER IS AS SHOWN TO THE RIGHT AND THAT THE CURRENT TITLE IS LEGAL AND LEGAL OWNERS ARE THE PERSONS SHOWN.

TD-420-001 01/94 FP0033751

KEEP IN A SAFE PLACE
ANY ALTERATION OR ERASURE VOIDS THIS TITLE

VEHICLE SELLER'S REPORT OF SALE

PLEASE PRINT OR TYPE - SEE REVERSE SIDE.

LICENSE NUMBER
29674C

MODEL YEAR
1994

MAKE
HM

VEHICLE IDENTIFICATION NUMBER (VIN)
WA92160417

POWER/USE
EX

SERIES & BODY STYLE
UTILITY

TITLE NUMBER
9405408402

NAME OF SELLER/TRANSFEROR (CURRENT REGISTERED OWNER)

COMPLETE ADDRESS OF SELLER/TRANSFEROR

CITY

STATE

ZIP CODE

DATE VEHICLE WAS SOLD
Month
Day
Year

SELLER'S/TRANSFEROR'S SIGNATURE
X

TODAY'S DATE
Month
Day
Year

NAME OF PURCHASER/TRANSFEEE

COMPLETE ADDRESS OF PURCHASER/TRANSFEEE

CITY

STATE

ZIP CODE

SELLER: To be released from civil/criminal responsibility for the operation of the vehicle you must fill in this form COMPLETELY and deliver within 5 days to:
State of Washington
Department of Licensing
Receiving Section
PO BOX 9041
OLYMPIA WA 98507-9041

DEPARTMENT USE
Federal and state law requires that you STATE THE MILEAGE in connection with the transfer of ownership. Failure to complete odometer statement or providing a false statement may result in fines and/or imprisonment.

NOT VALID UNLESS COMPLETED IN FULL - Buyer, unless licensed dealer, must transfer title within 15 days of sale.

I/we warrant this Title and certify that the ownership of the vehicle described herein has been transferred to the following:

Buyer Name(s) _____________________________
Address _____________________________

Signature of Buyer(s) _____________________________
Printed Name of Buyer(s) _____________________________
Address of Buyer(s) _____________________________
Buyer's WA "Number" _____________________________

Lienholder to be recorded and shown on new title:
Name _____________________________
Address _____________________________

I/we warrant this Title and certify that the ownership of the vehicle described herein has been transferred to the following:
Buyer Name(s) _____________________________
Address _____________________________

Signature of Buyer(s) _____________________________
Printed Name of Buyer(s) _____________________________
Address of Buyer(s) _____________________________
Buyer's WA "Number" _____________________________

Seller (Current Registered Owner) - Please Read:

1) Fill out reverse side
2) Detach this portion
3) Mail to address shown on other side
4) This must be received by the department within 5 days of sale (excluding Saturdays, Sundays, State and Federal holidays).
5) Give the top portion (title) to the buyer, who must take it to a license agent or county auditor to transfer title.

RCW 46.12.101 and 46.55 require that the registered owner of a vehicle to notify the Department of Licensing in writing, on the appropriate form, of the sale or transfer of the vehicle. A registered owner selling or transferring interest in a vehicle SHALL BE RELIEVED OF PERSONAL LIABILITY FOR ABANDONED/JUNK VEHICLE TOWING AND STORAGE CHARGES, and shall not be deemed to be the owner of the vehicle SO AS TO BE SUBJECT TO CIVIL OR CRIMINAL LIABILITY for the operation of the vehicle thereafter by another person WHEN: he/she has made PROPER ENDORSEMENT AND DELIVERY of the Certificate of Ownership and Registration to the purchaser/transferee, and he/she has DELIVERED TO THE DEPARTMENT WITHIN FIVE DAYS of the sale (excluding Saturdays, Sundays, State and Federal holidays) a "Seller's Report of Sale," GIVING THE DATE thereof, THE NAME AND ADDRESS OF THE OWNER or the transferee, and DESCRIPTION of the vehicle, or PROPER DOCUMENTS for registration of the vehicle pursuant to the sale or transfer.

IMPORTANT! If notification of sale has not been sent to the department, and the new owner has not transferred ownership, and the vehicle is later abandoned, the registered owner will be presumed to have abandoned the vehicle, as no transfer of ownership has occurred. (RCW 46.63.140)