**AGENDA ITEM:** Consent
**MEETING DATE:** FC 12/17/2019 BC 01/07/2020
**SUBJECT:** One (1) Year Sales Contract with Lochness Medical Supplies Inc.
**Prepared By:** Rosa Garcia
**Reviewed By:** Darryl Banks

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**BACKGROUND INFORMATION**
Benton-Franklin Counties Juvenile Justice Center is interested in contracting with Lochness Medical Supplies Inc., to provide 5-panel urine dip tests supplies to Juveniles required to provide urinalysis to the court.

**SUMMARY**
The term of this Contract begins immediately upon execution by the Counties and expires on January 7, 2021.

**RECOMMENDATION**
We recommend that the Board of Commissioners of Benton County and the Board of Commissioners of Franklin County sign the One (1) Year Sales Contract between Lochness Medical Supplies Inc., and Benton-Franklin Counties Juvenile Justice Center.

**COORDINATION**
Coordination of the Contract occurred as follows: Rosa Garcia, Senior Administrative Secretary who compiled the contract; Jennifer Johnson, Franklin County Deputy Prosecuting Attorney who reviewed the contract as to form; Elsa Goodsen, Customer Service Representative for Lochness Medical Supplies Inc., and Darryl Banks, Administrator for the Benton-Franklin Counties Juvenile Justice Center.

**FISCAL IMPACT**
Amount not to exceed $4,000.00. No Supplemental required.

**MOTION**
I move that the Chairman of the Board of Benton County Commissioners and the Chairman of the Board of Franklin County Commissioners be hereby authorized to sign, on behalf of their respective county, the Sales Contract between the Benton-Franklin Counties Juvenile Justice Center and Lochness Medical Supplies Inc.

**HANDLING/ROUTING**
Following signature from Franklin County, route to Benton County for signature. Following signature from Benton County three originals are to be returned to Rosa Garcia to disperse.

I certify the above information is accurate and complete.
Rosa Garcia
JOINT RESOLUTION

BENTON COUNTY RESOLUTION NO. __________

FRANKLIN COUNTY RESOLUTION NO. __________

BEFORE THE BOARDS OF COMMISSIONERS OF BENTON AND FRANKLIN COUNTIES, WASHINGTON:

IN THE MATTER OF APPROVING LOCHNESS MEDICAL SUPPLIES INC., ONE (1) YEAR SALES CONTRACT FOR THE BENTON-FRANKLIN COUNTIES JUVENILE JUSTICE CENTER

WHEREAS, per Resolution 2012-677, the Board of Benton County Commissioners approved a County-Wide Procurement, Leasing, and Contracting Policy; and

WHEREAS, Benton and Franklin Counties Juvenile Justice Center anticipates the amount of 5-panel urine dip tests supplies in a year from 2020-2021 will not exceed $5,000; and

WHEREAS, per Resolution 2012-677, section 2.2.1 Purchases and Leases Less Than $5,000, “Purchases or leases in this price range can be directly negotiated by County employees in accordance with this policy.”; and

WHEREAS, the Benton-Franklin Counties Juvenile Justice Center Administrator recommends entering into a one (1) Year Sales Contract with Lochness Medical Supplies Inc., for the purchase of 5-panel urine dip tests supplies;

NOW, THEREFORE

BE IT RESOLVED, that the Boards of Benton and Franklin County Commissioners hereby accepts the proposed one (1) Year Sales Contract for a term effective immediately upon execution by the Counties and expiring on January 7, 2021; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Benton County Commissioners and the Chairman of the Board of Franklin County Commissioners are hereby authorized to sign, the one (1) Year Sales Contract with Lochness Medical Supplies Inc., for a total amount not to exceed $4,000.00 which includes shipping and supplies.

DATED this ___________ day of ___________ 2019
BENTON COUNTY BOARD OF COMMISSIONERS

Chairman of the Board

Member

Member

Constituting the Board of County Commissioners, Benton County, Washington

Attest:

Clerk of the Board

DATED this ___________ day of ___________ 2019
FRANKLIN COUNTY BOARD OF COMMISSIONERS

Chairman of the Board

Chairman Pro Tem

Member

Constituting the Board of County Commissioners, Franklin County, Washington

Attest:

Clerk of the Board

Originals (5): 1-BC Commissioners, 1-FC Commissioners, 1-Lockness, 1-Juvenile

R. Garcia
1 Year Sales Contract made November 27, 2019

BETWEEN: Lochness Medical Supplies Inc. AND: Benton and Franklin Juvenile Justice Center 2775 Broadway St, Suite 100 5606 W Canal Drive, Suite 106 Buffalo NY, 14227 Kennewick, WA 99336 (hereafter known as the “company”)

Effective Dates
1.1 Lochness Medical Supplies Inc. and the customer express their mutual interest to enter into a 1-year sales contract beginning upon execution by the counties (no later than January 7, 2020) with an ending date of January 7, 2021.

1.2 Should the customer fail to pay for the delivered product or meet the criteria of the contract, legal recourse will be taken where necessary.

Terms and Conditions
2.1 Lochness Medical Supplies Inc. agrees to offer the following product(s) at the following price(s) and shipping rate:

<table>
<thead>
<tr>
<th>PRODUCT</th>
<th>PRICE</th>
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<tr>
<td>5-paramater urine dip test (panel)</td>
<td>$1.15 per test</td>
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SHIPPING TERMS
STANDARD US GROUND

2.2 The customer agrees to accept these products, at these prices, along with shipping terms, based on the following criteria:
- All locations of customer utilize said products outlined for the duration of the contract
- Customer must order in quantities of 1,500 units (60 kits)
- Customer can forfeit the contract with 30 days notice, not exempting payment for products & services already rendered

Lochness Medical Supplies Inc.
Per (signature): Shabna Fairoos
Name: SHABNA FAIROOS
Position: ACCOUNT REPRESENTATIVE

Benton and Franklin Juvenile Justice Center
Per (signature): See attached signature page
Name: ____________________________
Position: _________________________

2775 Broadview St. Suite 100 Buffalo NY 14227 www.lochnessmedical.com +1-888-506-2658
BENTON-FRANKLIN COUNTIES JUVENILE JUSTICE CENTER

Darryl Banks, Juvenile Court Administrator  12-3-19  Date

**BENTON COUNTY APPROVAL**
Approved as to Form:

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<tr>
<th>Deputy Prosecuting Attorney</th>
<th>Date</th>
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By: ____________________________________________

Name: __________________________________________

Title: Chairman, Board of Commissioners

Date: _________________________________________

Attest: _______________________________________________________________________

Clerk of the Board: ___________________________________________________________

**FRANKLIN COUNTY APPROVAL**
Approved as to Form:  11/27/19

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<th>Civil Deputy Prosecuting Attorney</th>
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By: ____________________________________________

Name: __________________________________________

Title: Chairman, Board of Commissioners

Date: _________________________________________

Attest: _______________________________________________________________________

Clerk of the Board: __________________________________________________________