

COMMISSIONERS RECORD 49
FRANKLIN COUNTY
Commissioners' Proceeding for December 22, 2008

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Bob Koch, Chairman; and Rick Miller, Chair Pro Tem; and Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Neva J. Corkrum, Member, was absent on personal business.

OFFICE BUSINESS

Secretary Patricia Shults met with the Board.

Consent Agenda

Motion - Mr. Miller: I move for approval of the consent agenda for December 22 as listed:

1. Approval of **Resolution 2008-576** authorizing expenditures in the amount of \$4,500 for personnel from District Court, Superior Court and County Clerk to travel to Portland, Oregon, March 8-10, 2009, for the National Association Court Management Conference, utilizing funds from the 2009 Miscellaneous Trial Court Improvement Fund, Number 128-000-001.
2. Approval of **Resolution 2008-577** for the Memorandum of Agreement between Washington State University Extension and Franklin County, Appendix A, for the period January 1, 2009, through December 31, 2009, to provide an extension program with funds in the amount of \$75,585, and authorizing the Chairman to sign the Memorandum of Agreement on behalf of the Board.
3. Approval of **Resolution 2008-578** for a Service Provider Contract modification between the Benton-Franklin Workforce Development Council (WDC) and Employment Security Department for WIA Title I-B 2008/2009 Dislocated Worker Program funds in the amount \$53,630, effective October 1, 2008, and authorizing the Chairman to sign said amendment on behalf of the Board, amending Franklin County Resolution 2008-419.
4. Approval of **Resolution 2008-579** for a Service Provider Contract modification between the Benton-Franklin Workforce Development Council (WDC) and Columbia Industries for WIA Title I-B PY 2008/2009 Adult Program funds in the amount of \$44,348, effective October 1, 2008, and authorizing the Chairman to sign said amendment on behalf of the Board, amending Franklin County Resolution 2008-420.
5. Approval of **Resolution 2008-580** for a Service Provider Contract modification between the Benton-Franklin Workforce Development Council (WDC) and Career Path Services Employment & Training for WIA Title I-B PY 2008/2009 In-School Youth Program funds in the amount of \$66,957 and Out-of-School

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- Youth Program funds in the amount of \$66,958, effective October 1, 2008, and authorizing the Chairman to sign said amendment on behalf of the Board, amending Franklin County Resolution 2008-421.
6. Approval of **Resolution 2008-581** for a Service Provider Contract modification (Exhibit C Budget) between the Benton-Franklin Workforce Development Council (WDC) and Career Path Services Employment & Training for WIA Title I-B 2008/2009 Dropout Prevention & Intervention Services, effective October 1, 2008, authorizing the Chairman to sign said amendment on behalf of the Board, and amending Franklin County Resolution 2008-422.
 7. Approval of **Resolution 2008-582** for a Service Provider Contract (Exhibit C Budget) between the Benton-Franklin Workforce Development Council (WDC) and Career Path Services Employment & Training for WIA Title I-B 2008/2009 Integrated Basic Education & Skills Training Services, effective October 1, 2008, authorizing the Chairman to sign said amendment on behalf of the Board, and amending Franklin County Resolution 2008-423.
 8. Authorizing the Chairman to cast an affirmative vote for Tyrone Riggle to be reappointed to the Specialty Contractor position on the Mid-Columbia Building Appeals Commission. (Exhibit 1)
 9. Approval of **joint Resolution 2008-583** in the matter of reappointing Jerry Hug to the Mid-Columbia Library Board of Trustees as a Benton County representative, with said term commencing January 1, 2009, and expiring December 31, 2015. (Exhibit 2: Information sheet.)
 10. Approval of **Resolution 2008-584** authorizing Information Services to purchase 13 desktop computers, a laptop and a 24-inch widescreen flat panel monitor and authorizing an inter budget transfer in the amount of \$11,653 from the 2008 Current Expense Information Services Budget, Number 001-000-350, line item 518.80.48.0005 (R&M –Maintenance Agreements) to the Capital Outlay Budget, Number 001-000-710, line item 594.19.64.3501 (Computers25%/+ Misc. Computer Equipment) to pay for said purchases.
 11. Approval of **Resolution 2008-585** authorizing Information Services to purchase five Dell computers and associated software and five 22-inch widescreen flat panel monitors for the Clerk's Office at an estimated cost of \$5,100, to be reimbursed by the Washington State Administrative Office of the Courts, and authorizing the purchase to be paid from the 2008 Information Services Budget, Number 001-000-350, line item 589.00.00.0002 (Computer Equipment Reimbursed).

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12. Approval of **Resolution 2008-586** for the Courthouse Technologies, Ltd., Software License and Service Agreement, providing jury software program for the County Clerk's Office and authorizing the Chairman to sign said agreement on behalf of the Board.
13. Approval of **joint Resolution 2008-587** authorizing the Chairman to sign the Lease Amendment on behalf of the Boards, extending the lease agreement between McCausland/Sonju J/V and Benton and Franklin County for office space at 2625 West Deschutes Avenue, Kennewick, Washington, for operation of the Crisis Response Unit and Substance Abuse Assessment Center of the Department of Human Services, effective through October 30, 2009, thus amending Benton County Resolution 96-607 and Franklin County Resolution 96-398. (Exhibit 3: Information sheet.)
14. Approval of **Resolution 2008-588** amending Franklin County Resolution 2008-506 for the 2008 Length of Service and Attendance Awards.
15. Approval of **Out-of-State Travel Request** for Dan Blasdel to attend the International Coroners Winter Board Meeting in Las Vegas, Nevada, January 11 through 15, 2009, for an estimated cost of \$960. (Exhibit 4)

Second by Mr. Koch. 2:0 vote in favor.

Vouchers/Warrants

Motion – Mr. Miller: I move to approve the December 22, 2008, vouchers as listed for a total amount of \$281,348.52: Current Expense warrants 10263 through 10318 for \$153,430.55; Current expense warrants 10333 through 10392 for \$97,087.26; Auditor O&M warrant 10414 for \$16.44; FC Public Facilities Construction Fund warrant 10415 for \$714.17; FC Capital Projects Fund warrant 10416 for \$2514.67; Courthouse Renovation Fund warrant 10417 for \$3875.00; FC Capital Projects Fund warrant 10418 for \$652.35; Courthouse Renovation Fund warrant 10419 for \$2330.46; Veteran's Assistance warrants 10420 through 10423 for \$649.70; Current Expense warrants 10499 and 10500 for \$485.78; Jail Commissary warrants 10501 through 10507 for \$9742.06; DOC Building Inspection warrants 10553 and 10554 for \$356.86; and Sheriff/Sex Offender Grant warrants 10555 through 10557 for \$9493.22. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 5)

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TRAC

TRAC Manager Troy Woody talked with the Board by telephone.

Weather

Mr. Woody told the Board that crews are trying to remove the snow and ice from the TRAC roofs.

RV Park

The RV Park occupancy rate year to date is 71.5% based on a year-long average of the original 46 spaces.

Scheduling

Mr. Woody told the Board about a scheduling conflict between two TRAC renters. He asked for Board direction for future scheduling.

Mr. Woody said sometimes it is not in TRAC's best interest from a business standpoint to offer a right of first refusal. Mr. Koch said it may not be in TRAC's best interest to not offer a right of first refusal even to a customer who would bring in less money than another customer. Mr. Woody said there is not an easy black and white answer to the problem. However, ultimately it is the customer's responsibility to book dates.

Mr. Koch asked that in the future the customers be offered an alternate date. Mr. Miller agreed.

Mr. Miller said a policy regarding that type of decision may be needed. Mr. Woody will work to prepare a policy.

Mr. Woody said if it was a large piece of business, we might be willing to do a five-year contract. If it's a small contract, we might only do a two-year contract.

Mr. Koch said he can agree with that.

HUMAN RESOURCES (HR)

HR Director Rosie H. Rumsey met with the Board.

Resolution authorizing COLA increases for employees with frozen salaries

Ms. Rumsey asked for approval of a resolution authorizing COLA increases for employees whose salaries were frozen.

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Motion – Mr. Miller: I move we approve the 2009 Cost of Living Adjustment for Franklin County employees whose salary placement was frozen and approval for the county to contribute up to a maximum of \$727 for medical, dental, vision and life insurance coverage. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2008-589.

AUDITOR

Auditor Zona Lenhart met with the Board.

Cleanup bills for 2008 Elections Remodel

Ms. Lenhart gave the Board a list of bills that need to be paid (Exhibit 6). She said it includes when we initially asked for about \$11,000 in additional revenue. We're actually using \$3793.62.

Ms. Lenhart said she wants to be clear about Sun River Electric. The Board had asked that we have a separate meter but L&I would not let us install a separate meter. L&I made us change two circuits in the basement to run to the subpanel upstairs. This bill includes the cost of that work. It also includes the two Emergency Exit signs that had to be put in. L&I also wanted us to have power poles for the readers. We had planned to use extension cords as had been done before. The L&I inspector allowed it to be used at the time but required power poles to be put in later. She thinks the power poles cost \$720.

The Fast Signs bill for \$41.33 was for four fire extinguisher signs.

The ABM Janitorial bill for \$521.70 was for cleaning up. It was not budgeted in the project. It was outside the normal contracted work.

The total amount of the bills is \$3793.62. Ms. Lenhart said it will come out of county funds so we have not paid those bills, even though it was approved and understood ahead of time. She wanted the Board to be aware because there were changes based on what was originally requested.

Mr. Koch asked is this still within the original \$11,000 we talked about?

Ms. Lenhart said yes, not outside that.

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Mr. Miller asked are we all done with the Elections remodel? Ms. Lenhart said no, we still have some things we're doing. There's not much left to do. We couldn't afford to buy new furniture but we did manage to get some chairs that were comfortable for the elections workers.

MINUTES

Motion – Mr. Miller: I move that we accept the Commissioners Proceedings for December 17, 2008. Second by Mr. Koch. 2:0 vote in favor.

OTHER BUSINESS

Final Approval Subdivision SUB 2008-01, RGW Enterprises representing HCWV, LLC

Motion – Mr. Miller: I move for final approval of Subdivision SUB 2008-01, to subdivide approximately 20 acres into 13 single-family residential lots, with RGW Enterprises representing HCWV, LLC. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2008-590.

COUNTY ADMINISTRATOR

County Administrator Fred Bowen met with the Board.

Historic Preservation Grant for museums

The Board decided to have a Memorandum of Understanding (MOU) prepared with each museum regarding the use of historic preservation grant funds from the county. Handling the grant funds using an invoice reimbursement process would cost more administratively. Mr. Bowen will prepare an MOU that will stipulate what the money is to be used for and also asking the museum to provide a yearly report. It will be similar to agreements that have been used with Basin City Water and Sewer District, City of Kahlotus, City of Pasco and Port of Pasco.

Motion - Mr. Miller: I move that we go ahead and approve the historical funding money to go to the museums, \$5000 for the Franklin County Historical Museum, \$5000 for the museum in Connell, and \$2500 towards the railroad museum in Pasco. Second by Mr. Koch. 2:0 vote in favor.

PUBLIC WORKS

Engineer Tim Fife met with the Board.

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Eight-foot Snow Plow

Mr. Fife recommended purchase of an eight-foot snow plow using funds from the snow plow budget for use primarily on Riverview area roads and at the Courthouse. It will be installed initially on a four-wheel-drive pickup. Eventually it will be put on the de-icer truck. Three bids were received.

Motion – Mr. Miller: I move that we purchase a new eight-foot snow plow for the price of \$4543 plus tax. It was the low bid. Second by Mr. Koch. 2:0 vote in favor.

(Exhibit 7)

2009 Work Plan

The Board reviewed the 2009 Work Plan. Mr. Fife told the Board about the major changes from last year's plan.

Motion – Mr. Miller: I make a motion that we approve the Work Plan for the Public Works Department. This represents the goals and programs to be accomplished in 2009. Second by Mr. Koch. 2:0 vote in favor. The Work Plan will be located in the Commissioners file and in the Public Works office.

PROSECUTOR

Chief Civil Deputy Prosecutor Ryan Verhulp met with the Board.

Landfill Group: Aspect Consulting Invoice

Motion – Mr. Miller: I move that we make a payment of the Franklin County portion of an invoice accrued by the Landfill Group to Aspect Consulting for professional consulting services in the amount of \$2535.40. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2008-591.

COUNTY ADMINISTRATOR (continuing)

Advanced Protection Services (APS) Contract

Mr. Bowen said Resolution 2008-460 approved the contract with APS. Resolutions 2008-534 and 2008-535 should have been change orders to Resolution 2008-460 but were adopted as resolutions instead. He asked for approval of a resolution stating they are Change Orders #1 and #2, as well as approving Change Order #3. Change Order #3 is work to install security cameras in the circular staircase.

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Motion – Mr. Miller: I move that we approve Resolution 2008-592. Second by Mr. Koch. 2:0 vote in favor.

Time Capsule

The time capsule is scheduled to be closed on December 24.

Adjourned at 10:40 am.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until January 5, 2008.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

Chairman

Chairman Pro Tem

Member

Attest:

Clerk to the Board

Approved and signed January 5, 2009.