

COMMISSIONERS RECORD 52
FRANKLIN COUNTY
Commissioners' Proceedings for July 23, 2014

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Robert E. Koch, Chairman; Brad Peck, Chair Pro Tem; and Rick Miller, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Meeting convened at 9:00 am with the Pledge of Allegiance.

FRANKLIN COUNTY FIRE PROTECTION DISTRICT NUMBER 3

Fire District Chief Mike Harris met with the Board.

Public Hearing: Petition for annexation of territory to Franklin County Fire District Number 3

Public Hearing convened at 9:00 am. Present: Commissioners Koch, Peck and Miller; County Administrator Fred Bowen; Fire District Chief Mike Harris; and Clerk to the Board Mary Withers. Present in audience: Eleven people including: Tom Hughes, Ron Shuck, Walter R. Neff, Dave Neff, Kim Neff, Todd Blackman, and Tri-City Herald Reporter Geoff Folsom.

Chief Harris reviewed the request for annexation.

Mr. Koch asked if anyone from the audience would like to speak.

Walt Neff spoke in favor. Dave Neff spoke in favor. No one else wished to speak.

Motion – Mr. Peck: I move to approve the annexation of petition and proposal as presented in the proposed documents. Second by Mr. Miller. 3:0 vote in favor. Resolution 2014-312 was approved.

PUBLIC WORKS (9:07 am)

Public Works Director Matt Mahoney and Engineer Matthew Rasmussen met with the Board. There were at least nine people present in the audience including Tim Waters and Geoff Folsom.

Juniper Dunes: invitation to become participating/cooperating agency (9:07 am)

Motion – Mr. Peck: I move to approve the Public Works Director's request for a letter to Washington Federal Lands Highway Division indicating our willingness to become a

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participating agency and cooperative agency on Juniper Dunes Access Road as presented by Mr. Mahoney. Second by Mr. Miller. 3:0 vote in favor. (Exhibit 1)

Bid Award: CRP 606, Langford Road Resurfacing and Restoration (9:11 am)

Motion – Mr. Miller: I move that we approve bid award letter to Central Washington Asphalt, Inc., for CRP 606, Langford Road project, at a cost of \$395,225.50. Second by Mr. Peck. 3:0 vote in favor. (Exhibit 2)

Public Hearing: Vacation of Rivershore Road pedestrian right-of-way (9:15 am)

Public Hearing convened at 9:15 am. Present: Commissioners Koch, Peck and Miller; County Administrator Fred Bowen; Public Works Director Matt Mahoney; Engineer Matthew Rasmussen; and Clerk to the Board Mary Withers. Present in audience: At least 13 people including Margo Hines, Tim Waters, Geoff Folsom, Steve and Pam Burger, Cheryl Baird and Rebeca Gilley. Ms. Gilley was present as a Spanish interpreter.

Mr. Mahoney reviewed information about the process that has occurred and showed the area on the screen.

Mr. Koch asked if anyone would like to speak for or against the vacation of right of way.

Cheryl Baird spoke in opposition. She said when she purchased her property, one of the selling points was pedestrian access to the river. She said the homeowners association indicated it is willing to make the area more accessible if this proposal doesn't pass so that we would have a pedestrian walkway and have resident access to the river.

Steve Berger spoke in opposition. He said a rock wall is now blocking access to the river area.

Pam Berger spoke in opposition.

There was extensive discussion. The area to be vacated is a portion of the total pedestrian right-of-way. There was discussion about whether a public access to the river may be available in other areas. The public hearing was closed to public participation at 9:48 am.

Motion – Mr. Miller: I move that we vacate the Rivershore Road pedestrian right-of-way and look for further access to the river. Second by Mr. Peck with the understanding the motion is to vacate the portion of the easement as requested by the petitioner with an informal agreement from the commissioners that we'll look at some other options but not necessarily undertake a full-blown study. Mr. Miller said that was my intent. Mr. Koch said "and ask for homeowners'

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assistance also." Mr. Peck seconded the motion to approve the petitioner's request to vacate that portion of the easement, with the informal agreement that the Board will look to see if there are other options. Mr. Miller said my major concern is safety. 3:0 vote in favor. Resolution 2014-313 was approved.

The Public Works Department will contact the current landowner regarding some improvements that are located on the county's existing right-of-way.

Public Hearing: Vacation of a portion of Janet Road (9:56 am)

Public Hearing convened at 9:56 am. Present: Commissioners Koch, Peck and Miller; County Administrator Fred Bowen; Public Works Director Matt Mahoney; Engineer Matthew Rasmussen; and Clerk to the Board Mary Withers. Present in audience: At least 12 people including Rebeca Gilley (as interpreter), Rosa Gomez, Lorena Alvarez, Gwen Hoheisel, Richard Lathim, Debbie Hanson, Rosie Alvarez, Jesus Alvarez, Jr., Margo Hines, Geoff Folsom and Tim Waters.

Mr. Mahoney reviewed the process that has occurred.

Mr. Koch asked if anyone would like to speak regarding the vacation.

A woman spoke at length in opposition to the vacation, referring to bus pickups, vehicle turnarounds and extension of another road.

Jesus Alvarez thanked the commissioners and county staff for extending the road.

Jesus Alvarez also spoke in opposition to vacation of the easement.

Don Valero spoke in favor of the vacation of the easement on behalf of others.

Hearing was closed to public comment.

Motion - Mr. Peck: I move for approval of final order of vacation of a portion of Janet Road as presented. Second by Mr. Miller. 3:0 vote in favor. Resolution 2014-314 was approved.

WSU EXTENSION (10:25 am)

WSU Extension Director Tim Waters and WSU Extension Agent Gwen Hoheisel met with the Board. Present in audience: Margo Hines, Ron Shuck, Kevin Scott, Richard Lathim, Debbie Hanson, Geoff Folsom, KONA Reporter Dennis Shannon and one other woman.

Update on WSU Extension's viticulture and tree fruit programs in Franklin County

Ms. Hoheisel gave an update on work being done by WSU Extension regarding blueberries and answered the Board's questions.

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SHERIFF

Sheriff Richard Lathim and Debbie Hanson met with the Board. Present in audience: Margo Hines, Kevin Scott, Geoff Folsom and Dennis Shannon.

Interlocal Cooperative Purchasing Agreement between Franklin County and Island County for the purchase of a Next Generation E911 emergency telephone system and approval of purchase from CenturyLink

Mr. Peck reported on results of a meeting he attended last week and asked for the Board's consensus to have the Sheriff and Dispatch Department move forward with the agreement with Island County.

Motion - Mr. Miller: I move that we pass Interlocal Cooperative Purchasing Agreement between Franklin County and Island County for the purchase of a Next Generation E911 emergency telephone system and approval of purchase from CenturyLink. Second by Mr. Peck. 3:0 vote in favor. Resolution 2014-315 was approved.

OFFICE BUSINESS

Administrative Assistant Margo Hines met with the Board.

Vouchers (10:52 am)

Motion – Mr. Miller moved for approval of payroll vouchers for County Roads and Motor Vehicle in the grand total amount of \$115,539.00. They have been audited and signed by Matt Beaton and Julie Jordan. Second by Mr. Peck. 3:0 vote in favor. (Exhibit 3)

<u>Fund Expenditures</u>	<u>Warrants</u>	<u>Amount Issued</u>
County Road		
Payroll	100979 – 101002	\$ 26,053.84
Direct Deposit	101003 – 101012	\$ 37,645.52
Benefits		\$ 34,195.76
	Total	\$ 97,895.12
Motor Vehicle		
Payroll	100950 – 100968	\$ 5,716.73
Direct Deposit		\$ 5,461.81
Benefits	100969 – 100978	\$ 6465.34
	Total	\$ 17,643.88
	Grand Total	\$115,539.00

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Motion -- Mr. Miller moved for approval of fund expenditures as listed in the bottom line of \$701,098.28. It has been signed by a number of people including Matt Beaton. Mr. Peck noted that Auditor Matt Beaton has expressed some concern about the nature of RV Park voucher approvals. Second by Mr. Peck. 3:0 vote in favor. (Exhibit 4)

<u>Fund Expenditures</u>	<u>Warrants</u>		<u>Amount Issued</u>
Excise Tax:			
Current Expense			\$184.73
Planning & Development			\$116.59
Trial Court Improvement Fund			\$60.20
DARE Fund Sheriff			\$65.62
E911/State Contract			\$137.57
County Roads			\$18.88
FC Public Facilities Const Fund			\$141.05
TRAC Operations Fund			\$32.48
Franklin County RV Facility			-\$1.63
Motor Vehicle/Public Works			\$562.10
Jury	100879	100949	\$1,592.81
Auditor O &M	101019	101020	3,457.71
Crime Victims/Witness	101021		3,132.09
Courthouse Facilitator	101022	101023	2,235.56
Boating Safety	101024	101026	3,024.59
Jail Commissary	101027	101029	9,169.33
Law Library	101030	101032	10,342.38
Veteran's Assistance	101033		1,833.14
Ending Homelessness	101034	101041	8,313.79
Affordable Housing	101042		671.18
FC Capital Projects	101043		1,173.00
FC Public Facilities Const Fund	101044		\$602.74
TRAC Operations Fund	101045	101072	\$24,623.64
Franklin County RV Facility	101073	101080	\$21,357.77
Current Expense	101224	101235	\$13,740.97
Current Expense	101236	101240	\$640.29
Current Expense	101241	101258	\$20,215.60
Supplemental Preservation Fund	101259		\$61.41
County Roads	101260		\$147.00
.3% Criminal Justice Const Fund	101261	101265	\$504,091.65
Current Expense	101266	101297	\$7,939.36
Current Expense	101298	101340	\$56,541.36
Veteran's Assistance	101344		\$169.00
Current Expense	101394	101397	\$4,094.83
Solid Waste	101398		\$430.18
Motor Vehicle/Public Works	101399		\$179.31
	Grand Total		<u>\$701,098.28</u>

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Consent Agenda

Motion - Mr. Miller: Mr. Chairman, I move that we approve the consent agenda listing items 1 through 6. Second by Mr. Peck. After discussion, there was a 3:0 vote in favor.

1. Approval of Resolution 2014-316, rescinding Franklin County Resolution 2014-292 that approved a Personnel Action Form (PAF) for Linda Robb, Administrator of the Benton-Franklin Department of Human Services
2. Approval of Resolution 2014-317, accepting Benton/Franklin Counties 2014-2016 Substance Abuse Strategic Plan update submitted by Benton and Franklin Counties Department of Human Services
3. Approval of Resolution 2014-318, authorizing disposal of surplus property: Ricoh AF 250 copier located in Commissioners Meeting Room
4. Approval of Resolution 2014-319, Amendment #1 to Fee for Service Contract between the Juvenile Justice Center and Pasco School District, amending Resolution 2013-333
5. Approval of Resolution 2014-320, Amendment #1 to Fee for Service Contract between the Juvenile Justice Center and Kennewick School District, amending Resolution 2013-331
6. Approval of Franklin County Commissioner Proceedings for July 9, 2014

COUNTY ADMINISTRATOR (11:03 am)

County Administrator Fred Bowen met with the Board. Present in audience: Geoff Folsom and Dennis Shannon.

Jail Construction Project

After discussion, the Board asked Mr. Bowen to meet with City of Pasco staff regarding jail construction plans prior to obtaining any additional architectural approval that may be required by the City of Pasco.

Appraisal work

Mr. Bowen told the Board that a business and real estate appraisal of a property will be done at a cost estimated to be \$4200. The property owner has signed a document committing to pay half of a total \$5000 amount.

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OTHER BUSINESS

Juniper Dunes

Mr. Peck answered Mr. Shannon's question about the progress towards building an access road to Juniper Dunes.

Adjourned at 11:10 am.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until July 30, 2014.


BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON



Robert E. Koch, Chairman



Brad Peck, Chairman Pro Tem



Rick Miller, Member

Attest:



Clerk to the Board

Approved and signed August 6, 2014.



FRANKLIN COUNTY

BOARD OF COMMISSIONERS

BRAD PECK
DISTRICT 1

ROBERT E. KOCH
DISTRICT 2

RICK MILLER
DISTRICT 3

Fred H. Bowen
County Administrator

July 23, 2014

Heather Wills, WFL Environmental Manager
Western Federal Lands Highway Division
610 E. Fifth Street
Vancouver, WA 98661

Re: Invitation to Become Participating Agency and Cooperating Agency on Juniper Dunes Public Access Road, WA Franklin 2013(1)

Dear Mrs. Wills,

The Franklin County Board of Commissioners received your invitation to become a participating and Cooperating Agency for the National Environmental Policy Act process surrounding the Juniper Dunes Public Access Road project. This letter will constitute the county's acceptance of your invitation. By accepting the invitation Franklin County will provide meaningful input on the purpose and need for the project, help determine the range of alternatives to be considered and provide input on alternative analysis. The county will also participate in coordination meetings and field reviews as appropriate and provide timely review on environmental documents.

The Board thanks you for the opportunity to participate in this process.

Sincerely,



Chairman



Chairman Pro Tem



Member

Attest:



Clerk of the Board



FRANKLIN COUNTY

PUBLIC WORKS DEPARTMENT

Matt F. Mahoney, Public Works Director

Matthew S. Rasmussen, PE, County Engineer/Asst. Director

DATE OF AWARD:**July 23, 2014**

TO: Central Washington Asphalt, Inc.
PO Box 939
Moses Lake, WA 98837

FROM: Board of County Commissioners
Franklin County, Washington

**SUBJECT: CRP 606 – Langford Road Resurfacing and Restoration – Bid Award Letter
STPR-11DD(001)**

On July 16th, the Franklin County Board of County Commissioners received bids for the construction of County Road Project (CRP) 606 – Langford Road Resurfacing and Restoration.

After careful review of the submitted bids in accordance with the contract documents, we have determined that Central Washington Asphalt, Inc was the successful bidder.

This letter is to advise you that the contract for CRP 606 – Langford Road Resurfacing and Restoration is hereby awarded to Central Washington Asphalt, Inc of Moses Lake, Washington for a total price of three hundred ninety five thousand two hundred twenty five dollars and fifty cents (\$395,225.50) excluding any sales tax.

As a part of entering this contract, Central Washington Asphalt, Inc agrees to take all necessary and responsible steps, in accordance with 49 CFP Part 26, to ensure that Disadvantaged Business Enterprises (DBE) have an opportunity to participate in the performance of this contract.

The award of this contract is made with the understanding that Central Washington Asphalt, Inc will provide the following items prior to submitting the signed contract for execution:

1. Breakout information for all successful DBEs proposed to perform on this contract:
 - Correct business name, federal employer identification number (if available), and mailing address.
 - List of all bid items assigned to each DBE firm, including unit prices and extensions, indicating any anticipated sharing of resources (E.g., equipment, employees).

**FRANKLIN COUNTY
PUBLIC WORKS DEPARTMENT**


- Indicate partial items - specify the distinct elements of work to be performed by the DBE firms and provide a complete description of these partial items.
2. A list of all firms who submitted a bid or quote in an attempt to participate in this contract whether they were successful or not. Include the following information:
- Correct business name and mailing address.

Send these two items to Franklin County Public Works Department, 3416 Stearman Avenue, Pasco, Washington, 99301. The above information must be submitted before the County can execute the contract.

Please return the enclosed three contracts signed with an Insurance Certification, Public Works Performance Bond and a Public Works Payment Bond for each of the contracts within 10 calendar days after the date of award. The County Commissioners will execute the Contracts at a scheduled meeting on or before August 6th, 2014.

Recommended:


Matt Rasmussen, County Engineer



Fred Bowen, County Administrator


Attest:


Clerk of the Board

Approved:


Chairman


Chairman Pro Tem


Member




FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

July 23, 2014

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, July 23, 2014  move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Road		
Payroll	100979-101002	26,053.84
Direct Deposit		<u>37,645.52</u>
		63,699.36
Benefits	101003-101012	<u>34,195.76</u>
	Total	<u>\$97,895.12</u>
Motor Vehicle		
Payroll	100950-100968	\$5,716.73
Direct Deposit		<u>5,461.81</u>
		\$11,178.54
Benefits	100969-100978	<u>6,465.34</u>
	Total	<u>\$17,643.88</u>
	Grand Total All Payrolls	<u>\$115,539.00</u>

In the total amount of **\$115,539.00** (\$97,895.12 + \$17,643.88)

The motion was seconded by  and passed by a vote of 3 to 0.



 The attached payroll has been approved by Auditor or Deputy



 Payroll Prepared By Julie Jordan



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

7/23/2014

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 7/23/2014

Move that the following warrants be approved for payment:

certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

FUND Expenditures	WARRANTS		AMOUNT ISSUED
Excise Tax:			
Current Expense			\$184.73
Planning & Development			\$116.59
Trial Court Improvement Fund			\$60.20
DARE Fund Sheriff			\$65.62
E911/State Contract			\$137.57
County Roads			\$18.88
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TRAC Operations Fund			\$32.48
Franklin County RV Facility			-\$1.63
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Veteran's Assistance	101344		\$169.00
Current Expense	101394	101397	\$4,094.83
Solid Waste	101398		\$430.18
Motor Vehicle/Public Works	101399		\$179.31
In the amount of			<u>\$701,098.28</u>

The motion was seconded by

[Signature]

And passed by a vote of 3 to 0

Reviewed by County Administrator

[Signature]

[Signature] TWO PAGES ATTACHED

[Signature] Margaret Mathia *[Signature]* Julie Jordan

The attached vouchers have been approved by Auditor or Deputy

Vouchers Audited By : Margaret Mathia and Julie Jordan

Matt Beaton

To: Fred Bowen
Cc: Jeff Burckhard; Robin Stanco
Subject: TRAC and RV control issues remain
Attachments: Sc36014072213020.pdf

Fred,

I write this email from the position that Franklin County desires to have an accountable and transparent financial environment for all of its financial transactions. I have attached a copy of an invoice that illustrates the ongoing issue with the TRAC and RV relationship. TRAC billed RV for the lawn maintenance and in this invoice it included hours for painting a bathroom. Who approved the expenditure? Who approved the cost of the vendor providing the service. Those two were approved by the same person. To further confuse the situation the approver is also the vendor. That is a textbook case of a conflict of interest. Another auditing concern is the lack of separation of the two entities. Expenses continue to be incurred through TRAC and then the costs transferred to RV, in one case it appears products were purchased personally and then expensed to Franklin RV. The conflicts role over into cash handling and inventory control questions. I reiterate that if TRAC desires to have a "vendor" relationship with Franklin RV it must have no budgetary authority or oversight of the RV park. In 2013 RV transferred \$78,303.49 to TRAC in addition to the budgeted subsidy of \$112,000. That amount was billed and approved by the same person.

My further concern is that the RV subsidy of TRAC was budgeted at 112K for 2014. That annual budget will be completely expended as of this month. This further raises concerns as typically an annual subsidy is expensed over the 12 months or at least that is the norm for RV's budgeted subsidy of TRAC in past years. Is that the intent of the Commissioners when they budgeted the subsidy?

Could you respond to this email with your plan to address these issues and an estimated timeline for implementation.

I am going to approve the vouchers because you have signed off on all of them. I will attach this email to the coversheet.

Thanks

Matt Beaton
Franklin County Auditor



TRAC Center
6600 Burden Blvd
Pasco WA 99301

TRAC 475
48.0

Phone # (509) 543-2999
Fax # (509) 543-2996

Invoice	
Inv Date	6/30/2014
Invoice #	7604
Contract #	
Event Date	6/30/2014
Room	
Account #	
P.O. NO.	
Terms	

BILL TO
Franklin County RV Park 6333 Homerun Rd Pasco, WA 99301

TRAC Representative: NA

QTY	ITEM	DESCRIPTION	RATE	AMOUNT
105.77	RV Park ...	Todd Neuhart - Lawn Maintenance & RV Park Bathroom Painting	28.86	3,052.52
0.82	RV Park ...	Todd Neuhart - Lawn Maintenance & RV Park Bathroom Painting - Overtime	40.53	33.23
3.17	RV Park ...	Abonislirn Ramizov - Fix Sprinkler after BRN4D	27.75	87.97

PAID
JUL 23 2014
ST. #

PAID
JUL 23 2014
FRANKLIN COUNTY
AUDITOR

June 2014 Lawn Maintenance & RV Park Maintenance	Subtotal	\$3,173.72
	Sales Tax (8.6%)	\$0.00
	Total	\$3,173.72
	Payments/Credits	\$0.00
	Balance Due	\$3,173.72