



FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES

APRIL 27, 2016

CALL TO ORDER

Commission Chairman, Rick Miller called the Franklin County Commissioners' Regular Board Meeting at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

PLEDGE OF ALLEGIANCE

Commissioner Miller led the Pledge of Allegiance.

Commissioners Present: Commission Chair Rick Miller, Chair Pro Tem Robert E. Koch and Member Brad Peck

Staff Present: County Administrator Keith Johnson, Coroner Dan Blasdel, Sheriff Jim Raymond, Auditor Matt Beaton, Human Resources Director Carlee Nave, Human Public Works Director Matt Mahoney, Director of Planning and Building Jerrod MacPherson, Assistant Planning and Building Director Greg Wendt, Assistant to the Administrator Sherrie Young and Clerk to the Board Karin Milham

Public Present: Port of Pasco Commissioner Jim Klindworth, Port of Pasco Executive Director Randy Hayden, Port of Pasco Economic Development Director Gary Ballew, Tri-City Development Council (TRIDEC) Executive Director Carl Adrian, City of Connell Administrator Jed Crowther, *Tri-City Herald* Reporter Wendy Culverwell and Kris Kennedy

ECONOMIC DEVELOPMENT PLAN PRESENTATION

Port of Pasco Executive Director Randy Hayden addressed the Board stating a committee consisting of representatives from Franklin County, City of Pasco, City of Connell, City of Kahlotus, Port of Pasco and TRIDEC has met over the past four months to discuss their organizations' role in updating Franklin County's Economic Development Plan. He stated the plan was last updated in 2009 and the Committee's specific goal was to create a proposed update for the County's use of the State of Washington Tax Deferral Program for local economic development efforts, also known as the, ".09 Economic Development Fund" or, ".09 Fund."

Mr. Hayden gave a brief history of the .09 Fund explaining how the fund would benefit Franklin County. He reviewed the financial trend from 2011-2015, stating the fund balance was approximately 1.8 million. Mr. Hayden explained the debt service obligation will end in 2022 so collections would increase at a faster rate after that year. The committee wanted to reserve \$350,000 for the debt service obligation and approximately one-million dollars (\$1,000,000) for urgent projects that may emerge outside the annual funding cycle. Mr. Hayden added that no one project would exceed \$500,000 without Committee recommendation and Board approval.

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Commission Miller asked about the \$100,000 set aside for TRAC. County Administrator Keith Johnson explained the \$100,000 was an estimate of what would be contributed to TRAC from the .09 Fund which had not been specifically budgeted in previous years. Mr. Johnson explained Board action was not necessary at this time, but was asking for a consensus to move forward with scheduling a public hearing.

The Board gave consensus and thanked Mr. Hayden for his presentation and thanked the committee members for being here today.

APPROVAL OF ORDINANCE 03-2016 GRANTING A ZONE CHANGE, ZC 2016-02 OF APPROXIMATELY 4.33 ACRES WITHIN CITY OF PASCO'S URBAN GROWTH AREA

Building and Planning Director Jerrod MacPherson and Building and Planning Assistant Director Greg Wendt presented a zone change (ZC 2016-02) recommendation of 4.33 acres within City of Pasco's Urban Growth Area (UGA). Mr. Wendt informed the Board the Planning Commission heard the proposed zone change April 4, 2016 and recommended approval with five (5) findings of fact and four (4) conditions of approval.

- ❖ *After discussion, Commissioner Bob Koch moved to grant approval of ZC 2016-02, subject to five (5) findings of fact and four (4) conditions of approval. Commissioner Brad Peck seconded and the motion carried unanimously.*

APPROVAL OF ORDINANCE 03-2016 GRANTING A ZONE CHANGE, ZC 2016-03 FROM RESIDENTIAL TRANSITION TO RESIDENTIAL SUBURBAN OF APPROXIMATELY 76.11 ACRES

Building and Planning Director Jerrod MacPherson and Building and Planning Assistant Director Greg Wendt presented a zone change (ZC 2016-03) recommendation of approximately 76.11 acres of land from Residential Transition (R-T) to Residential Suburban 20.00 (RS-20) within City of Pasco's UGA. Mr. Wendt explained the Planning Commission heard the proposed zone change April 5, 2016 and recommended approval with five (5) findings of fact and three (3) conditions of approval.

- ❖ *After discussion, Commissioner Bob Koch moved to grant approval of ZC 2016-02, subject to five (5) findings of fact and three (3) conditions of approval. Commissioner Brad Peck seconded and the motion carried unanimously.*



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APPROVAL OF RESOLUTION 2016-171 GRANTING A CONDITIONAL USE PERMIT (CUP 2016-02) APPLICATION TO UTILIZE AN EXISTING ACCESSORY BUILDING AS AN ACCESSORY DWELLING UNIT

Commissioner Peck stated he had met with Mr. MacPherson and Mr. Wendt regarding his concerns from the April 20, 2016 Regular Board meeting and all concerns had been addressed to his satisfaction.

Commissioner Peck stated Mr. MacPherson and Mr. Wendt had done a great job addressing his concerns and he appreciation for their professionalism.

- ❖ *After discussion, Commissioner Koch moved to grant approval of CUP-2016-02, subject to six (6) findings of fact and six (6) conditions of approval. Commissioner Peck seconded and the motion carried unanimously*

FUNDING REQUEST FROM PACIFIC NORTHWEST AVIATION MUSEUM

Commissioner Peck explained local citizens dedicated to preserving Tri-Cities history had undertaken restoration of the 1942 Navy control tower at Tri-Cities Airport and recommended \$10,000 from historic preservation funds be used for this project. He explained the current balance of the historic preservation fund was \$107,000.

- ❖ *Commissioner Koch moved to approve the interagency agreement authorizing up to \$10,000 for the preservation of the Pacific Northwest Aviation Museum. Commissioner Peck seconded and the motion carried unanimously.*

APPROVAL OF RESOLUTION 2016-172 GRANTING AN INTER-BUDGET TRANSFER FOR WAGES OWED IN CORONER'S OFFICE

Human Resources Director Carlee Nave explained the County is required to pay non-exempt employees for every hour worked and the department head must report those hours.

Coroner Dan Blasdel stated it was recently discovered the on-call Deputy Coroner had not accurately reported all hours worked in 2015. Because of this, it was necessary for the Board to approve an inter-budget transfer of \$4,771.77 from 2016 Current Expense/Non-Departmental to Contingency/Salary & Benefits.



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- ❖ *After discussion, Commissioner Peck moved to approve a budget transfer to fund the payment for hours worked in accordance with an accurate reporting of hours worked. Commissioner Koch seconded and the motion carried unanimously.*

APPROVAL OF RESOLUTION 2016-173 GRANTING A PETITION FOR VACATION OF A PORTION OF CANAL BOULEVARD

Public Works Director Matt Mahoney addressed the Commission stating his office received a petition signed by six (6) land owners asking that a portion of the Canal Boulevard be vacated. As required, the petition was accompanied by a cash bond. He explained no action was required at this time. If the Board wishes to consider the request, a public hearing would be scheduled, after which, the vacation would be presented to the board for approval.

Discussion ensued regarding the County's portion of the road and the possibility of land-locking a portion of the area and ways to avoid that from happening.

Commissioner Peck suggested the Board consider the request with the caveat that land-locking and other issues be addressed through the proper road vacation process.

- ❖ *Commissioner Koch moved to approve Resolution 2016-173 ordering the county engineer report on the possible vacation of a portion of Canal Boulevard so the Board may consider the usefulness of such road. Commissioner Peck seconded and the motion carried unanimously.*



FRANKLIN COUNTY, WASHINGTON
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APRIL 27, 2016

Approval of Vouchers

04/27/2016

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 04/27/2016 *R. Koch*

Move that the following warrants be approved for payment:

Certified by RCW 42.24.080, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00302423 - 00302892 \$628,458.14

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$527,037.16
JAIL COMMISSARY	\$4,033.03
ENHANCED 911	\$1,651.97
COUNTY ROADS	\$32,535.21
SOLID WASTE	\$611.15
LAW LIBRARY	\$10,819.33
ENDING HOMELESSNESS	\$2,219.00
TRAC OPERATIONS	\$17,323.95
FRANKLIN COUNTY RV PARK	\$1,464.93
MOTOR VEHICLE	\$30,762.41

In the amount of: \$628,458.14

The motion was seconded by: *Ben Peck*

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: *Keith*

Matt Beaton
 The attached vouchers have been approved by Auditor or Deputy:
 Matt Beaton

Kristy Davis
 Vouchers Added By:
 Kristy Davis

- ❖ *Commissioner Koch moved to approve vouchers audited and certified by the auditing officer for warrants prepared for the week of April 27, 2016 for payment of fund expenditures totaling \$628,458.14. Commissioner Peck seconded and the motion was carried*



FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES

APRIL 27, 2016

April 27, 2016

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, April 27, 2016 Peck
 move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Payroll	64461-64524	\$ 186,478.79
Direct Deposit		378,575.44
		<u>565,054.23</u>
Benefits	64525-64530	112,372.77
	Total	<u>\$ 677,427.00</u>
 Emergency Mgmt Payroll:		
Payroll	125474-125479	\$ 3,088.31
Direct Deposit		7,049.69
		<u>10,138.00</u>
Benefits	125480-125483	1,902.01
	Total	<u>\$ 12,040.01</u>
 Irrigation Payroll:		
Payroll	125484-125492	\$ 3,782.40
Direct Deposit		8,907.73
		<u>12,690.13</u>
Benefits	125493-125496	2,724.43
	Total	<u>\$ 15,414.56</u>
Grand Total All Payrolls		<u>\$ 704,881.57</u>

In the total amount of \$704,881.57 (\$677,427.00 + \$12,040.01 + \$15,414.56)

The motion was seconded by Peck and passed by a vote of 3 to 0.

J. A. T. Brubaker
 The attached payroll has been approved by Auditor or Deputy

Melissa Olheiser
 Payroll Prepared by Melissa Olheiser

❖ *Commissioner Koch moved to approve Salary Clearing payroll, Emergency Management payroll and Irrigation Payroll totaling \$704,881.57 Commissioner Peck seconded and the motion was carried unanimously.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

REGULAR MEETING MINUTES

APRIL 27, 2016

April 27, 2016

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, April 27, 2016

Peck

move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Roads		
Payroll	125622-125541	\$ 24,088.81
Direct Deposit		<u>40,358.03</u>
		84,446.84
Benefits	125542-125551	47,128.18
	Total	<u>\$ 111,674.02</u>
Motor Vehicle		
Payroll	125497-125511	\$ 4,541.53
Direct Deposit		<u>4,370.98</u>
		8,912.51
Benefits	125512-125521	7,214.13
	Total	<u>\$ 16,126.64</u>
Grand Total All Payrolls		<u>\$ 127,700.66</u>

In the total amount of \$127,700.66 (\$111,674.02 + \$16,126.64)

The motion was seconded by Boyd and passed by a vote of 3 to 0

John A. Brinkman
The attached payroll has been approved by Auditor or Deputy

YML
Payroll Prepared By Melissa Oelner

❖ **Commissioner Koch moved to approve County Roads and Motor Vehicle payroll totaling \$127,700.66 Commissioner Peck seconded and the motion was carried unanimously.**

Approval of Consent Agenda

- Resolution 2016-174 Rescinding Resolution 2016-131 and Re-Classification of Corrections Lieutenant Positions and Amend Resolution 2014-369



APRIL 27, 2016

- Resolution 2016-175 Adopting the 2015 and 2016 Salary for the Prosecuting Attorney, Amending Resolutions 2008-325, 2013-367 and 2014-364
 - Resolution 2016-176 Executing a Professional Services Agreement with Attorney Jennifer Azure to Represent Indigent Persons for Conflict-Overflow in Juvenile Court
 - Resolution 2016-177 Approving Professional Services Agreement with Attorney Deric J. Orr to Represent Indigent Persons in Franklin County Adult Drug Court
 - Approval of January 27, 2016 Minutes
- ❖ *Commissioner Koch moved to approve the Consent Agenda. Commissioner Peck seconded and motion unanimously.*

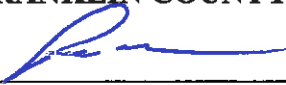
COUNTY ADMINSTRATOR KEITH JOHNSON

Sheriff Jim Raymond gave an update on the resent consolidated 911/ SECOMM meeting. Mr. Steve Rienke has had preliminary discussions about costs, manpower and Human Resources with Chief Chris Skinner and Richland City Manager Cindy Reents who oversee SECOMM. He then spent time with both 911 mangers and gathered logistics and is currently formulating a response. Commissioner Peck was encouraged with the work Mr. Rienke has done thus far and thanked Mr. Ed Bush for recommending him.


ADJOURN

With no further business to bring before the board, the meeting was adjourned at 10:17 a.m.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON



Chairman, Rick Miller

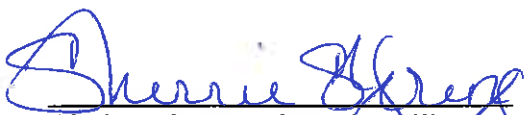


Chairman Pro Tem, Robert Koch



Member, Brad Peck

ATTEST:



Clerk to the Board, ~~Karin Milham~~