



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING AND  
PUBLIC HEARING MINUTES**

***MAY 25, 2016***

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**CALL TO ORDER**

Commission Chairman Rick Miller called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Rick Miller, Chair Pro Tem Robert E. Koch and Member Brad Peck

**Staff Present:** County Administrator Keith Johnson, Director of Planning and Building Jerrod MacPherson, Assistant Director of Planning and Building Greg Wendt, Superior Court Administrator Pat Austin, Auditor Matt Beaton, Civil Deputy Prosecuting Attorney Tim Dickerson, Human Resources Carlee Nave, County Engineer Craig Erdman, Assistant to the Administrator Sherrie Young and Clerk to the Board Karin Milham

**PLEDGE OF ALLEGIANCE**

Commissioner Miller led the Pledge of Allegiance.

**PUBLIC HEARING**

*2016 Economic Development Plan Update*

Commissioner Miller recessed into the public hearing at 9:01 am.

Director of Planning and Building Jerrod MacPherson explained the Franklin County Economic Development Plan was originally adopted in 1999 and has subsequently been updated several times including updates in 2004, 2006, and 2009.

He stated the purpose of the Plan was to discuss the County's long range economic visions and policies, current economic standing and conditions, critical development and expansion issues, and the approaches necessary to achieve sustainable economic development. Additionally, the plan is a mechanism to discuss the County's Economic Development Fund which includes those monies collected through the Sales and Use Tax as granted by RCW 82.14.370.

RCW 82.14.370 allows for the creation of a local sales and use tax that is to be used for the financing of public facilities projects within rural/distressed counties. These specific public facility projects must be listed in an officially adopted County Economic Development Plan



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Last updated in 2009, the Plan is being proposed to be updated at this time with the following general changes:

Multiple updates to the plan data, including the removal of Year 2000 census data and the integration of Year 2010 census data.

Amendments to Section 9 (Economic Development Fund for Rural Counties) as follows:

- New discussion about the sales and use tax available for rural counties;
- New discussion about the evaluation and ranking of proposed projects;
- New discussion about the timelines and schedules for project submittal;
- New discussion of the County's Economic Development Fund including fiscal policies; and
- New updated Public Facility Project List, as required by RCW.

## **PUBLIC COMMENT**

Port of Pasco District 3 Commissioner Jim Klindworth complimented Franklin County staff, Port of Pasco staff and City of Pasco staff for collaborating on the 2016 Economic Development Plan and the projects included in that plan. He stated Port of Pasco supported this plan one-hundred percent.

Administrator for the City of Connell Jed Crowther, Dave McDonald who was representing the Pasco City Manager and TRIDEC President Carl Adrian all echoed the same praises for working together and doing a great job with this plan.

Commissioner Miller closed the public hearing at 9:12 a.m. and resumed the regular meeting.

- ***Commissioner Peck moved to approve the Adoption of the 2016 Economic Development Plan Update. Commissioner Koch seconded and the motion was carried.***



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**FRANKLIN COUNTY**

**PLANNING AND BUILDING DEPARTMENT**

**JERROD B. MACPHERSON – DIRECTOR**

**FRANKLIN COUNTY  
NOTICE OF PUBLIC HEARING**

**NOTICE IS HEREBY GIVEN** that the Franklin County Board of Commissioners will be holding a public hearing to discuss an amendment to the Franklin County Economic Development Plan.

The Commissioners will be holding the public hearing on May 25, 2016 at the hour of 9:00 a.m. in the Franklin County Courthouse, Commissioners Meeting Room, 1016 North 4<sup>th</sup> Avenue, Pasco, WA 99301 and all concerned or interested may appear.

Information concerning the hearing may be obtained at the Franklin County Planning Department, 1016 North 4th, Pasco, Washington 99301, or by calling 545-3521.

DATED AT PASCO, WASHINGTON ON THIS 28<sup>th</sup> DAY OF APRIL 2016.

**PUBLISH:  
May 5, 2016**

Jerrod MacPherson, Planning and Building Director

**AGING AND LONG TERM CARE COUNCIL OF GOVERNMENTS  
PRESENTATION**

Yakima County Commissioner Kevin Bouchey explained he represented Yakima, Kittitas, Walla Walla, Garfield, and Columbia Counties as a board member on the Aging and Long Term Care Council of Governments (ALTCCOG). He presented an update on the ALTCCOG since its conception sixteen months ago. Even though Franklin County was not a member, services have been provided to Franklin County residents. Mr. Bouchey stated Benton and Franklin Counties were currently the only counties not participating.

He explained funds are very healthy with an annual budget of approximately \$10 million, with \$4.5 million in Reserves. Policies are in place for 25% minimum Reserves and an Equipment Replacement minimum while retaining a \$2 million general fund. The Board is working on reducing the general fund down and members of the ALTCCOG would allocate those funds.



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Mr. Bouchey stated prior to forming the Board, they researched what type of entity should be developed; non-profit or counsel board. Since Federal funds are received, the opinion was the federal government would not allow the Board to take funds if they were a non-profit so the Board was formed as a counsel board.

## WASHINGTON COUNTIES RISK POOL PRESENTATION

Executive Director of Washington Counties Risk Pool (WCRP) Derek Bryan presented the Board with a PowerPoint presentation explaining the Risk Pool Program.

- Advantages of being members: Stability of rates, reduced claims, proactive.
- Many counties in Washington State are Members
- Organization and Staffing Chart for WCRP
- County Appointed Positions
- WCRP Finances: Stable Rates, Smart Investments, Clean State Audits, Financially Sound, Financially Prudent, Funded for the Future
- Certifications and Training programs
- Claims process

Franklin County is currently enrolled and is active in the WCRP Program. Mr. Bryan presented the Board with a certificate of Membership.

## BRANDING IMPLEMENTATION UPDATE

Executive Director of the Mid Columbia Libraries Kyle Cox presented the Board with a PowerPoint presentation regarding Tri-Cities branding.

- Puts Tri-Cities on the Map – Image of Quality – Build a Culture for Forward Acting
- Create a community known as the Northwest's best destinations to live, work and play
- Members of the BILT
- Logo- Making the Tri-Cities a Whole Lot- *BRIGHTER! BOLDER! BETTER!*
- 385 Commercials aired featuring this Branding Logo



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**OFFICE BUSINESS**

*Approval of Fund Expenditure Warrants*

5/25/2016

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.090, expense reimbursement claims.

Action: As of this date, 5/25/2016 Peck

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00303651 - 00303821	\$ 457,601.70
Funds not released due to cash deficit and warrant #'s have not been issued:		
Solid Waste Probation Work Crew	682.39	682.39
Solid Waste Operations	276.42	276.42
2005 Criminal Just LTGO DS	26,968.87	26,968.87
		<b>\$ 485,529.38</b>

Fund Expenditures	Checks Issued	Checks Not Issued	Total
Current Expense	\$ 206,966.88		\$ 206,966.88
Auditor O & M	1,196.35		1,196.35
Supplemental Preservation Fund	10,000.00		10,000.00
Election Equipment Revolving	126.71		126.71
Courthouse Facilitator Program	1,302.50		1,302.50
Boating Safety Fund	99.12		99.12
Sheriff Sex Offender Grant	957.20		957.20
Jail Commissary	1,042.24		1,042.24
Enhanced 911	366.63		366.63
County Roads	188,909.65		188,909.65
Law Library	11,753.57		11,753.57
Veteran's Assistance	2,345.68		2,345.68
Ending Homelessness	3,259.14		3,259.14
Trac Operations	6,693.94		6,693.94
Franklin County RV Park	3,543.02		3,543.02
Motor Vehicle	19,639.07		19,639.07
Solid Waste Probation Work Crew		682.39	682.39
Solid Waste Operations		276.42	276.42
2005 Criminal Just LTGO DS		26,968.87	26,968.87
	<b>\$ 457,601.70</b>	<b>\$ 27,927.68</b>	<b>\$ 485,529.38</b>

In the amount of: \$ 485,529.38

The motion was seconded by: Peck

And passed by a vote of: 3 to 0

Reviewed by County Administrator: [Signature]

[Signature]  
The attached vouchers have been approved by Auditor or Deputy:  
Matt Beaton

Vouchers Audited By:  
[Signature]  
Kristy Davis

❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of May 25, 2016 for payment of payroll totaling \$485,529.38. Commissioner Peck seconded and the motion was unanimously carried.*



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*Approval of Consent Agenda*

- Resolution 2016-212 Executing a Second Amendment to Agreement 15-16-DD-CDC-00 between Benton Franklin Human Services and Children's Developmental Center
- Resolution 2016-213 Executing a Second Amendment to Agreement 15-16-DD-ARC-00 between Benton Franklin Human Services and the Arc of Tri-Cities
- Resolution 2016-214 Executing a Second Amendment to Agreement 15-16 DD-CI-00 between Benton Franklin Human Services and Columbia Industries
- Resolution 2016-215 Executing First Amendment to Professional Services Agreement 2015-16-Adolphsen-00 between Benton Franklin Human Services and Sharon Adolphsen
- Resolution 2016-216 Executing a Renewal of Existing Software Maintenance Agreement with Intergraph for GIS Software
- Resolution 2016-217 Executing a Second Amendment to Agreement 15-16-DD-GW-00 between Benton Franklin Human Services and Goodwill Industries of the Columbia, Inc
- Resolution 2016-218 Execution of a Professional Services Agreement with Attorney Eric J. Scott to Represent Indigent Persons on Miscellaneous Civil Matters in Franklin County Superior Court.
- Resolution 2016-219 Approval of Annual Risk Exposure Self-Assessment for Franklin County
- Resolution 2016-220 Offering Support of Burlington Northern Santé Fe Railroad and Millennium Bulk Terminal
- Resolution 2016-221 Execution of a Professional Services Agreement with Attorney Adam Pechtel for Public Defense Services on Probation Violation Cases in Franklin County District Court
- Requesting to Bring an Experienced Employee in at a Grade 12 Step 2. (REMOVED)
- March 9, 2016 Commissioner Meeting Minutes



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- ❖ *Commissioner Koch moved to approve the Consent Agenda items one through twelve with item eleven being removed. Commissioner Peck seconded and the motion was carried.*

**ADMINISTRATION OFFICE BUSINESS**

County Administrator Keith Johnson presented the Board with the Adult Drug Court and Juvenile Drug Court Resolution and Memorandum of Understanding. There was brief discussion regarding the process of gathering data, graduating students and statistics.


The Board approved Resolution 2016-222 approving Memorandum of Understanding and Agreement between Boards of Commissioners of Benton and Franklin Counties for the allocation of Adult Drug Court and Juvenile Drug Court Program expenses.


**ADJOURN**

With no further business to bring before the board, the meeting was adjourned at 10:52 a.m.

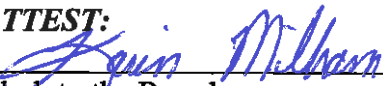
**BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON**

  
\_\_\_\_\_  
Rick Miller, Chair

  
\_\_\_\_\_  
Robert Koch, Chair Pro Tem

  
\_\_\_\_\_  
Brad Peck, Member

**ATTEST:**

  
\_\_\_\_\_  
Kevin Milham  
Clerk to the Board