



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
JANUARY 18, 2017

CALL TO ORDER

Commission Chairman, Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 10:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Robert Koch and Member Rick Miller. Chair Pro Tem Brad Peck was absent due to weather conditions.

Staff Present: County Administrator Keith Johnson, Sheriff Jim Raymond, Civil Deputy Prosecuting Attorney Timothy Dickerson, Chief Deputy Treasurer Andrew Hicks, Human Resources Director Carlee Nave, and Clerk to the Board Karin Milham

PLEDGE OF ALLEGIANCE

Commissioner Koch led the Pledge of Allegiance

LEGISLATIVE REPRESENTATION OLYMPIA

Mr. Jim Potts and Zac Kennedy reported briefly on a few bills that will be brought forth that pertain to our area. Nine bills currently address water issues. Mr. Potts stated that there are approximately one hundred (100) bills being entered every day. They are reviewing them and will report on the bills that affect our region.

TRI-CITY REGIONAL CHAMBER OF COMMERCE - NEW EDGE "TOP OF THE BOX PROJECT"

Managing Director Aaron Welling presented the Board with a PowerPoint presentation. Mr. Welling explained that the Tri-City Regional Chamber of Commerce formed a Regional Affairs Committee consisting of approximately twelve members. New Edge was hired to help build a roadmap to assist in the process of the area development.

The theme is called "Top of the Box", which relates to a puzzle. To put a puzzle together, one would need to look at the "Top of the Box" or photo to get the whole picture. In the same sense our region and its growth relies on looking at the bigger picture. We need a vision of the future and explore the opportunities available to us, then form a strategy to meet those goals.

There are many pieces to a puzzle and each person young or old is needed to make it a successful endeavor. The official kick off for the Big Vision Workshop will be the end of February and will be approximately two months of research on different ideas. Everyone is invited to participate and get involved with the program to better our Community.



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

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OFFICE BUSINESS

Approval of Fund Expenditure Warrants

1/18/2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.020, expense reimbursement claims.

Action: As of this date, 1/18/2017

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00312908 -	00313066	\$ 1,599,012.61
Department of Revenue Tax Remittance			4,231.40
			<u>\$ 1,603,244.01</u>

Fund Expenditures	Checks	Dept of Revenue Tax Remittance	Amount Issued
Current Expense	\$ 148,951.93	\$ 1,248.01	\$ 150,199.94
Auditor O & M	396.50	-	396.50
Supplemental Preservation Fund	-	77.40	77.40
Election Equipment Revolving	7,350.81	211.52	7,562.33
Boating Safety Fund	803.15	-	803.15
Sheriff Sex Offender Grant	1,152.52	-	1,152.52
Jail Commissary	623.48	-	623.48
Dare Fund Sheriff	-	25.37	25.37
County Roads	55,303.39	2,257.07	57,560.45
Veteran's Assistance	1,256.00	-	1,256.00
Ending Homelessness	3,227.70	-	3,227.70
.3% CI Sales Tax LTGO Debt Svc	1,137,525.00	-	1,137,525.00
Distressed Cnty LTGO DS	168,006.51	-	168,006.51
Capital Projects Fund	2,300.00	-	2,300.00
TRAC Renewal and Replace	2,337.22	-	2,337.22
TRAC Operations	66,386.23	384.36	66,770.59
Franklin County RV Park	2,863.99	8.97	2,872.96
Motor Vehicle	528.19	\$18.70	546.89
	<u>\$ 1,599,012.61</u>	<u>\$ 4,231.40</u>	<u>\$ 1,603,244.01</u>

In the amount of: \$ 1,603,244.01

The motion was seconded by:

And passed by a vote of: 2 to 0

Reviewed by County Administrator:

Jeff Burckhard, Chief Deputy Auditor
The attached vouchers have been approved by Auditor or Deputy:
Jeff Burckhard

Vouchers Audited By:
Maisey Stein
Maisey Stein

❖ *Commissioner Miller moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of January 18, 2017 for payment of payroll totaling \$1,603,244.01. Commissioner Koch seconded and the motion was unanimously carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

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Salary Clearing, Emergency Management and Irrigation

January 18, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, January 18, 2017
move that the following warrants be approved for payment.



<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00312852-00312885	\$ 28,018.64
Net EFT Payroll Checks	00002357-00002589	393,037.10
Deduction and Contribution Checks	00312890-00312906	279,657.61
	Total	\$ 698,713.35
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00002353-00002356	\$ 7,332.48
Deduction and Contribution Checks	00312886-00312889	5,191.82
	Total	\$ 12,524.30
	Grand Total All Payrolls	\$ 711,237.65

In the total amount of **\$711,237.65** (\$698,713.35 + \$12,524.30)

The motion was seconded by *PK* and passed by a vote of 2 to 0

Judith Burchard, Chief Deputy
The attached payroll has been approved by Auditor or Deputy

Payroll Prepared by Kristy Davis

❖ *Commissioner Miller moved to approve Salary Clearing payroll, Emergency Management payroll and Irrigation Payroll totaling \$711,237.65. Commissioner Koch seconded and the motion was carried unanimously.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JANUARY 18, 2017**

Approval of County Roads and Motor Vehicle Payroll

January 18, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, January 18, 2017
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Roads		
Net Payroll Checks	00312835-00312836	\$ 2,792.54
Net EFT Payroll Checks	00002319-00002352	50,721.20
Deduction and Contribution Checks	00312837-00312845	38,152.31
	Total	<u>\$ 91,666.05</u>
 Motor Vehicle		
Net Payroll Checks	00312834	\$ 1,407.58
Net EFT Payroll Checks	00002314-00002318	6,659.69
Deduction and Contribution Checks	00312848-00312851	5,712.63
	Total	<u>\$ 13,779.90</u>
Grand Total All Payrolls		<u>\$ 105,445.85</u>

In the total amount of **\$105,445.85** (\$91666.05 + \$13779.80)

The motion was seconded by *PKoch* and passed by a vote of *2* to *0*.

Jill A. Bunchback, Chief Deputy
The attached payroll has been approved by Auditor or Deputy

Kristy Davis
Payroll Prepared By Kristy Davis

❖ **Commissioner Miller moved to approve County Roads and Motor Vehicle payroll totaling \$105,445.85. Commissioner Koch seconded and the motion was carried unanimously.**



**FRANKLIN COUNTY, WASHINGTON
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Approval of Consent Agenda

- Resolution 2017-15 Authorizing the Public Works Department to Procure a Tiger Bengal Series Boom Mower and John Deere Gator
 - Resolution 2017-16 Approval of Dissolution of the \$325.50 Checking Account Fund Held in the Franklin County Assessor Office
 - Resolution 2017-17 Approving Personal Services Contract between Franklin County and Pronto Process and Messenger Services
 - Resolution 2017-18 Approving Personal Services Agreement with Sarah McFadden for Public Defense Services
 - Resolution 2017-19 Amending a Professional Services Agreement with Attorney Nicole Prezler to Provide Public Defense Services
 - October 19, 2016 Commissioners' Meeting Minutes
 - January 11, 2017 Commissioners' Meeting Minutes
- ❖ *Commissioner Miller moved to approve the Consent Agenda with discussion on #1. Commissioner Koch seconded. After brief discussion the motion was approved.*

ADMINISTRATION OFFICE BUSINESS

Administrator Keith Johnson informed the Board of weather related problems that Facilities has been dealing with.

- Elevators not working
- Heat in Public Safety building not working
- Flooding in Appraisers office
- Broken water pipes in the Annex building

Facilities has done a fantastic job in addressing and solving the problems as they arise.

Mr. Johnson also explained that resources may need to be extended to the department due to the extensive problems related to the weather.



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EXECUTIVE SESSION

RCW 42.30.110 (1) (i), to discuss litigation or potential litigation

Commissioner Koch recessed into Executive Session at 10:38 a.m., for a discussion of potential litigation matters. Executive Session was anticipated to last fifteen minutes with no action expected.

RECONVENE

Commissioner Koch reconvened the Regular meeting at 10:55 a.m.


PUBLIC COMMENT

Sheriff Jim Raymond requested suggestions from the Board of Commissioners regarding how to present his pay scale increase request to them for review. The Board agreed to have the Sheriff forward his researched information to them directly for them to discuss. Sheriff Raymond requested that discussion on this matter be held in public, in efforts to have this be an open discussion.

ADJOURN

With no further business to bring before the board, the meeting was adjourned at 11:05 a.m.

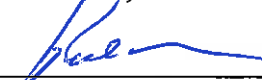
**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**



Robert Koch, Chair



Brad Peck, Chair Pro Tem



Rick Miller, Member

ATTEST:



Clerk to the Board