



# Franklin County

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## Planning and Building Department

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Jerrod B. MacPherson—Director

### PLANNING DIVISION

#### SHORELINE SUBSTANTIAL DEVELOPMENT PERMIT APPLICATION REQUIREMENTS

- Land Development Application.
- \$400.00 Permit Fee – **Checks made payable to the Franklin County Planning and Building Department.**
- \$150.00 State Environmental Policy Act (SEPA) Fee – **Checks made payable to the Franklin County Planning and Building Department.**
- \$80.00 Certificate of Ownership and Variance Report Fee: **Check made payable to the Franklin County Assessor's Office. An applicant does not need to contact the Assessor's Office to obtain this report.** At the time of application, the Planning Division will request the report from the Assessor's Office. The report includes the Title Information (title certificate) and the Adjoining Property Owners Names and Addresses (500 feet within an Urban Growth Area or one (1) mile outside an Urban Growth Boundary). As an alternative to the Assessor's Office, an applicant may also obtain this report from a licensed title company.
- Written description of project.

\* All application materials shall be submitted to the Planning Division.

\* All permit applications require that proper notice be given (surrounding property owners and newspaper) and one (1) open record public hearing be held before the Franklin County Planning Commissioners with final review by the Board of Commissioners.

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## Planning and Building Department

Jerrold B. MacPherson—Director

### PLANNING DIVISION LAND DEVELOPMENT APPLICATION

Application Number: \_\_\_\_\_

**Applicant/Representative:**

Existing Land Use Zoning District(s):  
\_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Legal Description of Property: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

Cellular(\_\_\_\_) \_\_\_\_\_

Fax: (\_\_\_\_) \_\_\_\_\_

Site Address: \_\_\_\_\_

**Owner(s):** (attach additional sheet if necessary)

Total Acreage Involved: \_\_\_\_\_

Name: \_\_\_\_\_

Source of Water: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Source of Irrigation: \_\_\_\_\_

Sewage Disposal System: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

Source of Power: \_\_\_\_\_

Cellular: (\_\_\_\_) \_\_\_\_\_

Comprehensive Plan: \_\_\_\_\_

Fax: (\_\_\_\_) \_\_\_\_\_

Description of Improvements on Property: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Existing Use of Site/Property: \_\_\_\_\_

**Proposed Development Application Request** (Specify; Short Plat, Cond Use, Zone Change, Home Occupation, etc.)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

We, the undersigned, hereby authorize the filing of this application and certify that the information contained in this application is complete and correct to the best of our knowledge. This authorizes the designated Applicant's representative (if applicable) to act on behalf of the applicant for the processing of this request.

( ) Owner \_\_\_\_\_ Date \_\_\_\_\_

( ) Applicant/Representative \_\_\_\_\_ Date \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_