



# FRANKLIN COUNTY, WASHINGTON

## BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES  
JULY 16, 2019

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

### **Call to Order and Pledge of Allegiance**

Commission Chair Pro Tem Brad Peck called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Chair Pro Tem Brad Peck and Member Clint Didier. Commission Chair Robert Koch present via phone.

**Staff Present:** County Administrator Keith Johnson, Sheriff Jim Raymond, Coroner Curtis McGary, Chief Deputy Prosecuting Attorney Jennifer Johnson, Human Resources Director Carlee Nave, AHBL Personal Services Contractor Nicole Stickney, Planning and Building Director Derrick Braaten, County Engineer Craig Erdman, Public Works Director Matt Mahoney, Facilities Director Jennifer Wagner and Clerk of the Board Karin Milham

### 9:01 a.m. **Chaplaincy Health Care Presentation**

Executive Director Gary Castillo gave a brief overview of the Chaplaincy Health Care program. Chaplaincy Health Care is a non-profit organization that has been in Tri-Cities for 47 years. They are also members of the Congregations, which compile of approximately 29 different community faiths. It is most commonly known for their Hospice care, which has been serving the area for 30 years. Hospice is currently serving 200 patients. They also have a ten-bed Hospice house, which was built by volunteers 27 years ago. They are in need of a new facility and would like to increase the capacity of beds to 12. Palliative care is also part of their program, where they have nurses, chaplains, and primary care physicians who check in on those who are not ready for hospice.

They offer a behavioral health program, focus on Medicaid and Medicare patients, and extend help to those who cannot afford services.

Grief Care services are available and extend to many different areas such as; Understanding grief, Hope for the Holidays, Coming to terms, Widowed Support, Young Adult Grief, Grieving Parents, Survivors of Suicide, Infant and Pregnancy Loss. Cork's Place is designed for children 3 through 17 and their families who are grieving a death of a loved one. Currently 56 are participating in the program with 44 on a waiting list. The program is also going to area high schools to provide assistance with grief of students dealing with teen suicide or death.

Repeat Boutique is a nonprofit thrift store offering our community a great value and proceeds go to provide services to patients. They welcome donations to help in the cause.

Volunteers are always needed and greatly appreciated. For information, call 509-783-7416

Chaplaincy Health Care will be opening a new office on 14<sup>th</sup> and Court Street in Pasco.



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**9:13 a.m. Preliminary Approval for SUB 2019-01 Milan Estates**

AHBL Personal Services Contractor Nicole Stickney presented a brief background of SUB 2019-01, Milan Estates, a preliminary long-plat application to subdivide approximately 9.89 acres into 16 single-family residential lots. The Planning Commission recommends to the Board preliminary approval of SUB 2019-01, based on six findings of fact and seven conditions of approval.

After brief discussion on septic, wells and impact fees, the Board brought it to a vote.

- ❖ *Commissioner Koch moved to approved Resolution 2019-218 Preliminary Approval for SUB 2019-01 Milan Estates, to subdivide approximately 9.89 acres into 16 single-family residential lots. Commissioner Didier seconded and the motion carried.*

**9:28 a.m. Naming of New Road to Juniper Dunes Wilderness Area**

County Engineer Craig Erdman presented a background of the Juniper Dunes access road. The new road requires an official name that can be posted. The Public Works Department has reviewed names according to the road naming conventions recommends the Board name the new road to Juniper Dunes Drive or Juniper Dunes Road.

- ❖ *Commissioner Didier moved to approve Resolution 2019-219 proposal to name the new road to juniper dunes wilderness area and adjacent off-highway vehicle area as "Juniper Dunes Road". Commissioner Koch seconded and the motion carried.*

**9:38 a.m. Public Comment**

Franklin County citizen Tyler Holiday expressed his concerns with the accidents on highway 395 and Foster Wells road. With the growth of businesses and traffic added to the area, there needs to be changes in the roadway. He suggested an overpass for farmers to get their equipment to their fields on the opposite side of the highway, reduce speed and add turning lanes. Since this is a Washington State Department of Transportation issue, the Commissioners referred him to Representative Todd Trepanier with WSDOT in Pasco.

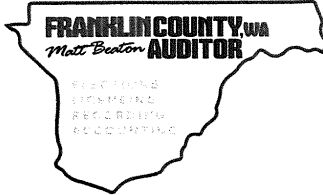
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FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES  
JULY 16, 2019

10:01 a.m. Approval of Fund Expenditure Warrants



1016 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

07/16/2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.  
Action: As of this date, 07/16/2019  
Move that the following warrants be approved for payment:  
Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00350178 - 00350315	\$665,707.71
EFT Check Numbers:	00000222 - 00000227	\$4,508.90
		<u>\$670,216.61</u>

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$296,431.98
AUDITOR O & M	\$46.39
ELECTION EQUIP REVOLVING	\$261.47
COURTHOUSE FACILITATOR	\$2,107.72
BOATING SAFETY	\$865.43
JAIL COMMISSARY	\$7,309.22
DARE FUND SHERIFF	\$144.87
ENHANCED 911	\$385.36
COUNTY ROADS	\$12,823.08
SOLID WASTE	\$26,284.11
2ND QTR PCT EXCISE TAX FUND	\$260,000.00
RENTAL CAR EXCISE TAX	\$3,371.48
VETERAN'S ASSISTANCE	\$1,590.82
ENDING HOMELESSNESS	\$21,310.26
CAPITAL PROJECTS FUND	\$3,040.80
THE HAPO CENTER	\$87.82
MOTOR VEHICLE	\$34,155.80

In the amount of: \$670,216.61

The motion was seconded by: [Signature]

And passed by a vote of: 3 to 6

Reviewed by the County Administrator: [Signature]

Jeff A Burckhard  
The attached vouchers have been approved by Auditor or Deputy:  
Jeff Burckhard

[Signature]  
Vouchers Audited By:  
Peter Gadomskiy

www.co.franklin.wa.us/auditor

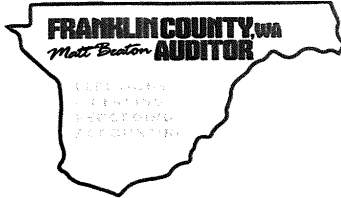
❖ *Commissioner Didier moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of July 16, 2019 for payment totaling \$670,216.61. Commissioner Peck seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
JULY 16, 2019**

**10:02 a.m. Approval of County Roads and Motor Vehicle Payroll**



1016 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

July 16, 2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, July 16, 2019  
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>County Roads</b>		
Net Payroll Checks	00350082-00350084	\$ 3,160.94
Net EFT Payroll Checks	00019760-00019797	61,011.05
Deduction and Contribution Checks	00350112-00350119	48,452.41
	<b>Total</b>	<b><u>\$ 112,624.40</u></b>
<b>Motor Vehicle</b>		
Net EFT Payroll Checks	00019798-00019803	7,869.43
Deduction and Contribution Checks	00350108-00350111	5,955.22
	<b>Total</b>	<b><u>\$ 13,824.65</u></b>
<b>Grand Total All Payrolls</b>		<b><u>\$ 126,449.05</u></b>

In the total amount of **\$126,449.05** (\$112,624.40 + \$13,824.65)

The motion was seconded by  and passed by a vote of 3 to 0.

The attached payroll has been approved by Auditor or Deputy

Payroll Prepared By Rosa Gomez

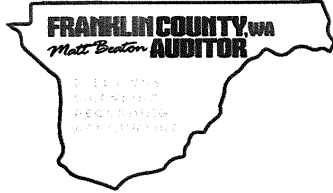
**❖ Commissioner Didier moved to approve County Roads and Motor Vehicle Payroll totaling \$126,449.05. Commissioner Peck seconded and the motion carried.**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
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**10:02 a.m. Approval of Salary Clearing and Emergency Management Payroll**



1016 N 4th Ave, Pasco,  
WA 99301  
509-545-3502

July 16, 2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, July 16, 2019  
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>Salary Clearing Payroll:</b>		
Net Payroll Checks	00350160-00350162	4,725.00
Net EFT Payroll Checks	00019804-00020037	435,479.40
Deduction and Contribution Checks	00350163-00350177	302,505.42
	<b>Total</b>	<b>\$ 742,709.82</b>
<b>Emergency Mgmt Payroll:</b>		
Net EFT Payroll Checks	00019756-00019759	\$ 8,221.30
Deduction and Contribution Checks	00350123-00350127	5,918.53
	<b>Total</b>	<b>\$ 14,139.83</b>
	<b>Grand Total All Payrolls</b>	<b>\$ 756,849.65</b>

In the total amount of **\$756,849.65** (\$742,709.82 + \$14,139.83)

The motion was seconded by Paul Peck and passed by a vote of 3 to 0.

Jeff A. Bushard  
The attached payroll has been approved by Auditor or Deputy

Rosa Gomez  
Payroll Prepared by Rosa Gomez

❖ **Commissioner Didier moved to approve Salary Clearing Payroll and Emergency Management Payroll totaling \$756,849.65. Commissioner Peck seconded and the motion carried.**



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**10:03 a.m. Approval of Consent Agenda**

1. Resolution 2019-220 Authorizing Information Services to Dispose of Surplus Property
2. Resolution 2019-221 United Employees Benefit Trust (UEBT) Participation Agreement, Benton Franklin Bailiffs Unit
3. Resolution 2019-222 United Employees Benefit Trust (UEBT) Participation Agreement, Benton Franklin Counties Juvenile Clerical Unit
4. Resolution 2019-223 Rescind Franklin County Resolution 201-198 Awarding HB Painters Contract
5. Resolution 2019-224 Program Agreement 1963-59032 between Benton Franklin Juvenile Justice and Washington Department of Social Services
6. Resolution 2019-225 Program Agreement 1963-59028 between the Benton Franklin Juvenile Justice and Washington Department of Social and Health Services
7. Resolution 2019-226 Termination of Personal Services Contract with Jennifer M Azure
8. Resolution 2019-227 Termination of Personal Services Contract with Darin R Campbell
9. Resolution 2019-228 Grant Agreement 2060-2019 EFH between Benton Franklin Human Services and Elijah Family Homes
10. Resolution 2019-229 Grant Agreement 2060-2019-PHA between Benton Franklin Human Services and Housing Authority of Pasco and Franklin County
11. Resolution 2019-230 Awarding Facilities Bid to ALL STAR for Historical Museum Steps

❖ *Commissioner Didier moved to approve the Consent Agenda with discussion on #11. Commissioner Koch seconded and after discussion, the motion carried.*

**10:07 a.m. Administration Office Business**

- Discussion on the Tri Cities Amateur Hockey Association Contract with the HAPO ice pavilion. The Commissioners had several concerns regarding the duration of contract, replacement of broken glass, gun free zone, and if the ice system fails, who determines whether it is a total failure.
  - ❖ *Commissioners requested contract concerns be addressed and bring back next week.*
- Health District in the Clark building is requesting permission to install security cameras.
  - ❖ *Commissioners were in consensus to allow installation of security cameras with the understanding that upon their departure, they remove and repair or they may leave the cameras.*
- Confederated Tribes of the Colville Reservation sent a letter to the Commissioners requesting a meeting with them to become better acquainted and discuss potential economic development projects related to the property the Tribes have recently purchased



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in Franklin County. The Commissioners discussed this request and directed Administrator Keith Johnson to contact the Tribes and relate options that would work for both parties.

- Administrator Keith Johnson responded to a request to draft a letter to the Department of Ecology addressing two significant issues that have important and potentially negative impact for the citizens of Franklin County. Imposing wastewater fees on wineries and excluding farmer representation on the “restoration and enhancement” committees. After brief discussion, the letter to DOE will be revised and brought back.

**10:43 Public Comment**

Pasco citizen Steven Bauman expressed his concerns on the seriousness of the road conditions on 395 and cross streets that farmers need to cross to work their fields. Unfortunately, it will take data of accidents and deaths before WSDOT will fix issues. We need to do something before then. Sheriff Jim Raymond and Commissioner Peck suggested contacting Representatives and holding a meeting to discuss the issues.

**Adjourn**

With no further business to bring before the Board, the meeting adjourned at 10:51 a.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

