


Agenda Summary Report (ASR)

Franklin County Board of Commissioners

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| DATE SUBMITTED: 09/17/2019 | PREPARED BY: Stephen Sultemeier |
| Meeting Date Requested: 09/24/2019 | PRESENTED BY: Stephen Sultemeier |
| ITEM: (Select One) <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Brought Before the Board Time needed: | |
| SUBJECT: <p style="text-align: center;">Medication Assisted Treatment (MAT) and Opioid Treatment Networks (OTN's) Agreement (Agreement) with Lourdes Hospital LLC</p> | |
| FISCAL IMPACT: Grant funding provided \$363,000 | |
| BACKGROUND: Franklin County Sheriff's Office acquired the MAT Grant (Grant) through the Washington State Health Care Authority. This Grant requires specific Deliverables, and this Agreement with Lourdes provides those Deliverables. | |
| RECOMMENDATION: Move to accept the resolution approving the Agreement so that Lourdes Hospital LLC can facilitate the MAT/OTN program. | |
| COORDINATION: Jim Raymond Jennifer Johnson | |
| ATTACHMENTS: (Documents you are submitting to the Board) Resolution 2 original copies of the Agreement for the MAT/OTN program | |
| HANDLING / ROUTING: (Once document is fully executed it will be imported into Document Manager. Please list <u>name(s)</u> of parties that will need a pdf) Original to Franklin County Original to Lourdes Hospital LLC Copy to Corrections | |

I certify the above information is accurate and complete.

 Name, Title

FRANKLIN COUNTY RESOLUTION _____

**BEFORE THE BOARD OF COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**

A RESOLUTION TO APPROVE THE CONTRACT BETWEEN LOURDES HOSPITAL LLC AND FRANKLIN COUNTY FOR FACILITATING THE MAT GRANT PROGRAM

WHEREAS, In February 2019, the Board of County Commissioners approved a \$363,000 Medication Assisted Treatment Grant Award from the Washington State Health Care Authority; and

WHEREAS, The Washington State Health Care Authority is responsible for executing the State Opioid Medication Assisted Treatment Plan; and

WHEREAS, Lourdes Hospital LLC is providing the Grant Deliverables to the Washington State Health Care Authority; and

WHEREAS, Lourdes Hospital LLC is requesting Franklin County to enter into a Contract between Lourdes Hospital LLC and Franklin County to facilitate the Medication Assisted Treatment Program; and

WHEREAS, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and deems this resolution to be in the best interest of the County; and

NOW, THEREFORE, BE IT RESOLVED Franklin County Board of Commissioners does hereby approve the Contract between Lourdes Hospital LLC and Franklin County for facilitating the Medication Assisted Treatment Program.

APPROVED this ____ day of _____, 2019.

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**

Chair

Chair Pro Tem

Member

ATTEST:

Clerk to the Board



PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT (the "Agreement") is effective the date of last signature by and between Franklin County, Washington, a political subdivision with its principal offices at 1016 North Fourth Avenue, Pasco, WA 99301, by and for the Franklin County Sheriff's Office (hereinafter "County") and Lourdes Hospital, LLC, d/b/a Lourdes Occupational Health Center with its principal offices at 520 North 4th Avenue, Pasco, WA 99301 (hereinafter "Contractor"). County and Contractor are sometimes referred to in this Agreement individually as "Party" or, collectively, as the "Parties."

WHEREAS, Washington State Health Care Authority ("HCA"), Division of Behavioral Health and Recovery ("DBHR") was recently awarded funding from the federal Substance Abuse and Mental Health Services Administration (SAMHSA), entitled State Opioid Response ("SOR"); and

WHEREAS, County has received a grant from HCA to establish Opioid Treatment Networks ("OTN(s)") for the purpose of increasing the capacity of organizations to initiate and maintain Medication Assisted Treatment ("MAT"), as described below, within the County Jail and facilitate referrals to community providers, and

WHEREAS, Contractor is a medicine practice that is qualified, knowledgeable, available and willing to participate in the treatment and recovery support referral network and to provide the services set forth in this Agreement; and

WHEREAS, County wishes to contract with Contractor to create and operate an OTN within the medical clinic in the Jail;

NOW, THEREFORE, in consideration of the mutual promises contained in and the mutual benefits contemplated by this Agreement, County and Contractor agree as follows:

1. **Services.** Lourdes Health, through its qualified employees, shall provide the services and deliverables set forth in Exhibit A, attached hereto and incorporated herein ("Services"). Business Associate Agreement in compliance with the requirements of HIPAA; (l) protection of the Confidential Information and restrictions on the providing and sharing of data;

2. **Definitions.** The definitions below have the following meanings as used in this Agreement and attached exhibits.



2.1. “Confidential Information” means information that may be exempt from disclosure to the public or other unauthorized persons under chapter 42.56 RCW or chapter 70.02 RCW or other state or federal statutes or regulations. Confidential Information includes, but is not limited to, any information identifiable to an individual that relates to a natural person’s health, (see also Protected Health Information); finances, education, business, use or receipt of governmental services, names, addresses, telephone numbers, social security numbers, driver license numbers, financial profiles, credit card numbers, financial identifiers and any other identifying numbers, law enforcement records, source code or object code, or County, HCA or State security information.

2.2. Medication Assisted Treatment or “MAT” means the use of FDA-approved opioid agonist medications (e.g., methadone, buprenorphine products including buprenorphine/naloxone combination formulations and buprenorphine mono-product formulations) for the maintenance treatment of opioid use disorder and the use of opioid antagonist medication (e.g., naltrexone products including extended-release and oral formulations) to prevent relapse to opioid use.

3. **County’s Obligations Under This Agreement.** County shall be responsible for the following:

3.1. Providing a safe therapeutic environment in which Contractor personnel are able to provide MAT services on a regular basis.

3.2. Ensuring Contractor is working in coordination with medical clinic and community providers to meet the terms, goals and project deliverables of HCA 3300 including, without limitation, participation in regularly scheduled leadership meetings and educational and technical assistance opportunities.

3.3. Ensuring policies and procedures are in place to mitigate medication diversion with respect to County personnel.

3.4. Performing outreach efforts within the jail, especially to tribal members/communities, ethnic/racial minority communities, gay/lesbian/bi-sexual/transgender communities and individuals with a disability.

3.5. Assigning a contract manager who shall have ultimate responsibility and final authority for the administration of this Agreement and who shall be the principal point of contact for Contractor for all business matters, performance matters, and administrative activities.



4. **Compensation.** For Services provided under this Agreement, County shall pay Contractor pursuant to Section I of Exhibit C, attached hereto and incorporated herein, subject to the following:

4.1. Upon receipt of a monthly invoice, monthly status report, and monthly contact log and tracking sheet, Contractor shall be paid the amounts indicated in Exhibit C, which is attached hereto and made a part hereof.

4.1.1. Monthly status report must include documentation about progress made toward the goals of the project.

4.1.2. Monthly report and contact log and tracking sheet are due by the tenth business day of the month following the month.

4.2. Monthly payments shall be made within thirty (30) days following County's receipt of Contractor's invoice. Such invoices must describe and document a description of the work performed, the progress of the project, and fees. If expenses are invoiced, invoices must provide a detailed breakdown of each type.

4.3. All invoices will be reviewed by County's Commander, Stephen Sultemeier, or his/her designee prior to payment. Invoices shall be sent to:

Franklin County
1016 North Fourth Avenue
Pasco, WA 99301

4.4. Day-to-day expenses related to performance under this Agreement, including but not limited to travel, lodging, meals, and incidentals, will not be reimbursed to Contractor.

5. **Termination.** The term of this Agreement shall commence on the Effective Date and shall continue for one (1) year, unless sooner terminated pursuant to the provisions set out below. This Agreement may be terminated in the following events:

5.1. Mutual written agreement of Contractor and County.

5.2. Upon ten (10) days written notice in the event of any material breach of this Agreement, and the failure of the Party in breach to remedy such breach within five (5) days after receiving written notice of the existence of the breach.



5.3. Upon sixty (60) days advance written notice, with or without cause.

5.4. Immediately on written notice for cause, which shall include the institution of proceedings against Contractor that could lead to conviction of any of its officers of a crime or engaging in actions jeopardizing the health and safety of patients.

5.5. In the event of termination for whatever reason, County shall be liable only for payment in accordance with the terms of this Agreement for Services rendered prior to the effective date of termination.

6. **Independent Contractor.** Contractor is an independent contractor. Nothing in this Agreement shall be construed to create an employer-employee relationship between County and Contractor, between County and Contractor employees, or to create a relationship of joint ventures, partners, or any relationship other than one of independent parties contracting for their own benefit. County shall have consistent communication and feedback with Contractor regarding performance or method by which Contractor fulfills its obligations under this Agreement, except as set forth herein Contractor shall be fully responsible to ensure that all services provided by it under this Agreement are rendered in a manner consistent with the standards governing such services and in accordance with reasonable standards of care.

6.1 Contractor reserves the right to partner with other independent contractors with mutual understanding and agreement from the County to help ensure the services are performed under this grant. Any costs associated with these contractors are the sole responsibility of Contractor. In addition, these independent contractors shall be required to follow all terms and conditions of this Agreement.

7. **Insurance.** Contractor shall at its sole expense, maintain in effect at all times during the performance of work, insurance coverage with limits not less than those set forth below and issued by an insurance company or companies authorized to do business in the state of Washington. *Notwithstanding the foregoing*, Contractor may satisfy its insurance obligations under this Agreement through a program of self-insurance.

7.1. **Commercial General Liability Insurance.** Including contractual liability, in adequate quantity to protect against legal liability arising out of contract activity but no less than \$3 million per occurrence/\$5 million general aggregate.

7.2. **Business Automobile Liability.** In the event that Services delivered under this Agreement involve the use of vehicles, either owned, hired, or non-owned by Contractor, automobile liability insurance is required covering the risks of bodily injury (including death) and



property damage, including coverage for contractual liability. The minimum limit for automobile liability is \$1,000,000 per occurrence, using a Combined Single Limit for bodily injury and property damage.

7.3. Professional Liability Errors and Omissions. A policy with coverage of not less than \$3 million per claim/\$6 million general aggregate.

7.4. Privacy Breach Response Insurance. Contractor must maintain insurance during the term of this Agreement and for three (3) years following its termination, to cover any and all costs incurred in connection with the unauthorized acquisition, access, use, or disclosure of Confidential Information that compromises the security, confidentiality, or integrity of the Confidential Information including:

7.4.1. Computer forensics assistance to assess the impact of the breach, determine root cause, and help determine whether and the extent to which notification must be provided to comply with HIPPA breach notification requirements.

7.4.2. Notification and call center services for individuals affected by a breach.

7.4.3. Breach resolution and mitigation services for affected individuals, including fraud prevention, credit monitoring and identity theft assistance.

7.4.4. Regulatory defense, fines and penalties from any claim in the form of a regulatory proceeding resulting from a violation of any applicable privacy or security law(s) or regulation(s).

7.5. Contractor will at all relevant times comply with all applicable workers' compensation, occupational disease, and occupational health and safety laws, statutes, and regulations to the full extent applicable. Insurance must be primary and non-contributory.

7.6. All policies must be primary to any other valid and collectable insurance. In the event of cancellation, non-renewal, revocation or other termination of any insurance coverage required by this Contractor. Contractor must provide written notice of such to County and HCA within one (1) business day of Contractor receipt of such notice. Failure to buy and maintain the required insurance may, at County's option, result in termination of this Agreement. Upon request, Contractor must submit to County a certificate of insurance that outlines the coverage and limits defined in this insurance section.



8. **Criminal Background Screening.** Contractor shall ensure completion of a criminal history background check pursuant to RCW 43.43.832, RCW 43.43.834, RCW 43.20A.710 and Chapter 388-06 WAC, or its successor, for all current and prospective employees, volunteers, and subcontractors, who may have unsupervised access to children or vulnerable adults under this Agreement. Contractor shall assist in obtaining additional state or national criminal history and/or child abuse/neglect history, if requested by County or HCA. Contractor shall ensure that no employee, volunteer or subcontractor, including those provisionally hired pursuant to RCW 43.43.832(7) has unsupervised access to children or vulnerable adults service under this Agreement until a full and satisfactory background check is completed and documentation qualifying the individual for unsupervised access is returned to Contractor.

9. **Warranty.** Contractor expressly warrants to County that all services provided under this Agreement will be performed in a manner consistent with that level of care and skill ordinarily exercised by members of the same profession currently practicing in the same locality under similar circumstances and all materials and equipment furnished under this Agreement, if any, will be new, unless otherwise specified, and of good quality, free from all faults and defects and in conformance with requirements of this Agreement. Services not conforming to these requirements may be considered defective. If, within ninety (90) days of completion of the Services or such longer time period as may be prescribed by law or by the terms of any special warranty set forth in this Agreement, Services are found to be defective or not in accordance with the Agreement, Lourdes Health shall correct it promptly after receipt of notice from County to do so.

10. **Indemnification/Duty to Cooperate.** Contractor shall defend, indemnify and hold County, its directors, officers, agents, and employees harmless from and against any and all claims, actions, suits, liabilities, damages, and judgments of any nature whatsoever, including reasonable costs and attorneys' fees in defense thereof, for injury, sickness, disability, or death to persons or damage to property or business, arising out of services performed under this Agreement. Without limiting the generality of the foregoing, Contractor shall indemnify, defend and hold harmless County from allegations that County is vicariously liable for negligent acts of Contractor. County shall defend, indemnify, and hold Contractor harmless from any and all claims for loss or liability arising out of or related to any alleged act or omission by County employees. Contractor specifically and expressly waives its immunity and limitation of liability under any industrial insurance, RCW 51, or other employee benefit act of any jurisdiction that otherwise would be applicable in the defense of such claim, and Contractor acknowledges that this waiver was mutually negotiated in accordance with RCW 4.24.115. In the event of an incident involving the performance of Services that could lead to a potential liability, Contractor agrees to work cooperatively with County in its investigation and mitigation efforts and Contractor shall make its employees available to County in a reasonable timeframe. Contractor shall not take any action to obstruct County investigation efforts. A breach of this Section shall be a material breach of the Agreement giving County the right, at its option, to terminate the Agreement.

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11. **HHS / Comptroller General Access to Records.** If services valued at over ten thousand dollars (\$10,000.00) per year will be provided under the terms of the Agreement and §42 USC §1395x (v) (1) (I), as amended, and any written regulations pursuant thereto (Section 1861 (v) (1) (I) of the Social Security Act) is applicable to this Agreement, this Section shall apply to both Parties. In accordance with the Omnibus Reconciliation Act of 1980, each Party agrees that their books and records will be available to the Secretary of Health and Human Services and the Comptroller General of the United States, or their duly authorized representatives, for four (4) years after termination of this Agreement. (Lourdes Health agrees to retain all such books and records for not less than six (6) years after termination.) In the event that any of the services to be performed under this Agreement are performed by any subcontractor of either Party at a value or cost of \$10,000.00 or more over a 12-month period, such Party shall assure said subcontractor complies with the provisions of the Omnibus Reconciliation Act of 1980.

12. **Change in Status.** In the event of any substantive change in its legal status, organizational structure, or fiscal reporting responsibility, Contractor will notify County of the change. Contractor must provide notice as soon as practicable, but no later than thirty (30) calendar days after such a change takes effect.

13. **Conversion.** In the event that any payment made to Contractor hereunder is determined by the Parties or a court, an instrumentality of the federal or any state or local government agency, a body having the power to exercise disciplinary authority over one or more of the Parties, or the Office of the Attorney General, to be improper for any reason, or are found to threaten the tax exempt status of County then, if capable of reformation, this Agreement shall be reformed by agreement of the Parties negotiating in good faith so as not to violate any such law or be improper for any reason. If the Parties are unable to agree on the terms of such reformation, they shall engage in mediation in good faith at the request of either Party, with Washington Arbitration and Mediation Services, Inc. (or other such mediation service or mediator as the Parties shall mutually agree).

14. **Confidential Information Protection.**

14.1. Contractor acknowledges that some of the material and information that may come into its possession or knowledge in connection with this Agreement or its performance may consist of Confidential Information. Contractor agrees to hold Confidential Information in strictest confidence and not to make use of Confidential Information for any purpose other than the performance of this Agreement, to release it only to authorized employees or subcontractors requiring such information for the purposes of carrying out this Agreement and not to release, divulge, publish, transfer, sell, disclose, or otherwise make the information known to any other party without HCA's express written consent or as provided by law. Contractor agrees to implement physical, electronic, and managerial safeguards to prevent unauthorized access to Confidential Information.



14.2. County reserves the right to monitor, audit, or investigate the use of Confidential Information collected, used, or acquired by Contractor through this Agreement.

14.3. Violation of this section by Contractor may result in termination of this Agreement and demand for return of all Confidential Information, monetary damages, or penalties.

15. **Works Made for Hire.** Contractor acknowledges that any written materials, photographs, drawings, mixed media, or other visual or graphic representations in any form or format, including digital media, film, audio or any other form of expression, produced by Contractor at the request of County, shall constitute “works made for hire” and as such shall be deemed to be the property of County, free and clear of any claim of any kind or nature by Lourdes Health or Lourdes Health’s heirs, successors or assigns.

16. **Equal Employment Opportunity Obligations.** During the performance of this Agreement, Lourdes Health will not discriminate against any employee or applicant for employment because of race, color, religion, gender, sexual preference, marital status, age, national origin, physical or mental handicap, disabled veteran or veteran status or any other reason prohibited by law.

17. **Debarment / Sanctions List.** Contractor represents and warrants to County that Contractor and all personnel providing services to County under this Agreement, as applicable, have not been placed on the sanctions list issued by the Office of the Inspector General of the Department of Health and Human Services pursuant to the provisions of 42 U.S.C. § 1320a(7), have not been excluded from government contracts by the General Services Administration (“GSA”) and have not been convicted of a felony or any crime relating to healthcare. Further, if during any term of this Agreement, Contractor is placed on the sanctions list, excluded from government contracts or convicted of a felony or any crime relating to healthcare, Contractor immediately will notify County in writing of the event and such notice shall contain reasonably sufficient information to allow County to determine the nature of the sanction, exclusion or conviction. County will have the right to terminate this Agreement immediately by written notice to Contractor if Contractor is placed on the sanctions list, banned from government contracts by GSA or convicted of a felony or any crime relating to healthcare.

18. **Entire Agreement; Modifications.** This Agreement constitutes the entire agreement between the Parties regarding its subject matter and supersedes all prior contracts, agreements, understandings, and discussions, whether oral or written. Contractor acknowledges that it has relied solely on the covenants and representations set forth in this Agreement and no others. This Agreement may only be modified by a written document signed by both parties. No waiver of any provision of this Agreement shall be valid unless in writing and signed by or on behalf of the Party waiving such



provision, and no such waiver when executed shall constitute a waiver of any further failure to comply fully with this Agreement.

19. **Exhibit(s)**. The following exhibits are incorporated into this Agreement as if set forth fully. In the event of any conflict between the terms of this Agreement and its Exhibits, the terms of the Agreement shall control.

Exhibit A – Services Description
Exhibit B—OTN Positions and Job Descriptions
Exhibit C – Compensation and Fund Allocation

20. **Governing Law & Venue**. This Agreement shall be governed by and construed under the laws of the State of Washington Superior Court of Franklin County. In the event of any court action which may be allowed by this Agreement, the venue of such shall be in the Superior Court of Franklin County, Washington, unless the Parties shall otherwise agree.

21. **Contact**. Each Party shall appoint a contract manager to facilitate the Services contemplated by this Agreement. Each Party's contract manager is authorized to receive notices regarding the Services rendered under this Agreement. Each Party's initial contract manager is designated below their respective signatures below. Either Party may change its representative by designating a new representative and providing contact information in writing to the other Party.

22. **Severability**. If any provision of this Agreement or its application to any person or circumstance is held unenforceable, the remainder of this Agreement, or the application of the provision to other persons or circumstances, shall not be affected, provided, that the essential purpose of this Agreement is not thereby adversely affected or prevented.

23. **Use of Name**. Neither Party may use the name, logo or any identifying symbol of the other Party in connection with the services to be provided under this Agreement without the other Party's express prior permission, which may be given or withheld for any reason. Any permission granted under this Section shall be revoked automatically upon the expiration or termination of this Agreement.

24. **Electronic Delivery/Counterparts**. This Agreement may be executed by electronic or hard-copy signature and in any number of counterparts, each of which shall be deemed to be one and the same instrument. The exchange of executed copies of this Agreement by facsimile, scanner/e-mail or other electronic transmission will constitute effective execution and delivery of this Agreement for all purposes. Signatures of the Parties transmitted by such methods will be treated in all respects as having the same effect as an original signature.



IN WITNESS THEREOF, the Parties hereto have executed this Agreement or caused it to be extended in their names and on their behalf by their respected representatives thereunto duly authorized.

COUNTY:
Franklin County

CONTRACTOR:
Lourdes Hospital, LLC, d/b/a Lourdes
Occupational Health Center

[Signature]
Signature
Jim Raymond
Name
Sherriff
Title
9-15-19
Date

[Signature]
Signature
Rob Monica
Name
CEO
Title
9/12/19
Date

Contact Information:

Contract Manager: Stephen Sultempier
Address: 1016 N. 4th Ave
Pasco, Wash 99301
Telephone: 509-545-3520
Facsimile: _____
E-mail: ssultempier@co.franklin.wa.us

Contract Manager: Shelley Ledbetter
Address: 520 North 4th Avenue
Pasco, WA 99301
Telephone: 509-546-2299
Facsimile: 509-542-3020
E-mail: rochelle.ledbetter@lourdesonline.org



The parties to this Agreement have executed this Agreement to take effect as of the Effective Date.

COUNTY:
Franklin County Board of Commissioners

CONTRACTOR:
Lourdes Hospital, LLC, d/b/a Lourdes Occupational Health Center

Robert E. Koch, Chairman Date

[Handwritten Signature]
Rob Monical
Chief Executive Officer

Brad Peck, Chair Pro-Tem Date

9/12/19
Date

Clint Didier, Member Date

Constituting the Board of
County Commissioners of Franklin County, Washington.

Attest: _____ Clerk of the Board

Form of Contract pre-approved * 2019 by:

[Handwritten Signature] 34053
Deputy Prosecuting Attorney, Franklin County



EXHIBIT A
DESCRIPTION OF SERVICES, DELIVERABLES, MEASURES AND WORK SPECIFICATIONS

Contractor shall provide the services and staff, and otherwise do all things necessary for or incidental to the performance of work, as set forth below:

Contractor shall be responsible for the following:

- Use a coordinated team approach to provide intensive services by developing an OTN capable of providing at least two Food and Drug Administration (FDA)-approved MAT medications (at least one agonist and one antagonist).
- Initiate/induct or maintain persons with Opioid Use Disorder (OUD) on MAT.
- Provide warm hand-offs to network/community providers, including Opioid Treatment Programs (OTPs), Office-Based Opioid Treatments (OBOTs), Federally Qualified Health Centers (FQHCs), behavioral health providers, and primary care providers utilizing MAT.
- Satisfactory completion of all Government Performance and Results Act of 1993 (GPRA) data collection requirements.
- Maintain participant log of all persons receiving MAT.
- Ensure OTN services begin upon the Effective Date of this Agreement.
- Ensure prescribing capacity to maintain MAT services.
- Respond to all data requests from state and federal partners.
- Demonstrate an adequate staffing model to meet OTN needs.
- Participate in all Technical Assistance (TA) and training opportunities provided by DBHR, HCA, RDA, and the University of Washington Alcohol and Drug Abuse Institute (UW-ADAI).
- Possess the ability to refer individuals with OUD for any ancillary services necessary to address their holistic recovery needs.
- Securing and maintaining release-of-information forms that meet federal confidentiality regulations and allow the sharing of patient information between initiation sites and community providers and with HCA for the purpose of program monitoring and performance evaluation.



Core Components of an OTN

The OTN model builds on the four important components of the MAT model of care: 1) FDA-approved medications for OUD; 2) provider and community educational interventions; 3) coordination/integration of SUD treatment and other medical/psychological needs; and 4) psychosocial services/interventions.¹

The focus of the OTN is to foster the development of a network of service providers that incorporates and supports the use of MAT as a core component of OUD recovery. OTNs consist of at least one Local MAT Treatment Site provider who accepts Initiation Site transfers. In addition, OTNs should:

- **Assign staff to perform the appropriate functions as defined in Exhibit B**
- **Build, strengthen, and maintain referral relationships between Initiation Site and Local MAT Treatment Site(s).**
- **Facilitate warm hand-offs to Local MAT Treatment Site(s) to maintain MAT continuity.**
- **Provide for more MAT services among individuals at highest risk of overdose and death (jails, correction facilities, detoxification facilities, emergency departments).**
- **Work collaboratively with Tribes to address their OUD needs.**
- **Reduce the risk of morbidity and mortality for incarcerated individuals through OUD and tobacco cessation services.**
- **Develop networks with community resources to address behavioral health treatment and recovery support needs.**
- **Bring MAT initiation, referral, and retention to the individual prior to his or her transfer to Local MAT Treatment Site, ensuring MAT capacity is maintained at both the Initiation and Local MAT Treatment Site(s).**
- **Embrace low-barrier buprenorphine service model.²**
- **Develop a medication diversion prevention plan for the OTN.**

¹ https://effectivehealthcare.ahrq.gov/sites/default/files/pdf/opioid-use-disorder_technical-brief.pdf

² The goal of a low-barrier model is for individuals with OUD to meet with a service provider and start medication at their first appointment, when clinically appropriate.



EXHIBIT B
OTN POSITIONS AND JOB DESCRIPTIONS

Data Collection Requirements

OTNs should have staff collect data on all individuals receiving services at the Initiation Site (and subsequent MAT services received). The data collection consists of multiple participant interviews and a participant log. Initiation Sites are responsible for ensuring data collection for individuals prior to and after warm hand-offs, including coordination of data collection with Local MAT Treatment Sites staff.

Participant interviews are based on the Government Results and Performance Act (GPRA) *Client Outcome Measures Tool*. OTN staff will conduct face-to-face interviews, compile answers, and enter the results into the web-based, SAMHSA Performance Accountability and Reporting System (SPARS). OTN staff should collect survey data at four points for each individual served:

- **Intake:** GPRA Baseline interview is to be completed as soon as possible with every individual who begins MAT at a facility in your network.
- **Three-month follow-up:** to be completed from one month before to two months after the scheduled follow-up date—regardless of individual discharge status. OTNs failing to complete 80 percent of follow-up surveys must submit corrective action plans and demonstrate improved performance.
- **Six-month follow-up:** completed one month before to two months after the scheduled follow-up date—regardless of individual discharge status. OTNs failing to complete 80 percent of follow-up surveys must submit corrective action plans and demonstrate improved performance.
- **Discharge:** to be completed within 15 days for all individuals leaving treatment.
Administrative discharges (without interviews) are required for those lost to follow-up.

SAMHSA's Performance Accountability and Reporting System (SPARS) accounts, online training, and survey templates will be provided to OTNs; project evaluation staff will provide OTN staff with technical assistance as needed.



Participant Log: To facilitate data collection and future evaluation efforts, OTNs will be required to compile a participant log—provided by project evaluators—including identifiers and treatment start dates. OTN staff will periodically upload the participant log to project evaluators via a Washington State secure file transfer site.

**EXHIBIT C
COMPENSATION AND FUND ALLOCATION**

I. Grant monies awarded to Contractor as follows:

| Personnel | TOTAL |
|---------------------------------------|---------------------|
| Prescribers | \$135,700.00 |
| Nurse Care Manager (NCM) | \$124,800.00 |
| Care Navigator/Collection Coordinator | \$52,500.00 |
| Total | \$313,000.00 |

II. Grant monies awarded to County as follows:

| Purpose | TOTAL |
|---------------------|--------------------|
| MAT Medication | \$45,000.00 |
| Training for County | \$5,000.00 |
| Total | \$50,000.00 |