



FRANKLIN COUNTY, WASHINGTON

BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
SEPTEMBER 24, 2019

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

Call to Order and Pledge of Allegiance

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Clint Didier

Staff Present: County Administrator Keith Johnson, Auditor Matt Beaton, Chief Deputy Prosecuting Attorney Jennifer Johnson, Commander Rick Rochleau, Captain Adam Diaz, Human Resources Director Carlee Nave, Planning and Building Director Derrick Braaten, County Engineer Craig Erdman and acting Clerk of the Board Amanda Pearson.

9:01 a.m. **Approval of Minutes**

August 27, 2019 Commissioners' Meeting Minutes
September 10, 2019 Commissioners' Meeting Minutes

❖ *Commissioners Meeting Minutes approved as presented*

9:01 a.m. **Certificate of Appreciation- Deputy Lee Barrow**

9:05 a.m. **Reevaluation of Public Works Financial Systems Analyst Positions**

Human Resources Director Carlee Nave gave a background of the newly named Financial Systems Analyst position with its job description and reclassification of a grade 16. Public Works Department identified three positions that met this description. Human Resources gave a recommendation for the changes and the Board approved.

A reevaluation of those positions occurred, and three distinctions were identified. It is no longer appropriate to have all three individuals assigned to the same position.

After discussion, the resolution was brought to a vote.

❖ *Commissioner Peck moved to approve resolution 2019-291 Reevaluation of Public Works Financial Systems Analyst Positions as presented. Commissioner Koch seconded and Commissioner Didier abstained. Motion carried 2:0.*

9:15 a.m. **Franklin County Horticultural Pest and Disease Control Board 2020 Budget**

Franklin County Pest Board Coordinator Tom Wilson reviewed the Pest Board 2020 budget by going over the expenditures and revenues with the Board of Commissioners.

❖ *Commissioner Peck moved to approve Resolution 2019-292 as presented. Commissioner Didier seconded and approved.*



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9:29 a.m. Public Comment

- Citizen Jeffery Robinson asked members to remember the good staff members and to cease being critical of others during this 2020 election cycle.
- Citizen spoke on the problems the Tri-Cities Amateur Hockey Association has had with compressor equipment at the HAPO Center, and would like to make sure the maintenance is taking place.

9:40 a.m. Approval of Fund Expenditure Warrants

09/24/2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 09/24/2019

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00352814 - 00352975	\$576,259.63
EFT Check Numbers:	00000280 - 00000291	\$48,419.96
		<u>\$624,679.59</u>

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$428,558.10
AUDITOR O & M	\$1,897.23
ELECTION EQUIP REVOLVING	\$2,066.71
JAIL COMMISSARY	\$3,436.27
ENHANCED 911	\$3,835.43
COUNTY ROADS	\$122,163.78
SOLID WASTE	\$48.06
LAW LIBRARY	\$9,658.77
VETERAN'S ASSISTANCE	\$394.96
ENDING HOMELESSNESS	\$12,029.78
THE HAPO CENTER	\$33,865.39
FRANKLIN COUNTY RV PARK	\$4,024.98
MOTOR VEHICLE	\$2,700.13

In the amount of: \$624,679.59

The motion was seconded by: Chris Didier

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: Carly

Jeff A Burckhard
The attached vouchers have been approved by Auditor or Deputy:
Jeff Burckhard

Peter Gadomski
Vouchers Audited By:
Peter Gadomski

❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of September 24, 2019 for payment totaling \$624,679.59. Commissioner Didier seconded and the motion carried.*



**FRANKLIN COUNTY, WASHINGTON
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9:40 a.m. Approval of County Roads and Motor Vehicle Payroll



1016 N 4th Ave, Pasco,
WA 99301
509-545-3502

September 24, 2019

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, September 24, 2019
moves that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Roads		
Net Payroll Checks	00352775	\$ 1,310.96
Net EFT Payroll Checks	00021169-00021206	57,592.79
Deduction and Contribution Checks	00352776-00352788	93,040.91
	Total	\$ 151,944.66
Motor Vehicle		
Net EFT Payroll Checks	00021207-00021211	7,282.62
Deduction and Contribution Checks	00352789-00352796	11,415.35
	Total	\$ 18,697.97
Grand Total All Payrolls		\$ 170,642.63

In the total amount of **\$170,642.63** (\$151,944.66 + 18,697.97)

The motion was seconded by and passed by a vote of 3 to 0.

The attached payroll has been approved by Auditor or Deputy

Payroll Prepared By Rosa Gomez

❖ **Commissioner Peck moved to approve County Roads and Motor Vehicle Payroll totaling \$170,642.63. Commissioner Didier seconded and the motion carried.**



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9:41 a.m. **Approval of Consent Agenda**

1. Resolution 2019-293 Board of Equalization Extension for 2019 Property Tax Appeals
2. Resolution 2019-294 Interagency Agreement IAA20137 Interpreter Funding Reimbursement for the County
3. Resolution 2019-295 WSU Extension to Lease a Copier from Abadan
4. Resolution 2019-296 Washington State Health Care Authority Contract Amendment
5. Resolution 2019-297 Medication Assisted Treatment (MAT) and Opioid Treatment Networks (OTN) Agreement with Lourdes

❖ *Commissioner Peck moved to approve the Consent Agenda as approved. Commissioner Didier seconded with discussion on 1, 4, and 5. After discussion, the motion carried.*

9:47 a.m. **Administration Office Business**

Executive Session RCW 42.30.110 (1) (g), evaluate qualifications of applicant for employment. Commissioner Koch recessed into Executive Session at 9:47 a.m., for up to ten minutes. Also attending, Acting Clerk of the Board Amanda Pearson and Human Resources Director Carlee Nave.

Commissioner Koch reconvened the Regular Meeting at 9:56 a.m.

❖ *Commissioner Peck moved to approve Resolution 2019-298 appointing Mark Brain to the Irrigation District #1 Board. Commissioner Didier seconded and the motion carried.*

- Franklin County has a request from Congressman Dan Newhouse to hold a Veteran's event at the HAPO Center in December. Legal counsel recommended not wavering from the existing guidelines or have the organization desiring to rent the HAPO Center obtain independent insurance policy as needed.
- Commissioner Koch will attend a Transportation Improvement Board this week in Wenatchee.
- Commissioner Peck was in Ellensburg for Washington State Association of Counties and Legislative Steering Committee meetings. He briefed the Board on some topics covered, however, suggested to go to the WSAC website to view items more fully.

Adjourn

With no further business to bring before the Board, the meeting adjourned at 10:16 a.m.

Chair

Clerk of the Board

Date