

Agenda Summary Report (ASR)

Franklin County Board of Commissioners

DATE SUBMITTED: 06-08-2020	PREPARED BY: Kelly Fields
Meeting Date Requested: 06-16-2020	PRESENTED BY: Kelly Fields
ITEM: (Select One) <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Brought Before the Board Time needed:	
SUBJECT: Purchase order to lease a new copier in Franklin County District Court.	
FISCAL IMPACT: Should see a small increase of \$4.00 a month.	
BACKGROUND: Previous lease is to expire in June 2020.	
RECOMMENDATION: Recommend Commissioners sign attached resolution.	
COORDINATION: Kevin Scott-IS Direct and Sherry Armijo from Abadan	
ATTACHMENTS: <ol style="list-style-type: none">1. Resolution2. Copy of the purchase order	
HANDLING / ROUTING: District Court, Abadan, Information Services and Franklin County	

I certify the above information is accurate and complete.

Kelly Fields Name, Title
Administrator

FRANKLIN COUNTY RESOLUTION NO. _____

BEFORE THE BOARD OF COMMISSIONERS, FRANKLIN COUNTY, WASHINGTON

RE: AUTHORIZING THE FRANKLIN COUNTY DISTRICT COURT DEPARTMENT TO ISSUE A PURCHASE ORDER TO LEASE A KONICA-MINOLTA BIZHUB BH 458 COPIER SUPPLIED FROM ABADAN, THROUGH NASPO CONTRACT #140597 AND WASHINGTON PARTICIPATING STATE #06619

WHEREAS, the District Court Department’s current copier lease will soon expire; and

WHEREAS, the District Court Department desires to issue a purchase order to lease a Konica-Minolta Bizhub BH 458 copier on a 60 month “Operating Lease” through NASPO Contract #140597 and Washington Participating State #06619

WHEREAS, the District Court Department is not required to enter into a lease agreement for said lease; and

WHEREAS, the cost per copy and supplies excluding paper are regulated by the referenced contract; and

WHEREAS, pursuant to RCW 36.0 1.010 and RCW 36.32.120 the legislative authority of each county is authorized to enter into contracts on behalf of the county and have the care of county property and management of county funds and business; and

WHEREAS, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and desires to authorize the purchase order as being in the best interest of Franklin County;

NOW, THEREFORE, BE IT RESOLVED the Franklin County Board of Commissioners hereby authorizes the Franklin County District Court Department to issue a purchase order to Lease a Konica-Minolta Bizhub BH 458 copier through NASPO Contract #140597 and Washington Participating State #06619.

APPROVED this 16th day of June, 2020

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**

Chair

Chair Pro Tem

Attest:

Clerk to the Board

Member

Originals: Franklin County
Abadan

cc: Information Services
District Court

Franklin County
 District Court
 1016 N 4th Ave
 Pasco, WA 99301
 509-545-3595
 kfields@co.franklin.wa.us

PURCHASE ORDER

Ordered From:
 Abadan
 79 Aaron Drive
 Richland WA 99352

Ship To:
 Franklin County
 District Court
 1016 N 4th Ave
 Pasco, WA 99301

P.O. DATE	REQUISITIONER	PO #	F.O.B. POINT	TERMS
6/8/2020	Kelly Fields			DUR

QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
1	Ea	Bizhub BH 458 (60 Mo Lease) DF-714 Doc Feeder PC-416 2,500 Sheet Drawer LU-302 3,000 Large Capacity Drawer FK-511 Fax Kit FS-536 & RU-513 PK-520	\$135.83 mo	\$135.83 mo

NASPO Value Point Contract #140597 WA State # 06619

Subtotal \$135.83 mo

Service Contract Cost per Copy Charge .0072 B&W

Tax 11.68 mo

Includes all Supplies except paper & staples Service rate valid 60 mo

Shipping & Handling Inc

TOTAL \$147.51 mo

- Please send one copy of your invoice.
- Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
- Please notify us immediately if you are unable to ship as specified.
- Send all correspondence to:
 Franklin County
 District Court
 1016 N 4th
 Pasco, WA 99301
 509-545-3595
 kfields@co.franklin.wa.us

Authorized by _____

Date _____