

Franklin County
Board of Commissioners
Agenda Summary Report

DATE SUBMITTED: 6/9/2020	PRESENTED BY: Tom Westerman
ITEM: (Select One) <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> To Be Brought Before the Board.	
SUBJECT / ISSUE: Alternate Dates Resolution for 2021 Budget Preparation	
FISCAL IMPACT: None	
ACTION(S) REQUESTED: Adopt Resolution establishing significant dates for the 2021 Budget Preparation	
BACKGROUND: During most years, Franklin County modifies its budget preparation schedule to provide the time and staffing to best suit the needs of the departments involved in the process. Per RCW 36.40.071 it is allowable for the County to modify the dates stated in the RCW's: Budget hearing — Alternate date for budget hearing. Notwithstanding any provision of law to the contrary, the board of county commissioners may meet for the purpose of holding a budget hearing, provided for in RCW <u>36.40.070</u> , on the first Monday in December. The board of county commissioners may also set other dates relating to the budget process, including but not limited to the dates set in RCW <u>36.40.010</u> , <u>36.40.050</u> , and <u>36.81.130</u> to conform to the alternate date for the budget hearing.	
COORDINATION: Karin Milham, Clerk of the Board; Keith Johnson, County Administrator; Franklin County Auditor Matt Beaton; Franklin County Treasurer Josie Koelzer	
RECOMMENDATION: Adopt attached resolution establishing 2021 budget preparation dates	
HANDLING / ROUTING:	
ATTACHMENTS: Alternate Dates Resolution Draft	

I certify the above information is accurate and complete.

FRANKLIN COUNTY RESOLUTION _____

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

**ALTERNATE DATES FOR BUDGET HEARING AND BUDGET PROCESS
FOR THE 2021 FRANKLIN COUNTY BUDGETS**

WHEREAS, RCW 36.40.071 allows the County Commissioners to set alternate dates for budget hearings:

NOW, THEREFORE, BE IT RESOLVED the Board of County Commissioners hereby approves the following dates for the 2020 Franklin County budget preparations for FY 2021:

For the upcoming **2021** budget year, Franklin County is following the statutory provisions established in the Revised Code of Washington (Chapter 36.40). Significant dates and procedures in the budget process are outlined below.

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| July 31st | NO LATER THAN July 31st, 2020 (Formerly Second Monday in July), 2021 revenue and expenditure estimate requests sent to departments by the County Auditor (RCW 36.40.010, RCW 36.40.030); |
| September 4th | NO LATER THAN September 4th, 2020 (Formerly Second Monday in August), 2021 departmental estimates for revenues and expenditures completed and forms returned to the County Auditor to be compiled (RCW 36.40.010); |
| October 6th | NO LATER THAN October 6th, 2020 (Formerly First Tuesday in September), County Auditor submits the preliminary budget request to the County Commissioners. The Board shall thereupon consider the same in detail, making any revisions or additions it deems advisable (RCW 36.40.040, RCW 36.40.050); |
| October 15th and 22nd | FIRST PUBLICATION (County's legal newspaper) of notice for the 2021 County budget public hearings. The County Commissioners shall publish a notice stating that it has completed and placed on file its preliminary budget for the county for the ensuing fiscal year, a copy of which will be furnished to any citizen, and that it will meet on October 26th for the purpose of fixing the final budget and making tax levies (RCW 36.40.060); |
| October 26th – Oct 30th | BUDGET WORKSHOPS (Formerly first Monday in October), whereat any taxpayer may appear and be heard for or against any part of the budget. The hearing may be continued from day to day until concluded, but not to exceed 5 days in length (RCW 36.40.060), (RCW 36.40.070); |

Nov 26th & Dec 3rd

SECOND PUBLICATION of notice of 2021 County budget public hearing for final budgets (County's legal newspaper);

December 8th

PUBLIC HEARING and adoption of final budget (Formerly first Monday in December) (RCW 36.40.071).

November 30th

NO LATER THAN November 30, 2020, submission of city and district 2021 budgets and tax certifications to the Clerk of the Board of County Commissioners (RCW 84.52.020);

APPROVED this 7th day of July, 2020.

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**

Robert E Koch, Chair

Attest:

Brad Peck, Chair Pro Tem

Clerk to the Board

Clint Didier, Member

Originals: Auditor – Minutes - Accounting