

COMMISSIONERS' AGENDA ACTION SHEET

Meeting Date:	FC 08/11/20 BC 08/25/20	
Subject:	Approving the purchase of Vulcan 3 Pan Steamer from Crown Paper and Janitorial Supply, Inc.	
Presenter:	N/A	
Prepared By:	Rosa Garcia	
Reviewed By:	Shela Berry	
PA Review, Approval to Form:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A <i>(If no, include reasoning for no approval)</i>	
Type of Agenda Item:	Type of Action Needed: <i>(Multiple boxes can be checked, if necessary)</i>	
<input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Public Hearing <input type="checkbox"/> Scheduled Business	<input type="checkbox"/> Discussion Only <input type="checkbox"/> Decision / Direction <input type="checkbox"/> Sign Letter / Document	<input type="checkbox"/> Pass Motion <input checked="" type="checkbox"/> Pass Resolution <input type="checkbox"/> Pass Ordinance <input type="checkbox"/> Execute Contract

Summary / Background Information

Benton-Franklin Counties Juvenile Justice Center anticipates the amount of detention supplies to exceed \$5,000 but will not to exceed \$24,999 each year.

Per Resolution 12-677, section 2.2.2 Purchases and Leases between \$5,000 and \$24,999, "In order to assure that a purchase or lease is awarded to the lowest responsible bidder (vendor); purchases or leases in the price range are to be approved by the BOCC pursuant to a written resolution signed by a majority of the BOCC".

Benton-Franklin Counties Juvenile Justice Center received quotes from three vendors on the MRSC vendor to provide quotes for Vulcan 3 Pan Steamer. Crown Paper and Janitorial Supply, Inc. is currently the lowest responsible bidder.

Fiscal Impact

Steamer will be paid for out of the Juvenile Facilities budget. No additional funds needed.

Recommendation

I recommend that the Board of Benton County Commissioners and the Board of Franklin County Commissioners authorize the Chair to sign the resolution approving the purchase of the Vulcan 3 Pan Steamer from Crown Paper and Janitorial Supply, Inc.

Suggested Motion

To approve signing the resolution authorizing the Benton-Franklin Counties Juvenile Justice Center to purchase Vulcan 3 Pan Steamer from Crown Paper and Janitorial Supply, Inc., and authorize the Chair to sign on behalf of the Board.

RESOLUTION

BENTON COUNTY RESOLUTION NO. _____

FRANKLIN COUNTY RESOLUTION NO. _____

BEFORE THE BOARD OF THE COMMISSIONERS OF BENTON AND FRANKLIN COUNTY, WASHINGTON;

IN THE MATTER OF APPROVING THE PURCHASE OF A VULCAN 3 PAN STEAMER FROM CROWN PAPER & JANITORIAL FOR THE DETENTION KITCHEN AT THE BENTON-FRANKLIN COUNTIES JUVENILE JUSTICE CENTER

WHEREAS, per Resolution 2012-677, the Board of Benton County Commissioners approved a County-Wide Procurement, Leasing, and Contracting Policy; and

WHEREAS, per Resolution 12-677 section 2.2.2 Purchases and Leases between \$5,000 and \$24,999, "In order to assure that a purchase or lease is awarded to the lowest responsible bidder (vendor); purchases or leases in the price range are to be approved by the Board of Benton County Commissioners pursuant to a written resolution signed by a majority of the Board of Benton County Commissioners"; and

WHEREAS, Benton-Franklin County Juvenile Justice Center solicited the following companies on the Benton County MRSC vendor list to provide a quote for detention supplies:

1. 3 Cities Refrigeration, Kennewick, WA, UBI 604407693 – did not reply
2. Coffey Refrigeration, Kennewick, WA, UBI 600500258 - \$6,636.82 (Including WSST)
3. Crown Paper & Janitorial, Walla Walla, WA UBI 601934973 - \$6,353.10 (Including WSST)
4. Western Equipment Sales, Richland, WA, UBI 043773370 - \$7,213.71 (Including WSST)

WHEREAS, the Administrative Services Finance Manager of the Benton-Franklin Juvenile Justice Center reviewed the quote for the completeness and recommends purchase of the Vulcan 3 pan steamer from Crown Paper & Janitorial. **NOW, THEREFORE,**

BE IT RESOLVED, that the Chair of the Board of Benton County Commissioners and the Chair of the Board of Franklin County Commissioners, hereby concurs with the Administrative Services Finance Manager's recommendation of purchasing the Vulcan 3 pan steamer in the amount of \$6,353.10 including WSST from Crown Paper & Janitorial for the detention kitchen at the Benton-Franklin Juvenile Justice Center.

DATED this _____ day of _____ 2020
BENTON COUNTY BOARD OF COMMISSIONERS

DATED this _____ day of _____ 2020
FRANKLIN COUNTY BOARD OF COMMISSIONERS

Chair of the Board

Chair of the Board

Chair Pro Tem

Chair Pro Tem

Member
Constituting the Board of
County Commissioners,
Benton County, Washington

Member
Constituting the Board of
County Commissioners,
Franklin County, Washington

Attest:

Attest:

Clerk of the Board

Clerk of the Board

**BENTON-FRANKLIN COUNTIES
JUVENILE DEPARTMENT**

Cities

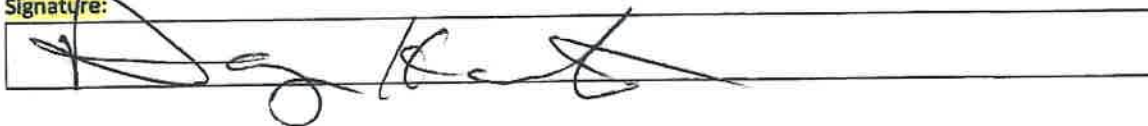
Date:	7/27/2020
Vendor Name:	Crown Paper & Janitorial
Vendor Address:	100 Avery Street Walla Walla WA 99362
Vendor Phone Number:	800-358-3227
Price including WSST:	\$5850 <i>W tax = 1,353.10</i>
Expiration Date:	Aug.1 2020
Notes:	Freight will change after the first
UBI#	601934973
Are you on the MRSC (Municipal Research and Services Center) list?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> NO
Item(s) being purchased:	Quote for: Vulcan C24EA3-1100 PLUS 3 Pan Electric Countertop Convection Steamer with Basic Controls - 208V, 8.5 kW (please quote only the product/shipping and delivery. Installation will not be needed)

Please attach a copy of your estimate/quote and a W-9 from your agency.

Vendor Contact Agent Name:

Doug Hamilton

Signature:



Title:

President



Paper and Janitorial Supply, Inc.



WALTER E. NELSON CO.

BUILDING MAINTENANCE SUPPLIES • PAPER PRODUCTS • COMMERCIAL LAUNDRY SYSTEMS

10 Avery Street • Walla Walla, WA 99382 • Tel: (509) 329-4561 • Fax: (509) 325 6367

BENTON FRANKLIN JUVENILE CENTR
5606 W CANAL DRIVE STE 106
KENNEWICK, WA 99336

QUOTE#: 19466
QUOTE DATE: 07/29/20
CUSTOMER#: 1022
FOB: OUR TRUCK
TERMS: NET 30

ATTN: JON

U/M	PRODUCT CODE	DESCRIPTION	PRICE
		MISCELLANEOUS	
EA	C24EAE-1100	VULCAN C24EA3-1100 PLUS3 ELECTRIC 3PAN STEAMER	5850.00/EA

FREIGHT COULD CHANGE AT ANY TIME
WE DO NOT INSTALL

**BENTON-FRANKLIN COUNTIES
JUVENILE DEPARTMENT**

Cities

Date:	7/27/2020
Vendor Name:	Yoder Inc. Coffey Refrigeration
Vendor Address:	PO Box 6257 Kennewick, WA 99336
Vendor Phone Number:	509-586-1519
Price Including WSST:	Steamer \$5861.25 Shipping & Delivery \$250 tax \$525.57 Total \$6,626.82
Expiration Date:	9-28-2020
Notes:	
UBI#	600500258
Are you on the MRSC (Municipal Research and Services Center) list?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> NO
Item(s) being purchased:	Quote for: Vulcan C24EA3-1100 PLUS 3 Pan Electric Countertop Convection Steamer with Basic Controls - 208V, 8.5 kW (please quote only the product/shipping and delivery. Installation will not be needed)

Please attach a copy of your estimate/quote and a W-9 from your agency.

Vendor Contact Agent Name:

Christian Search Coffey Refrigeration 509-586-1519

Signature:

<i>Christian Search</i>

Title:

President

Coffey

REFRIGERATION

COMMERCIAL REFRIGERATION AND AIR CONDITIONING

P.O. Box 6257, Kennewick, WA 99336 office (509)586-1519 email Searchtricies@gmail.com

July 28, 2020

Shela Berry
Administrative Services Finance Manager
Benton-Franklin Counties Juvenile Justice Center

Vulcan C24EA3-1100 PLUS 3 Pan Electric Countertop Convection Steamer	\$5,861.25
Shipping and delivery	\$250
Tax	\$525.57
Total	\$6,626.82

Price is good for 60 days

Sincerely,
Christian Search
Coffey Refrigeration
195908 E. 27th Ave
Kennewick, WA 99337
Phone: 509-586-1519 Fax: 509-586-0997
Website: coffeyref.com

**BENTON-FRANKLIN COUNTIES
JUVENILE DEPARTMENT**

Cities

Date:	7/27/2020
Vendor Name:	Western Equipment Sales
Vendor Address:	1957 Fowler Street Richland
Vendor Phone Number:	509-585-6978
Price Including WSST:	\$6,642.46 + tax = \$7,213.71
Expiration Date:	8/27/20
Notes:	
UBI#	043773370
Are you on the MRSC (Municipal Research and Services Center) list?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> NO
Item(s) being purchased:	Quote for: Vulcan C24EA3-1100 PLUS 3 Pan Electric Countertop Convection Steamer with Basic Controls - 208V, 8.5 kW (please quote only the product/shipping and delivery. Installation will not be needed)

Please attach a copy of your estimate/quote and a W-9 from your agency.

Vendor Contact Agent Name:

Joel Kruec

Signature:

[Handwritten Signature]

Title:

General Manager

To:
benton franklin

Project:
Benton-Franklin Counties Juvenile
Dept - Countertop Steamer

From:
Western Restaurant Supply
Joel Kruse
1957 Fowler Street
Richland, WA 99352
(509)-585-6978 (Office)
(509) 321-4440 (Direct)
(509) 440-5987 (Cell)
joel@westernfoodequipment.com

Item	Qty	Description	Sell	Sell Total
1	1 ea	CONVECTION STEAMER, COUNTERTOP Vulcan Convection Steamer, countertop, electric, 1 compartment, 24" wide, (3) 12" x 20" x 2-1/2" pans capacity, high output stainless steel steam generator with Timed Smart Drain & PowerFlush, staged water fill, professional controls with 60-minute timer, buzzer and constant steam feature, cook/ready lights & power switch, split water lines, stainless steel interior & exterior, leveling feet, UL EPH Classified, cULus	\$6,642.46	\$6,642.46
	1 ea	1 year limited parts & labor warranty, standard		
	1 ea	208v/50/60/3-ph, 27.0 amps, 8.5kW, standard		
	1 ea	C24 Series Counter Steamer Standard Security Package, includes security fasteners & tack welds, controls protected by lockable cover (lock by others)	\$1,337.09	<Optional>
ITEM TOTAL:				\$6,642.46
			Merchandise	\$6,642.46
			Tax 8.6%	\$571.25
			Total	\$7,213.71

Prices Good Until: 08/26/2020

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: \$7,213.71