



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING
AUGUST 18, 2020**

The Minutes of the Board of Commissioners proceedings are not verbatim. Access to an electronic audio recording of meetings are available on the Franklin County website or upon request.

9:00 a.m.

Call to Order and Pledge of Allegiance

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present Telephonically: Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Clint Didier

9:01 a.m. **Approval of Minutes**

- ❖ *July 28, 2020 Commissioners' Meeting Minutes and August 11, 2020 Commissioners' Meeting Minutes needed spelling clarification of a name on public comment. Corrections will be made to the minutes and then brought back at next meeting.*
- ❖ *August 4, 2020 Commissioners' Meeting Minutes were approved as presented.*

9:06 a.m. **Public Comment**

- Administrator Keith Johnson read a public comment sent in by Justin Carey. Mr. Carey thanked the Commissioners for their work and the opportunity to have public comments during the Commissioners Meetings. He opposes the use of Pacific Office Automation scanners in Franklin County.

9:09 a.m. **Criminal Justice Treatment Account**

Human Services Director Kyle Sullivan gave a background on the additional funding allocated to either create or expand Therapeutic Drug Courts. Each county has a panel according to RCW 71.24.580 that creates a report for the Board as to where the dollars are spent, and then the Board would make the final decision. Mr. Sullivan will return with answers to questions the Commissioners had on this subject.

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9:31 a.m. **Approval of Fund Expenditure Warrants**



1016 N 4th Ave, Pasco,
WA 99301
509-545-3502

08/18/2020

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 08/18/2020

Brad Peck

Move that the following warrants be approved for payment:

Approved telephonically

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00362649 - 00362772	\$696,973.25
EFT Check Numbers:	00000557 - 00000560	\$8,742.99
		<u>\$705,716.24</u>

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$545,814.97
CRIME VICTIMS WITNESS	\$24.94
CLERK LFO COLLECTION	\$1,092.53
JAIL COMMISSARY	\$1,025.87
ENHANCED 911	\$2,602.50
COUNTY ROADS	\$81,905.74
RENTAL CAR EXCISE TAX	\$7,000.00
VETERAN'S ASSISTANCE	\$933.00
ENDING HOMELESSNESS	\$33,308.64
CAPITAL PROJECTS FUND	\$1,037.14
THE HAPO CENTER RENEW & REPLAC	\$4,013.86
THE HAPO CENTER	\$4,537.45
FRANKLIN COUNTY RV PARK	\$10,918.97
MOTOR VEHICLE	\$11,500.63

In the amount of: _____ \$705,716.24

The motion was seconded by:

And passed by a vote of 3 to 0

Reviewed by the County Administrator:

The attached vouchers have been approved by Auditor or Deputy:
Matt Beaton

Vouchers Audited By:
Peter Gadomskiy

w.co.franklin.wa.us/auditor

❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of August 18, 2020 for payment totaling \$705,716.24. Commissioner Didier seconded and the motion carried.*



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9:32 a.m. Approval of Consent Agenda

1. Resolution 2020-173 Personal Services Contract between Jennifer Azure and Juvenile Justice Center
2. Resolution 2020-174 Personal Services Contract Amendment #1 with Comprehensive Healthcare and Juvenile Justice Center
3. Resolution 2020-175 Opening a Request for Proposal for Medical Services in Corrections
4. Resolution 2020-176 Selph Landing Bridge Construction County Road Project 616

❖ *Commissioner Peck moved to approve the Consent Agenda. Commissioner Didier seconded with discussion on item #4. Commissioner Didier made a correction to discuss item to #3 not #4. After discussion, the motion carried.*

9:40 a.m. Administration Office Business

- Administrator Keith Johnson gave an update that businesses have been submitting applications to TRIDEC for CARES Act funding.
- Mr. Johnson has been in touch with several leaders locally and statewide. Benton, Franklin, Yakima and (Okanogan-was mentioned in the meeting but is not correct) Chelan and Douglas are the correct counties. These counties are similar in regards to reported COVID-19 numbers from the Health Department. Franklin County has had a drop in the numbers; however, it is still higher than other counties. There is a hold on moving forward with phases.
- CARES Act funding was not in the original budget and the law requires that we post appropriation of the funding. There will be a public hearing so that we can fulfill these requirements. A reimbursement process accomplishes the use CARES Act funding. Mr. Johnson is working with the Treasurer and Auditor to facilitate this process.
- Mr. Johnson together with the Treasurer and Auditor, are looking into refinancing the jail bonds since interest rates are low. The savings to the county estimated at \$100,000 a year in interest by doing this.
- Mr. Johnson led the discussion on the County travel policy and car allowances.

Chief Deputy Prosecuting Attorney Jennifer Johnson suggested that the “travel policy” be posted as a “policy” on the employee website where employees can find it, not as a resolution that could be hard to find.

Auditor Matt Beaton reiterated that the responsibility of whether a claim is correct lies with the person who signs and submits it, not the Auditor’s office. The Auditors do audit the claims as submitted, and contact the person if there are any written discrepancies. He clarified the process of a resolution was to assure authorization of payment. He suggested that the policy be written as a resolution, and then posted on the employee policy website in order to assist any new or current employees.



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Mr. Johnson recommended bringing back a resolution with corrected language that is agreeable to all parties.

Commissioner Peck requested that changes to the policy not include retroactive payments.

Commissioner Koch has miscalculated meals at times in the past and the Auditors caught it and contacted him concerning corrections that needed his attention.

Mr. Johnson will work on the resolution/policy and bring it back to the Board for their consideration.

- Commissioner Didier inquired when the Commissioners would have visual during the Commissioners Meetings. He would like to see the Commissioners meet in the Commissioners Meeting room. Mr. Johnson will work with Information Services to see if they are able to get video feed of the Commissioners during the Commissioners Meetings, but could not suggest meeting in the Commissioners room until the Governors orders are lifted.
- Commissioner Koch advised the public that there was a possibility of the Commissioners Meeting being canceled next week, due to lack of items.

Adjourn

With no further business to bring before the Board, the meeting adjourned at 10:16 a.m.

Chair

Clerk of the Board

Date

