

Agenda Summary Report (ASR)

Franklin County Board of Commissioners

DATE SUBMITTED: October 16, 2020	PREPARED BY: Shirley Jones
Meeting Date Requested: October 20, 2020	PRESENTED BY: Keith Johnson
ITEM: (Select One) <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Brought Before the Board Time needed: 10 minutes	
SUBJECT: Approval of a Child Care Provider Grant Program not to exceed \$500,000 from the CARES Act Grant Program	
FISCAL IMPACT: \$7,101,000 is available from Congress to offset the direct costs incurred as a result of the COVID 19 Pandemic. That contract was previously approved and is administered through the State Department of Commerce. The county will use funds available under that contract to provide grants to child care providers who are currently licensed and providing child care in Franklin County. This resolution authorizes the County Administrator to implement the program on behalf of Franklin County.	
BACKGROUND: Congress adopted the CARES ACT to provide economic relief to businesses who have been affected by unbudgeted costs related to addressing the pandemic. These funds provide provision of adequate child care which is fundamental to the reopening of our schools, businesses and the local economy. Adequate child care capacity has been unduly impacted by business closures and is an essential industry to provide opportunities for businesses to re-open and operate. Child Care Aware of Eastern Washington will assist in emailing applications to Franklin County child care providers.	
RECOMMENDATION: Approval of this Resolution.	
COORDINATION: Keith Johnson, Franklin County Administrator Franklin County Chief Civil Attorney Department of Commerce Child Care Aware of Eastern Washington	
ATTACHMENTS: (Documents you are submitting to the Board) ASR/Resolution with FC Child Care Grant Call for Applications and Sample Application	
HANDLING / ROUTING: (Once document is fully executed it will be imported into Document Manager. Please list <u>name(s)</u> of parties that will need a pdf) Administration	

I certify the above information is accurate and complete.

_____ Keith Johnson, County Administrator

FRANKLIN COUNTY RESOLUTION _____

BEFORE THE BOARD OF COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

***APPROVAL OF A CHILD CARE PROVIDER GRANT PROGRAM NOT TO EXCEED \$500,000 FROM
THE FRANKLIN COUNTY CORONAVIRUS RELIEF AND ECONOMIC SECURITY ACT
GRANT PROGRAM***

WHEREAS, on March 27th, 2020, the Congress of the United States passed the Coronavirus Aid, Relief and Economic Security Act (CARES Act) which was subsequently signed into law by President Donald Trump; and,

WHEREAS, administration of the CARES Act funding was delegated to the States by Congress; and

WHEREAS, CARES Act funding in the State of Washington is administered for local governments by the State Department of Commerce; and

WHEREAS, Franklin County has been allocated a total of \$7,101,000 to offset the cost of the County's response to COVID-19 preventative and mitigation measures; and,

WHEREAS, Franklin County can use CARES Act funding for direct grants to child care providers, who are currently open and providing care to children, with COVID-19 costs; and

WHEREAS, Franklin County has authorized the Interagency Agreement and Amendment with the State Department of Commerce to request reimbursement of CARES Act funds; and

WHEREAS, the Board of Commissioners believes that provision of adequate child care is fundamental to the reopening of our schools, businesses and the local economy.

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners hereby approves the use of CARES Act funds to provide a child care grant program, not to exceed \$500,000, and hereby instructs the County Administrator to execute the County's responsibilities and implementation of this program.

APPROVED this 20th day of October, 2020.

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**

Chair

Chair Pro Tem

Member

ATTEST:

Clerk to the Board



FRANKLIN COUNTY WA

FRANKLIN COUNTY C.A.R.E.S. ACT CHILDCARE ASSISTANCE PROGRAM

The Franklin County Childcare Assistance Grant offers funding support to childcare providers attempting to operate under the current Safe Start Washington Program. The County believes that provision of adequate childcare is fundamental to the reopening of our schools, businesses and the local economy. While the County recognizes the need in the community is more than just monetary, and there are insufficient resources to mitigate all of the damage caused by the COVID-19 pandemic, we are hopeful that these grants may provide at least some measure of support as providers operate under these considerably different circumstances.

All providers operating in Franklin County meeting the criteria below will be considered for funding. The County is providing grant funds on a first come, first served basis. Once the funding has been exhausted no additional grants will be offered under this program.

Total Funding Available: \$500,000

Maximum award amounts:

Individual grant amounts will be determined by the total licensed capacity for each provider on a per site basis per the table below. Providers with multiple sites will submit a single application listing all the sites at which they are requesting funds.

Licensed Capacity	Maximum Funding Amount
0-12	\$7,500
13-49	\$15,000
50-99	\$30,000
100+	\$60,000

Eligible providers:

- Licensed childcare provider in Washington State
- Physical location in Franklin County
- Valid State and/or local business license as required by law
- Currently open and providing care to at least one child
- Is not debarred from receiving state and/or federal funds

Ineligible providers:

- Providers owned by an employee or officer of Franklin County
- Providers that are permanently or temporarily closed

Eligible Uses of Program Grant Funds:

- Expenses incurred related to COVID-19 between April 1, 2020 and November 30, 2020.
- Payment of rent or required monthly loan payments.
- Payments of regular wages, employee benefits and taxes; provided such expenses have not been and, to the best knowledge of the Recipient, will not be reimbursed under any federal, state or regional program, including any grant or loan programs.
- Expenditures involved in typical operating costs, including those set forth on an income statement as a regular, ongoing cost of operating the business.
- Typical draws or wages paid on a regular interval to the owner; provided such draws

or wages are consistent with those paid to the owner in previous corresponding quarters, years or other appropriate time intervals.

- f. Expenses for compliance with COVID-19-related public health measures, including personal protective equipment and supplies, plexiglass barriers or other similar equipment and expenses reasonably necessary for the protection of public health and the health of Recipient owners and employees.

Ineligible Uses of Program Grant Funds:

- a. Expenses incurred not related to COVID-19 or outside of the April 1, 2020 to November 30, 2020 eligibility window.
- b. Political campaign contributions or donations.
- c. Charitable contributions or gifts.
- d. Bonus payments to Recipient owners, officers or employees.
- e. Payment of wages to any member of the Recipient owner's family who is not a bona fide employee.
- f. Draws or salary to Recipient owner that exceeds the amount paid over a corresponding interval, quarter, or year in 2019.
- g. Paydown or payoff of debt by more than the monthly amount required by the underlying debt instrument.
- h. Payroll and other employee- or business-associated costs for which the Recipient has received or expects to receive reimbursement from other federal, state or regional funds (e.g. Payroll Protection Program or unemployment insurance).
- i. Damages covered by insurance.
- j. Reimbursement to donors for donated items or services.
- k. Severance pay.
- l. Legal settlements.
- m. Any expenses not considered an eligible business expenses by the Department of the Treasury Internal Revenue Service.

Application Deadline:

Grants will be awarded on a first come, first served basis. Applications will be processed in the order in which they are received. All applications must be submitted no later than 11:59PM on November 10, 2020. Applications received after that time and date will not be considered.

Application Submittal:

Applications must be submitted digitally in PDF format. Email applications to covid-19childcare@co.franklin.wa.us. Due to the nature of electronic submittals some applications may be intercepted by the County's firewall system. The County will attempt to notify all applicants that their submittal was received, however, it is the responsibility of the applicant to ensure their materials arrive on time at the appropriate location.

Questions:

All questions regarding eligibility or the application process shall be submitted in writing to covid-19childcare@co.franklin.wa.us. For technical assistance completing the application and/or translation services please contact the local branch of the Childcare Aware listed on the application form.

Childcare Assistance Application

If you have questions about this application, are a closed operator, or require additional support to complete it, please contact:

Child Care Aware of Eastern Washington
Community Minded Enterprises
8:00 am – 5:00 pm, Monday – Friday
Phone: (509) 385-6442
Contact: Suzanne Suyama
Email: SuzanneS@community-minded.org



This application must be received no later than November 10, 2020 at 11:59pm.
Late applications will not be accepted. Email applications to
covid-19childcare@co.franklin.wa.us

Provider Information

Childcare Business Name

Unified Business Identifier (UBI) Number

If you do not have a UBI number, please use your Social Security Number.

Contact Name

Phone

Alternate Phone

Email

Business Profile

Please indicate if your business is designated as any of these (select all that apply).

- Woman Owned Registered non-profit in WA State
 Minority Owned Federal government 501(c)(3) nonprofit
 HUD Section 3

Washington State Department of Children, Youth and Families Provider ID

Total Licensed Capacity (for all sites combined)

Child Care Service Locations

If funding is requested for more than one site copy this page and provide a form for each site.

Site Information

Site Name

Address Line 1

Address Line 2

City

Zip Code

License Start Date

License Expiration Date

Number of Spaces

The number of spaces for children this site is licensed for.

Age Range

Age of children this site is licensed for.

COVID Closures

List all dates this site has been closed due to COVID.

Average Monthly Enrollment in 2019

Infants

Toddlers

Preschool

School-Age

Average Monthly Enrollment in 2020

Infants

Toddlers

Preschool

School-Age

Documentation

Briefly describe how other funding sources have not been adequate to meet COVID-related costs incurred.

List expenses funding will be used to cover including total amounts for each expense.

Additional Information: Is there anything else we should be aware of such as your license status?

Financial Aid

Amount Being Requested

Request amount cannot exceed difference between your 2020 gross revenue and your 2019 gross revenue on page 4 or the sum of the maximum amount of funding requested by site location, whichever is less. *For example; if your organization has 10 sites with a capacity of 15 per site your maximum amount of funding would be the lower of \$150,000 or the difference in revenue.*

Licensed Capacity	Maximum Funding Amount
0-12	\$7,500
13-49	\$15,000
50-99	\$30,000
100+	\$60,000

Signature and Acknowledgment

I declare under penalty of perjury that:

the amount of dollars this business is requesting is for stabilization in response to acute financial need for survival due to COVID-19 impacts. The amount requested cannot exceed the loss in revenue between April 1, 2020 and November 30, 2020.

the information contained in his application is true and complete and that it is my responsibility to notify the County if any of that information changes prior to November 30, 2020.

the funds requested are necessary to remain operational, not duplicative of any other funding received, and without this financial support this childcare operation is at risk of closing.

the funds will only be used to pay or reimburse for eligible expenses incurred between April 1, 2020 and November 30, 2020.

if awarded a grant, I agree to provide additional information as may be reasonably requested which may include the collection of your financial data.

Signature

Type your name to serve as your signature.

Date Signed

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FRANKLIN COUNTY WA

FRANKLIN COUNTY C.A.R.E.S. ACT CHILDCARE ASSISTANCE PROGRAM

The Franklin County Board of County Commissioners are pleased to announce a new grant program targeting Childcare providers in Franklin County. The Commissioners have authorized up to five hundred thousand (\$500,000) in direct grants to be issued to providers who are currently open and providing care to children. Funding is provided through the Coronavirus aid, relief and economic security act.

The Franklin County Childcare Assistance Grant offers funding support to childcare providers attempting to operate under the current Safe Start Washington Program. The County believes that provision of adequate childcare is fundamental to the reopening of our schools, businesses and the local economy. While the County recognizes the need in the community is more than just monetary, and there are insufficient resources to mitigate all of the damage caused by the COVID-19 pandemic, we are hopeful that these grants may provide at least some measure of support as providers operate under these considerably different circumstances.

Eligibility requirements and application materials can be found on the Franklin County website www.co.franklin.wa.us. All providers operating in Franklin County meeting the criteria will be considered for funding. The County is providing grant funds on a first come, first served basis. Once the funding has been exhausted no additional grants will be offered under this program.