

Agenda Summary Report (ASR)

Franklin County Board of Commissioners

DATE SUBMITTED: March 4, 2021	PREPARED BY: Shirley Jones
Meeting Date Requested: March 16, 2021	PRESENTED BY: Keith Johnson
ITEM: (Select One) <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Brought Before the Board Time needed: 10 minutes	
SUBJECT: Due to elected changes, Franklin County needs to update the proper authority and delegates for the Board of Washington Counties Risk Pool.	
FISCAL IMPACT: No fiscal impact.	
BACKGROUND: Counties are expected to keep WCRP updated with the proper authority, including delegates. The retirement of Bob Koch effective December 31, 2020 left the WCRP Franklin County Director position open. The new WCRP Franklin County Director will be Brad Peck as approved by Res. 2021-001. This resolution will be forwarded to WCRP to make them aware of Franklin County's designations.	
RECOMMENDATION: Approval of this Resolution.	
COORDINATION: Keith Johnson, Franklin County Administrator Franklin County Civil Deputy Attorney	
ATTACHMENTS: (Documents you are submitting to the Board) ASR/Resolution	
HANDLING / ROUTING: (Once document is fully executed it will be imported into Document Manager. Please list <u>name(s)</u> of parties that will need a pdf) Shirley Jones, Administration. We will forward a copy to WCRP. Jen Johnson, Civil Deputy Prosecuting Attorney/ Risk Manager	

I certify the above information is accurate and complete.



Keith Johnson, County Administrator

FRANKLIN COUNTY RESOLUTION _____

BEFORE THE BOARD OF COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

IN THE MATTER OF CONTINUING RELATIONSHIPS WITH THE WASHINGTON COUNTIES RISK WCRP AND THE RELATED APPOINTMENTS AND DESIGNATIONS OF/FOR EACH MEMBER COUNTY

WHEREAS, several Washington counties agreed to the creation of the Washington Counties Risk Pool ("WCRP"), organized and operating under Chapters 48.62 and RCW 39.34 to provide to its member counties programs of joint self-insurance, joint purchasing of insurance, and joint contracting for or hiring of personnel to provide risk management, claims handling, and administrative services; and

WHEREAS, the WCRP's Interlocal Agreement and Bylaws, and policies of its Board of Directors require appointees and/or designees from each member county; that is:

- a) **Director/ Alternate Director** (Article 8 of the Interlocal Agreement and Article 2 of the Bylaws) -officers or employees of each WCRP member county that are appointed by and serve at the pleasure of the respective county's legislative authority; and
- b) **County Risk Manager** (Article 11 (b) of the Interlocal Agreement) -an employee of each WCRP member county appointed to serve as a liaison between the County and the WCRP as to risk management and who is responsible for the risk management function within the County; and
- c) **County Safety Officer** (Article 11 (c) of the Interlocal Agreement) -an active employee designated by each WCRP member county who, along with a related committee, are maintained to consider all recommendations concerning the development and implementation of a loss control policy to prevent unsafe practices; and
- d) **County Claims Administrator** (sections B. 6, C and E. 1. b of the WCRP Board of Directors' Claims Handling Policies and Procedures) -each WCRP member county's must designate someone to administer civil claims, with whom incidents should be immediately reported to, who is responsible for sending all claims and lawsuits and reporting various known incidents to the WCRP, and with whom the WCRP will coordinate the County's claims administration;

NOW, THEREFORE, BE IT RESOLVED, Franklin County does hereby confirm the appointment or designation of the following individuals for the applicable and required relationships with the WCRP:

WCPR Relationship	Name	County Position	Email	Telephone #
Director:	Brad Peck	Commissioner	bpeck@co.franklin.wa.us	509-545-3535
Alternate Director:	Shawn Sant	Prosecuting Attorney	ssant@co.franklin.wa.us	509-545-3543
2 nd Alternate Director:	Jennifer Johnson	Civil Deputy Prosecuting Attorney/Risk Manager	jjohnson@co.franklin.wa.us	509-545-3543

Risk Manager:	Jennifer Johnson	Civil Deputy Prosecuting Attorney/Risk Manager	jjohnson@co.franklin.wa.us	509-545-3543
Claims Administrator:	Jennifer Johnson	Civil Deputy Prosecuting Attorney/Risk Manager	jjohnson@co.franklin.wa.us	509-545-3543
Safety Officer:	Matt Mahoney	Public Works Director	mmahoney@co.franklin.wa.us	509-544-3514
Prosecuting Attorney:	Shawn Sant	Prosecuting Attorney	ssant@co.franklin.wa.us	509-545-3543
(Civil) Deputy Prosecuting Attorney	Jennifer Johnson	Civil Deputy Prosecuting Attorney/Risk Manager	jjohnson@co.franklin.wa.us	509-545-3543

BE IT FURTHER RESOLVED that this resolution shall become effective immediately upon its passage and shall supersede any prior conflicting action(s); and

BE IT STILL FURTHER RESOLVED that the clerk of this body shall forward a copy of this resolution, once completed, to the attention of Executive Director Derek Bryan at the Washington Counties Risk Pool WCRP, 2558 R W Johnson Rd. SW, Suite 106, Tumwater, Washington 98512-6113.

APPROVED this 16th day of March, 2021.

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**

Chair

Chair Pro Tem

Member

ATTEST:

Clerk to the Board

FRANKLIN COUNTY RESOLUTION 2017 131

BEFORE THE BOARD OF COMMISSIONERS
FRANKLIN COUNTY WASHINGTON

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COUNTIES RISK WCRP AND THE RELATED APPOINTMENTS AND
DESIGNATIONS OF/FOR EACH MEMBER COUNTY***

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WCRP Relationship	Name	County Position	Email	Telephone #
Director:	Robert Koch	Commissioner	rkoch@co.franklin.wa.us	509-545-3535
Alternate Director:	Shawn Sant	Prosecuting Attorney	ssant@co.franklin.wa.us	509-545-3543
2 nd Alternate Director	Jennifer Johnson	Civil Deputy Prosecuting Attorney/ Risk Manager	jjohnson@co.franklin.wa.us	509-545-3543

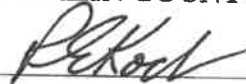
WCRP Relationship	Name	County Position	Email	Telephone #
Risk Manager:	Jennifer Johnson	Civil Deputy Prosecuting Attorney/ Risk Manager	jjohnson@co.franklin.wa.us	509-545-3543
Claims Administrator:	Jennifer Johnson	Civil Deputy Prosecuting Attorney/ Risk Manager	jjohnson@co.franklin.wa.us	509-545-3543
Safety Officer:	Matt Mahoney	Public Works Director	mmahoney@co.franklin.wa.us	509-544-3514
Prosecuting Attorney:	Shawn Sant	Prosecuting Attorney	ssant@co.franklin.wa.us	509-545-3543
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APPROVED this 17 day of MAY, 2017.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON


Chair


Chair Pro Tem
Hick Miller - Absent

Member

ATTEST:

Clerk to the Board

Original: Franklin County

Copy: WCRP