


Agenda Summary Report (ASR)

Franklin County Board of Commissioners

DATE SUBMITTED: 3/12/2021	PREPARED BY: Tiffany Deaton, Superior Court
Meeting Date Requested: 03/23/2021	PRESENTED BY: Tiffany Deaton, Superior Court
ITEM: (Select One) <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Brought Before the Board Time needed:	
SUBJECT: UGA Appointment Services Reimbursement Agreement #IAA21665 between the Administrative Office of the Courts and Franklin County	
FISCAL IMPACT: Revenue in the amount of \$6,020.00 for fiscal year 2021.	
BACKGROUND: The 2019 Washington State Legislature passed 2SSB 5604, which implemented the Uniform Guardianship Act (UGA). Significant new county expenses for implementation of the UGA will be incurred by requiring the court to appoint attorneys and court visitors. The Administrative Office of the Courts is offering funding for reimbursement. The Superior Court is requesting Franklin County to authorize entering into the 2021 Interagency Agreement with the State Office of Court Administration for reimbursement of qualified costs for UGA appointment services consistent with the attached agreement.	
RECOMMENDATION: Approve Resolution No. _____ and sign interagency Agreement #IAA21655 between the Administrative Office of the Courts and Franklin County for reimbursement of UGA appointment services.	
COORDINATION: Tiffany Deaton, Superior Court Administrator, reviewed the agreement for content. Jennifer Johnson, Chief Civil Deputy Prosecuting Attorney reviewed the agreement and approved as to form.	
ATTACHMENTS: (Documents you are submitting to the Board) Describe documents attached to this package. (Samples below) <ol style="list-style-type: none"> 1. Resolution 2. (1) original Interagency Reimbursement Agreement 	
HANDLING / ROUTING: Tiffany Deaton will forward a scanned copy of the executed Agreement to the Administrative Office of the Courts for their signature. The Administrative Office of the Courts will return a digital executed Agreement to Tiffany.	

I certify the above information is accurate and complete.



 Tiffany Deaton, Superior Court Administrator

FRANKLIN COUNTY RESOLUTION

**BEFORE THE BOARD OF THE COMMISSIONERS OF FRANKLIN COUNTY,
WASHINGTON;**

**IN THE MATTER OF THE REQUEST FOR SIGNATURE FROM THE BOARD OF
FRANKLIN COUNTY COMMISSIONERS ON THE INTERAGENCY AGREEMENT
#IAA21665 BETWEEN FRANKLIN COUNTY AND THE STATE OF WASHINGTON
ADMINISTRATIVE OFFICE OF THE COURTS**

WHEREAS, the Superior Court received notification on January 21, 2021 of available reimbursement funding for UGA appointment services to Franklin County for the term commencing January 1, 2021 and terminating on June 30, 2021; and

WHEREAS, Tiffany Deaton, Superior Court Administrator, finds it is in the best interest of the Superior Court that the Agreement between State of Washington Administrative Office of the Courts and Franklin County be approved as presented for a term commencing January 1, 2021 and terminating on June 30, 2021 for a maximum reimbursement amount of \$6,020; **NOW, THEREFORE**,

BE IT RESOLVED that the Board of Franklin County Commissioners hereby accepts the proposed UGA appointment services reimbursement agreement for the term commencing January 1, 2021 and terminating on June 30, 2021 with a maximum reimbursement amount of \$6,020; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Franklin County Commissioners is hereby authorized to sign Interagency Agreement #IAA21665 between Franklin County and the State of Washington Administrative Offices of the Courts on behalf of Franklin County.

DATED this _____ day of _____, 2021.

FRANKLIN COUNTY BOARD OF COMMISSIONERS

Clint Didier, Chairman of the Board

Rocky Mullen, Chairman Pro Tem

Brad Peck, Board Member

Constituting the Board of County
Commissioners, Franklin County,
Washington.

ATTEST:

Clerk of the Board

Prepared by: T. Deaton

INTERAGENCY AGREEMENT - IAA21665
BETWEEN
WASHINGTON STATE ADMINISTRATIVE OFFICE OF THE COURTS
AND
FRANKLIN COUNTY SUPERIOR COURT

THIS AGREEMENT (Agreement) is entered into by and between the Administrative Office of the Courts (AOC) and Franklin County Superior Court, for the purpose of reimbursing the Franklin County Superior Court (Court) for attorney appointments under RCW 11.130.200(5) and court visitor appointments under RCW 11.130.195(4).

1. DEFINITIONS

For purposes of this contract, the following definitions apply:

- a) "Attorney appointed for a parent" means an attorney appointed under RCW 11.130.200(5).
- b) "Court visitor" means a person appointed under RCW 11.130.195(4).
- c) "UGA appointment services" means attorneys appointed for a parent under RCW 11.130.200(5) and court visitors as appointed under RCW 11.130.195(4).

2. PURPOSE

The purpose of this Agreement is to partner with individual local courts in providing UGA appointment services.

3. DESCRIPTION OF SERVICES TO BE PROVIDED

- a) The Court will ensure that the funding under this contract is used only for reimbursement of costs paid to attorneys appointed for a parent or court visitors. Other costs are not eligible for reimbursement, including but not limited to: judicial officer time, administrative costs (overhead or indirect), court staff time, etc. No prepayment will be made under this Agreement.
- b) The Court agrees to provide a bimonthly report on UGA appointment services cost and usage data. At a minimum, this reporting will include:
 - 1) Case numbers.
 - 2) Purpose of appointment (attorney appointed for a parent or a court visitor), including to whom counsel was provided; and
 - 3) Amount billed per party.
- c) In addition, the Court agrees to report any expected surplus for revenue sharing to AOC by July 26, 2021, and to provide any request for revenue sharing by July 26, 2021 for prioritization by the SCJA.
- d) The Court may elect to pay for UGA appointment services that are not in accordance with the provisions of this agreement; however, such payments will not be reimbursed.

4. PERIOD OF PERFORMANCE

Performance under this Agreement begins **January 1, 2021**, regardless of the date of execution, and ends on **August 31, 2021**.

5. COMPENSATION

- a) The Court may be reimbursed a maximum of **\$6,020** for UGA appointment services costs incurred during the period of January 1, 2021 to June 30, 2021. No reimbursement will be made under this Agreement for UGA appointment services incurred after June 30, 2021, and any reimbursement beyond this amount will be denied.
- b) If this agreement is terminated, the Court will only receive payment for performance rendered or costs incurred in accordance with the terms of this agreement prior to the effective date of termination.
- c) The Court will submit its A-19 invoices monthly or bimonthly to: ReimbursementProgram@courts.wa.gov. Forms A-19 submitted under this agreement must include:
 - 1) Billing reports from attorneys and visitors whose costs are being reimbursed, including hours billed and services provided; and
 - 2) Payment documents from the Court indicating case number; amount paid, and payee.
- d) Data required in 3b above must be submitted electronically to the AOC in conjunction with the bimonthly invoice.
- e) Payment to the Court for approved and completed work will be made by warrant or account transfer by AOC within 30 days of receipt of a properly-completed invoice and the completed data report.
- f) The Court must maintain sufficient backup documentation of expenses under this Agreement.
- g) The AOC, upon consultation with the SCJA and after May 1, 2021, may initiate revenue sharing and reallocate funding among courts as prioritized by the SCJA. If such adjustments are made, Court will be notified by letter and e-mail from AOC, and such a letter will be attached to this agreement as Addendum A.

6. TREATMENT OF ASSETS AND PROPERTY

The AOC is the owner of any and all fixed assets or personal property jointly or cooperatively, acquired, held, used, or disposed of pursuant to this Agreement.

7. RIGHTS IN DATA

Unless otherwise provided, data which originates from this Agreement are “works for hire” as defined by the U.S. Copyright Act of 1976 and are owned by the AOC. Data includes, but is not limited to: reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and video and/or sound reproductions. Ownership includes the right to copyright, patent, register, and the ability to transfer these rights. In the event that any of the deliverables under this Agreement include material not included within the definition of “works for hire,” the Court hereby assigns such rights to the AOC as consideration for this Agreement.

Data which is delivered under this Agreement, but which does not originate therefrom, must be transferred to the AOC with a nonexclusive, royalty-free, irrevocable license to publish, translate, reproduce, deliver, perform, dispose of, and to authorize others to do so; provided, that such license is limited to the extent which the Court has a right to grant such a license. The Court must advise the AOC, at the time of delivery of data furnished under this Agreement, of all known or potential invasions of privacy contained therein and of any portion of such document which was not produced in the performance of this Agreement. The AOC must receive prompt written notice of each notice or claim of copyright infringement received by the Court with respect to any data delivered under this Agreement. The AOC reserves the right to modify or remove any restrictive markings placed upon the data by the Court.

8. INDEPENDENT CAPACITY

The employees or agents of each party who are engaged in the performance of this Agreement continue to be employees or agents of that party and are not considered for any purpose to be employees or agents of the other party.

9. AGREEMENT ALTERATIONS AND AMENDMENTS

This Agreement may be amended by mutual agreement of the parties. Such amendments are not binding unless they are in writing and signed by personnel authorized to bind each of the parties.

10. RECORDS, DOCUMENTS, AND REPORTS

The Court must maintain books, records, documents and other evidence of accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Agreement. These records are subject at all reasonable times to inspection, review, or audit by personnel duly authorized by the AOC, the Office of the State Auditor, and federal officials so authorized by law, rule, regulation, or Agreement. The Court will retain all books, records, documents, and other material relevant to this Agreement for six years after settlement, and make them available for inspection by persons authorized under this provision.

11. RIGHT OF INSPECTION

The Court will provide right of access to its facilities to the AOC, or any of its officers, or to any other authorized agent or official of the state of Washington or the federal government at all reasonable times, in order to monitor and evaluate performance, compliance, and/or quality assurance under this Agreement.

12. DISPUTES

Disputes arising under this Agreement will be resolved by a panel consisting of one representative from the AOC, one representative from the Court, and a mutually agreed upon third party. The dispute panel will thereafter decide the dispute with the majority prevailing. Neither party has recourse to the courts unless there is a showing of noncompliance or waiver of this section.

13. TERMINATION

Either party may terminate this Agreement upon thirty (30) days written notice to the other party. If this Agreement is so terminated, the parties are liable only for performance

rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

14. GOVERNANCE

This Agreement is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this Agreement must be construed to conform to those laws.

In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency will be resolved by giving precedence in the following order:

- a. Applicable state and federal statutes and rules;
- b. This Agreement; and
- c. Any other provisions of the agreement, including materials incorporated by reference.

15. ASSIGNMENT

The work to be provided under this Agreement, and any claim arising hereunder, is not assignable or delegable by either party in whole or in part, without the express prior written consent of the other party, which consent may not be unreasonably withheld.

16. WAIVER

A failure by either party to exercise its rights under this Agreement does not preclude that party from subsequent exercise of such rights and is not a waiver of any other rights under this Agreement unless stated to be such in a writing signed by an authorized representative of the party and attached to the original Agreement.

17. SEVERABILITY

If any provision of this Agreement, or any provision of any document incorporated by reference is held invalid, such invalidity does not affect the other provisions of this Agreement which can be given effect without the invalid provision and to this end the provisions of this Agreement are declared to be severable.

18. AGREEMENT MANAGEMENT

The program managers noted below are responsible for and are the contact people for all communications and billings regarding the performance of this Agreement:

AOC Program Manager	Court Program Manager
Heidi Green Senior Policy Analyst PO Box 41170 Olympia, WA 98504-1170 Heidi.green@courts.wa.gov (360)704-1932	Tiffany Deaton Court Administrator 7122 W Okanogan Pl, Bldg A Kennewick, WA 99336-2359 tiffany.deaton@co.benton.wa.us (509) 736-3071 Ext. 3318

19. ENTIRE AGREEMENT

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement are considered to exist or to bind any of the parties to this agreement unless otherwise stated in this Agreement.

AGREED:

Administrative Office of the Courts

Court

Signature _____ *Date*

Signature _____ *Date*

Ramsey Radwan

Name

Name

Director, MSD

Title

Title

Approved as to form:

PROSECUTING ATTORNEY'S OFFICE

