


Agenda Summary Report (ASR)

Franklin County Board of Commissioners

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|---|---|
| DATE SUBMITTED: March 30, 2021 | PREPARED BY: Kathleen Neuman, Associate Engineer |
| Meeting Date Requested: April 6, 2021 | PRESENTED BY: Craig Erdman, PE, County Engineer |
| ITEM: (Select One) <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Brought Before the Board Time needed: | |
| SUBJECT: Resolution to approve Local Agency Project Prospectus and Supplement No. 1 to the Local Agency Agreement with Washington State Department of Transportation (WSDOT) for County Road Project (CRP) 624/ Safety - LED Signs, Dynamic Signals, and Reflector Posts project. | |
| FISCAL IMPACT: Federal Highway Administration (FHWA) Highway Safety Improvement Programs (HSIP) has awarded \$310,900 for safety countermeasures on preselected county roads. The Construction phase (CN) for this project is estimated at \$287,300, in which the County has \$287,300 in HSIP grants funds to be put towards this project's phase. This project is included in the 2021 Annual Construction & Major Equipment Purchases (Resolution 2020-290). The estimated total cost for this project is \$313,000. | |
| BACKGROUND: CRP 624/Safety - LED Signs, Dynamic Signals, and Reflector Posts project's scope of work is to install/upgrade signs (LED "Stop Ahead" warning signs), install dynamic intersection warning signs (Entering Traffic When Flashing), install radar speed signs, and install/upgrade signs (Stop signs) with reflector posts at various predetermined locations throughout the County. The proposed safety project aims to reduce both roadway departures and intersection accidents. At this time, Public Works ask to approve the required submittals of the Project Prospectus and Supplement No 1 to the Local Agency Agreement in order to obligate grant funds and move forward to the construction of this project. | |
| RECOMMENDATION: Approve attached Resolution, Project Prospectus, and Local Agency Agreement Supplement No. 1 between Franklin County and WSDOT. | |
| COORDINATION: This agenda item was discussed with Matt Mahoney, Public Works Director and Keith Johnson, County Administrator, whom has concurred with our recommendation. | |
| ATTACHMENTS: (Documents you are submitting to the Board) 1. Resolution 2. Project Prospectus - 1 original 3. Local Agency Agreement - 1 original | |
| HANDLING / ROUTING: (Once document is fully executed it will be imported into Document Manager. Please list <u>name(s)</u> of parties that will need a pdf) 1. Please return all original documents to Kathleen Neuman (Public Works) | |

I certify the above information is accurate and complete.

 for: _____ Matt Mahoney, Public Works Director

FRANKLIN COUNTY RESOLUTION NO. _____

BEFORE THE BOARD OF COMMISSIONERS
OF FRANKLIN COUNTY, WASHINGTON

***CRP 624 / SAFETY – LED SIGNS, DYNAMIC SIGNALS AND REFLECTOR POSTS
APPROVE LOCAL AGENCY FEDERAL AID PROJECT PROSPECTUS AND
LOCAL AGENCY AGREEMENT SUPPLEMENT NO. 1 BETWEEN FRANKLIN
COUNTY AND WASHINGTON STATE DEPARTMENT OF TRANSPORTATION
AND AUTHORIZATION FOR CHAIRMAN TO SIGN***

WHEREAS, pursuant to RCW 36.01.010 and RCW 36.32.120 the legislative authority of each county is authorized to enter into contracts on behalf of the county and have the care of county property and management of county funds and business; and

WHEREAS, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and desires to approve the attached prospectus and enter into the attached agreement as being in the best interest of Franklin County.

NOW, THEREFORE, BE IT RESOLVED that the attached Local Agency Federal Aid Project Prospectus and Local Agency Agreement Supplement No. 1 for CRP 624 / Safety – LED Signs, Dynamic Signals, and Reflector Posts between Franklin County and Washington State Department of Transportation are hereby approved by the Board; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Franklin County Commissioners be, and hereby is, authorized to sign a Local Agency Federal Aid Project Prospectus and Local Agency Agreement between Washington State Department of Transportation and Franklin County on behalf of Franklin County.

APPROVED this _____ day of _____, 2021

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

Chairman

Chairman Pro Tem

Member

Attest:

Clerk of the Board



| | | |
|--|-----------------------------|--|
| Agency FRANKLIN COUNTY | | Supplement Number 01 |
| Federal Aid Project Number HSIP-000S(552) | Agreement Number LA 9819 | CFDA No. 20.205 (Catalog of Federal Domestic Assistance) |

The Local Agency requests to supplement the agreement number noted above.

All provisions in the basic agreement remain in effect except as modified by this supplement.

The Local Agency certifies that it is not excluded from receiving Federal funds by a Federal suspension or debarment (2 CFR Part 180). Additional changes to the agreement are as follows:

Project Description

Name SAFETY - LED SIGNS, DYNAMIC SIGNALS & REFLECTOR POST

Length VARIES

Termini VARIES

Description of Work No Change

Reason for Supplement

Obligate Construction Funds

Are you claiming indirect cost rate? Yes No

Project Agreement End Date 12/31/2025

Does this change require additional Right of Way or Easements? Yes No Advertisement Date: 5/25/2021

| Type of Work | | Estimate of Funding | | | | |
|--|---|-------------------------------------|-------------------|---|----------------------------------|-----------------------------------|
| | | (1) Previous Agreement/Suppl. | (2) Supplement | (3) Estimated Total Project Funds | (4) Estimated Agency Funds | (5) Estimated Federal Funds |
| PE 90 % | a. Agency | 25,722.00 | | 25,722.00 | 2,572.00 | 23,150.00 |
| | b. Other | | | 0.00 | | |
| Federal Aid Participation Ratio for PE | c. Other | | | 0.00 | | |
| | d. State | 500.00 | | 500.00 | 50.00 | 450.00 |
| | e. Total PE Cost Estimate (a+b+c+d) | 26,222.00 | 0.00 | 26,222.00 | 2,622.00 | 23,600.00 |
| Right of Way % | f. Agency | | | 0.00 | | |
| | g. Other | | | 0.00 | | |
| Federal Aid Participation Ratio for RW | h. Other | | | 0.00 | | |
| | i. State | | | 0.00 | | |
| | j. Total R/W Cost Estimate (f+g+h+i) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Construction 100 % | k. Contract | | 261,180.00 | 261,180.00 | 0.00 | 261,180.00 |
| | l. Other | | | 0.00 | | |
| | m. Other | | | 0.00 | | |
| Federal Aid Participation Ratio for CN | n. Other | | | 0.00 | | |
| | o. Agency | | 25,120.00 | 25,120.00 | 0.00 | 25,120.00 |
| | p. State | | 1,000.00 | 1,000.00 | 0.00 | 1,000.00 |
| | q. Total CN Cost Estimate (k+l+m+n+o+p) | 0.00 | 287,300.00 | 287,300.00 | 0.00 | 287,300.00 |
| | r. Total Project Cost Estimate (e+j+q) | 26,222.00 | 287,300.00 | 313,522.00 | 2,622.00 | 310,900.00 |

The Local Agency further stipulates that pursuant to said Title 23, regulations and policies and procedures, and as a condition to payment of the Federal funds obligated, it accepts and will comply with the applicable provisions.

Agency Official
By

**Washington State
Department of Transportation**
By Director, Local Program

Title

Date Executed

| | | |
|--|-----------------------------|--|
| Agency FRANKLIN COUNTY | | Supplement Number 01 |
| Federal Aid Project Number HSIP-000S(552) | Agreement Number LA 9819 | CFDA No. 20.205 (Catalog of Federal Domestic Assistance) |

VI. Payment and Partial Reimbursement

The total cost of the project, including all review and engineering costs and other expenses of the State, is to be paid by the Agency and by the Federal Government. Federal funding shall be in accordance with the Federal Transportation Act, as amended, 2 CFR Part 200. The State shall not be ultimately responsible for any of the costs of the project. The Agency shall be ultimately responsible for all costs associated with the project which are not reimbursed by the Federal Government. Nothing in this agreement shall be construed as a promise by the State as to the amount or nature of federal participation in this project.

The Agency shall bill the state for federal aid project costs incurred in conformity with applicable federal and state laws. The agency shall minimize the time elapsed between receipt of federal aid funds and subsequent payment of incurred costs. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for federal participation unless a current indirect cost plan has been prepared in accordance with the regulations outlined in 2 CFR Part 200 - Uniform Admin. Requirements, Cost Principles and Audit Requirements for Federal Awards, and retained for audit.

The State will pay for State incurred costs on the project. Following payment, the State shall bill the Federal Government for reimbursement of those costs eligible for federal participation to the extent that such costs are attributable and properly allocable to this project. The State shall bill the Agency for that portion of State costs which were not reimbursed by the Federal Government (see Section IX).

VII. Audit of Federal Consultant Contracts

The Agency, if services of a consultant are required, shall be responsible for audit of the consultant's records to determine eligible federal aid costs on the project. The report of said audit shall be in the Agency's files and made available to the State and the Federal Government.

An audit shall be conducted by the WSDOT Internal Audit Office in accordance with generally accepted governmental auditing standards as issued by the United States General Accounting Office by the Comptroller General of the United States; WSDOT Manual M 27-50, Consultant Authorization, Selection, and Agreement Administration; memoranda of understanding between WSDOT and FHWA; and 2 CFR Part 200.501 - Audit Requirements.

If upon audit it is found that overpayment or participation of federal money in ineligible items of cost has occurred, the Agency shall reimburse the State for the amount of such overpayment or excess participation.

IX. Payment of Billing

The Agency agrees that if payment or arrangement for payment of any of the State's billing relative to the project (e.g., State force work, project cancellation, overpayment, cost ineligible for federal participation, etc.) is not made to the State within 45 days after the Agency has been billed, the State shall effect reimbursement of the total sum due from the regular monthly fuel tax allotments to the Agency from the Motor Vehicle Fund. No additional Federal project funding will be approved until full payment is received unless otherwise directed by the Director, Local Programs.

Project Agreement End Date - This date is based on your projects Period of Performance (2 CFR Part 200.309).

Any costs incurred after the Project Agreement End Date are NOT eligible for federal reimbursement. All eligible costs incurred prior to the Project Agreement End Date must be submitted for reimbursement within 90 days after the Project Agreement End Date or they become ineligible for federal reimbursement.

VIII. Single Audit Act

The Agency, as a subrecipient of federal funds, shall adhere to the federal regulations outlined in 2 CFR Part 200.501 as well as all applicable federal and state statutes and regulations. A subrecipient who expends \$750,000 or more in federal awards from all sources during a given fiscal year shall have a single or program-specific audit performed for that year in accordance with the provisions of 2 CFR Part 200.501. Upon conclusion of the audit, the Agency shall be responsible for ensuring that a copy of the report is transmitted promptly to the State.

XVII. Assurances

Local Agencies receiving Federal funding from the USDOT or its operating administrations (i.e., Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration) are required to submit a written policy statement, signed by the Agency Executive and addressed to the State, documenting that all programs, activities and services will be conducted in compliance with Section 504 and the Americans with Disabilities Act (ADA).



**Local Agency Federal Aid
Project Prospectus**

| | | | | |
|-----------------------------|---------|--------------------|-------------|--------------------------------|
| Prefix | Route | () | Date | 4/13/2021 |
| Federal Aid Project Number | HSIP | 000S | DUNS Number | 556851459 |
| Local Agency Project Number | CRP 624 | (WSDOT Use Only) | | Federal Employer Tax ID Number |
| | | 91-6001315 | | |

| | | | |
|--|--|--|--------------------------|
| Agency FRANKLIN COUNTY | CA Agency <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Federal Program Title <input checked="" type="checkbox"/> 20.205 <input type="checkbox"/> Other | |
| Project Title Safety - LED Signs, Dynamic Signals & Reflector Posts | Start Latitude N varies End Latitude N varies | Start Longitude W varies End Longitude W varies | |
| Project Termini From-To varies | Nearest City Name Pasco | Project Zip Code (+4) 99301-8841 | |
| Begin Mile Post varies | End Mile Post varies | Length of Project varies | |
| Award Type <input checked="" type="checkbox"/> Local <input type="checkbox"/> Local Forces <input type="checkbox"/> State <input type="checkbox"/> Railroad | | | |
| Route ID | Begin Mile Point | End Mile Point | |
| | | City Number | |
| | | County Number | |
| | | County Name | |
| | | 11 | |
| | | Franklin | |
| WSDOT Region South Central Region | Legislative District(s) 9 | Congressional District(s) 4 | Urban Area Number n/a |

| Phase | Total Estimated Cost (Nearest Hundred Dollar) | Local Agency Funding (Nearest Hundred Dollar) | Federal Funds (Nearest Hundred Dollar) | Phase Start Date | |
|--------------|--|--|---|------------------|------|
| | | | | Month | Year |
| P.E. | 26,200 | 2,600 | 23,600 | May | 2020 |
| R/W | 0 | 0 | 0 | | |
| Const. | 287,300 | 0 | 287,300 | May | 2021 |
| Total | 313,500 | 2,600 | 310,900 | | |

Description of Existing Facility (Existing Design and Present Condition)

| | |
|-------------------------|----------------------|
| Roadway Width Varies | Number of Lanes 2 |
|-------------------------|----------------------|

Intersections (primarily major collectors) throughout Franklin County have been identified as needing additional counter safety measures to reduce collisions

Description of Proposed Work

Description of Proposed Work (Attach additional sheet(s) if necessary)

Install/upgrade signs (LED Stop Ahead warning signs), install dynamic intersection warning signs (Entering Traffic When Flashing), install radar speed signs, and install/upgrade signs (Stop signs) and reflector posts.

| | | |
|--|---------------------------------|-----------------------|
| Local Agency Contact Person Craig Erdman | Title County Engineer | Phone 509-545-3514 |
| Mailing Address cerdman@co.franklin.wa.us | City Pasco | State WA |
| | Zip Code 99301-7104 | |
| Project Prospectus | By _____ Approving Authority | |
| | Title Franklin County Engineer | Date |

| | | |
|---------------------------|---|-------------------|
| Agency FRANKLIN COUNTY | Project Title Safety - LED Signs, Dynamic Signals & Reflector Posts | Date 4/13/2021 |
|---------------------------|---|-------------------|

| | | | |
|---|--|---------------|-----------------|
| Type of Proposed Work | | | |
| Project Type (Check all that Apply) | | Roadway Width | Number of Lanes |
| <input type="checkbox"/> New Construction | <input type="checkbox"/> Path / Trail | n/a | n/a |
| <input type="checkbox"/> Reconstruction | <input type="checkbox"/> Pedestrian / Facilities | | |
| <input type="checkbox"/> Railroad | <input type="checkbox"/> Parking | | |
| <input type="checkbox"/> Bridge | <input type="checkbox"/> 3-R | | |
| | <input type="checkbox"/> 2-R | | |
| | <input checked="" type="checkbox"/> Other | | |

| | | |
|--|--|--|
| Geometric Design Data | | |
| Description | Through Route | Crossroad |
| Federal Functional Classification | <input type="checkbox"/> Urban | <input type="checkbox"/> Urban |
| | <input checked="" type="checkbox"/> Rural | <input checked="" type="checkbox"/> Rural |
| | <input type="checkbox"/> NHS | <input type="checkbox"/> NHS |
| | <input type="checkbox"/> Principal Arterial | <input type="checkbox"/> Principal Arterial |
| | <input type="checkbox"/> Minor Arterial | <input type="checkbox"/> Minor Arterial |
| | <input type="checkbox"/> Collector | <input type="checkbox"/> Collector |
| | <input type="checkbox"/> Major Collector | <input type="checkbox"/> Major Collector |
| | <input type="checkbox"/> Minor Collector | <input type="checkbox"/> Minor Collector |
| | <input type="checkbox"/> Local Access | <input type="checkbox"/> Local Access |
| Terrain | <input type="checkbox"/> Flat <input checked="" type="checkbox"/> Roll <input type="checkbox"/> Mountain | <input type="checkbox"/> Flat <input checked="" type="checkbox"/> Roll <input type="checkbox"/> Mountain |
| Posted Speed | varies | |
| Design Speed | n/a | |
| Existing ADT | varies | |
| Design Year ADT | n/a | |
| Design Year | n/a | |
| Design Hourly Volume (DHV) | n/a | |

| | | |
|--|-------------------|-----------------|
| Performance of Work | | |
| Preliminary Engineering Will Be Performed By Local Agency | Others % | Agency 100 % |
| Construction Will Be Performed By Contractor | Contract 100 % | Agency % |

| | |
|--|--|
| Environmental Classification | |
| <input type="checkbox"/> Class I - Environmental Impact Statement (EIS) | <input checked="" type="checkbox"/> Class II - Categorically Excluded (CE) |
| <input type="checkbox"/> Project Involves NEPA/SEPA Section 404 Interagency Agreement | <input type="checkbox"/> Projects Requiring Documentation (Documented CE) |
| <input type="checkbox"/> Class III - Environmental Assessment (EA) | |
| <input type="checkbox"/> Project Involves NEPA/SEPA Section 404 Interagency Agreements | |

Environmental Considerations

There are not any foreseeable concerns with environmental issues for this project.

| | | |
|---------------------------|--|-------------------|
| Agency FRANKLIN COUNTY | Project Title Safety - LED Signs, Dynamic Signals & Reflector Posts | Date 4/13/2021 |
|---------------------------|--|-------------------|

| | | |
|--|--|--|
| Right of Way | | |
| <input checked="" type="checkbox"/> No Right of Way Needed * All construction required by the contract can be accomplished within the exiting right of way. | <input type="checkbox"/> Right of Way Needed | <input type="checkbox"/> Relocation Required |
| | <input type="checkbox"/> No Relocation | |

| | |
|---|---|
| Utilities | Railroad |
| <input checked="" type="checkbox"/> No utility work required | <input checked="" type="checkbox"/> No railroad work required |
| <input type="checkbox"/> All utility work will be completed prior to the start of the construction contract | <input type="checkbox"/> All railroad work will be completed prior to the start of the construction contract |
| <input type="checkbox"/> All utility work will be completed in coordination with the construction contract | <input type="checkbox"/> All the railroad work will be completed in coordination with the construction contract |

Description of Utility Relocation or Adjustments and Existing Major Structures Involved in the Project

There are not any foreseeable concerns with utility relocation/adjustments for this project.

FAA Involvement

Is any airport located within 3.2 kilometers (2 miles) of the proposed project? Yes No

Remarks

This project has been reviewed by the legislative body of the administration agency or agencies, or it's designee, and is not inconsistent with the agency's comprehensive plan for community development.

Agency FRANKLIN COUNTY

Date

By _____
Mayor/Chairperson