

# Agenda Summary Report (ASR)

## Franklin County Board of Commissioners

<b>DATE SUBMITTED:</b> 3/30/2021	<b>PREPARED BY:</b> Shirley Jones
<b>Meeting Date Requested:</b> 4/06/2021	<b>PRESENTED BY:</b> Keith Johnson
<b>ITEM:</b> (Select One) <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Brought Before the Board <span style="margin-left: 400px;">Time needed:</span>	
<b>SUBJECT:</b> Approving Addendum No. 2 to the Tri-Cities Metro Drug Task Force Interlocal Agreement	
<p><b>FISCAL IMPACT:</b> Until December 31, 2024, Franklin County shall pay quarterly for 25% of the cost of the administrative assistant provided by the City of Kennewick plus \$12,500 annually (\$3,125 quarterly) for confidential buy funds. Twenty-five percent (25%) of any Byrne JAG Grant funds or HIDTA funding received in 2021 or later shall be applied as a credit towards any invoice to Franklin County until the balance of those funds has been exhausted.</p> <p>Until December 31, 2024, any funding shortfall for METRO for costs other than the costs of the administrative assistant and the County contribution for confidential buy funds as agreed to above shall be split with Franklin County's portion at 18.18%.</p>	
<p><b>BACKGROUND:</b> Until 2018, the Byrne JAG Grant had adequately funded a legal secretary and portions of the Commander and Sergeant's positions. In 2018 the grant funds were received late which necessitated the first Addendum to the Metro Interlocal Agreement to cover the temporary shortfall through June 30, 2019. In 2019, the Byrne JAG Grant funds that were received did not provide sufficient funding to cover the costs of those positions, which were reflected in the adopted budget for the 2019-2020 Metro budget cycle. The parties do not expect to receive JAG Grant funds in 2020 or thereafter. Additionally, the HIDTA funding has not been available since 2018, which must be made up through additional contributions by the Metro members.</p> <p>It is the parties' intent to agree to the following to address the funding shortfalls resulting from the decrease in available grant funds to Metro for the period January 1, 2021, through December 31, 2024.</p>	
<p><b>RECOMMENDATION:</b> Approve Addendum No. 2 of the METRO Interlocal Agreement</p>	
<p><b>COORDINATION:</b> Keith Johnson, Administrator, Benton County, Kennewick, Pasco, Richland and West Richland</p>	
<p><b>ATTACHMENTS: (Documents you are submitting to the Board)</b> ASR/ Resolution/ Agreement</p>	
<p><b>HANDLING / ROUTING: (Once document is fully executed it will be imported into Document Manager. Please list <u>name(s)</u> of parties that will need a pdf)</b> Administration Office</p>	

*I certify the above information is accurate and complete.*



Keith Johnson, Administrator

**FRANKLIN COUNTY RESOLUTION \_\_\_\_\_**

**BEFORE THE BOARD OF COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON**

***APPROVING ADDENDUM NO. 2 TO THE TRI-CITIES METRO DRUG TASK FORCE  
INTERLOCAL AGREEMENT***

**WHEREAS**, the Tri-Cities Metro Drug Task Force (Metro) has primarily been funded by the Byrne JAG Grant, the High Intensity Drug Trafficking Area (HIDTA) Program and the Drug Enforcement Administration (DEA). The Byrne JAG Grant is primarily utilized for funding the legal secretary position and portions of the Metro Commander and Metro Sergeant’s position. The HIDTA funding has primarily been utilized for confidential buy funds, personnel overtime, and training reimbursement. The DEA has provided office space and electronic equipment; and

**WHEREAS**, since 2018, the Byrne JAG Grant has not provided sufficient funding to cover the costs of the positions previously covered and the parties do not expect to receive JAG Grant funds in 2020 or thereafter; and

**WHEREAS**, the HIDTA funding has not been available since 2018, which must be made up through additional contributions by the Metro members; and

**WHEREAS**, the attached Addendum outlines the members financial assistance needed to address the funding shortfalls resulting from the decrease in available grant funds to Metro for the period January 1, 2021 through December 31, 2024; and

**WHEREAS**, the members include Benton County, Franklin County, City of Kennewick, City of Pasco, City of Richland, and the City of West Richland.

**NOW THEREFORE, BE IT RESOLVED**, the Board of the Franklin County Commissioners hereby approves Addendum No. 2 to the Tri-Cities Metro Drug Task Force Interlocal Agreement.

**BE IT FURTHER RESOLVED**, the Board of Franklin County Commissioners authorizes the Chair to sign the METRO Interlocal Agreement Addendum No. 2 on their behalf.

**APPROVED** this 6th day of April, 2021.

**BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Chair Pro Tem

\_\_\_\_\_  
Member

**ATTEST:**

\_\_\_\_\_  
Clerk to the Board

ADDENDUM NO. 2  
TO THE  
METRO INTERLOCAL AGREEMENT

THIS ADDENDUM is made and entered into effective January 1, 2021, by and between the following parties:

City of Pasco  
City of Kennewick  
City of Richland  
City of West Richland  
Benton County  
Franklin County

**SECTION 1 – PURPOSE**

The Tri-Cities Metro Drug Task Force (Metro) has primarily been funded by the Byrne JAG Grant, the High Intensity Drug Trafficking Area (HIDTA) Program and the Drug Enforcement Administration (DEA). The Byrne JAG Grant is primarily utilized for funding the legal secretary position and portions of the Metro Commander and Metro Sergeant's position. The HIDTA funding has primarily been utilized for confidential buy funds, personnel overtime, and training reimbursement. The DEA has provided office space and electronic equipment.

Until 2018, the Byrne JAG Grant had adequately funded a legal secretary and portions of the Commander and Sergeant's positions. In 2018 the grant funds were received late which necessitated the first Addendum to the Metro Interlocal Agreement to cover the temporary shortfall through June 30, 2019. In 2019, the Byrne JAG Grant funds that were received did not provide sufficient funding to cover the costs of those positions, which were reflected in the adopted budget for the 2019-2020 Metro budget cycle. The parties do not expect to receive JAG Grant funds in 2020 or thereafter. Additionally, the HIDTA funding has not been available since 2018, which must be made up through additional contributions by the Metro members.

Beginning July 1, 2020, the legal secretary position was changed to an administrative assistant position.

It is the parties' intent to agree to the following to address the funding shortfalls resulting from the decrease in available grant funds to Metro for the period January 1, 2021, through December 31, 2024.

THEREFORE, IN CONSIDERATION of the mutual covenants contained herein, the parties agree to amend the Metro Interlocal Agreement as follows:

**SECTION 2 - AMENDMENT**

Section 1. Addendum No. 1 dated March 30, 2018, is superseded hereby, and subsection (e) of Section 5 of the Metro Interlocal Agreement is hereby replaced in its entirety and shall, effective January 1, 2021, read as follows:

e. In addition to the personnel contributed by the parties to Metro, financial assistance shall be provided as follows:

- (1) Until December 31, 2024, Benton County shall pay quarterly for 75% of the cost of the administrative assistant provided by the City of Kennewick plus \$37,500 annually (\$9,375 quarterly) for confidential buy funds. Seventy-five percent (75%) of any Byrne JAG Grant funds or HIDTA funding received in 2021 or later shall be applied as a credit towards any invoice to Benton County until the balance of those funds has been exhausted.
- (2) Until December 31, 2024, Franklin County shall pay quarterly for 25% of the cost of the administrative assistant provided by the City of Kennewick plus \$12,500 annually (\$3,125 quarterly) for confidential buy funds. Twenty-five percent (25%) of any Byrne JAG Grant funds or HIDTA funding received in 2021 or later shall be applied as a credit towards any invoice to Franklin County until the balance of those funds has been exhausted.
- (3) Until December 31, 2024, any funding shortfall for METRO for costs other than the costs of the administrative assistant and the County contribution for confidential buy funds as agreed to above shall be split as follows:

Benton County – 18.18%  
Franklin County – 18.18%  
City of Kennewick – 18.18%  
City of Pasco – 18.18%  
City of Richland – 18.18%  
City of West Richland – 9.10%

- (4) Unless mutually agreed upon through a future addendum to the Metro Interlocal Agreement, effective January 1, 2025, and thereafter all funding shortfalls for METRO shall be split in the same manner outlined in subsection (3) above.

Section 2. All other terms and conditions contained in the Metro Interlocal Agreement dated May 16, 2017 not specifically amended above shall remain in full force and effect.

DATED this \_\_\_\_\_ day of April, 2021.

**CITY OF KENNEWICK**

**CITY OF RICHLAND**

\_\_\_\_\_  
MARIE E. MOSLEY, City Manager

\_\_\_\_\_  
JON AMUNDSON, Interim City Manager

Approved as to Form:

---

LISA BEATON  
Kennewick City Attorney

**CITY OF PASCO**

---

DAVID ZABELL, City Manager

Approved as to Form:

---

ERIC W. FERGUSON  
Pasco City Attorney

**CITY OF WEST RICHLAND**

---

BRENT GERRY, Mayor

Approved as to Form:

---

BRONSON BROWN  
West Richland City Attorney

---

HEATHER D. KINTZLEY  
Richland City Attorney

**FRANKLIN COUNTY**

---

CLINT DIDIER, Commissioner



---

JENNIFER JOHNSON  
Franklin County Prosecutor's Office

**BENTON COUNTY**

---

JEROME DELVIN, Commissioner

---

RYAN BROWN  
Benton County Prosecutor's Office