

Agenda Summary Report (ASR)

Franklin County Board of Commissioners

DATE SUBMITTED: July 20, 2021	PREPARED BY: Liz Cupples
Meeting Date Requested: August 3, 2021	PRESENTED BY: Liz Cupples
ITEM: (Select One) <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Brought Before the Board Time needed:	
SUBJECT: Lease Renewal of Mailing System (postage) Machine by Quadient Leasing USA Inc., provided by 1 st Class Office Solutions	
FISCAL IMPACT: Yearly cost will remain at \$6,051.96 until May 2027.	
BACKGROUND: As our lease is to expire May 2022, 1 st Class Office Solutions has a promotion to upgrade our existing postage machine (Neopost IN-700) with model (iX-7 Pro DS Mailing System), if we agree to renew our lease. Yearly costs will remain the same, \$6,051.96. Information Services will budget expense during the normal budget process - 101350 4215. Contract information – NASPO/ValuePoint Contract #: ADSPO 16-169901 and/or State Participating Addendum (PA) #: 05516 (WA). The iX-7 ensures accurate postage, current mandates by United States Postal Service, enhanced security and faster connectivity.	
RECOMMENDATION: Information Services Director request approval of renewing our lease with Quadient Leasing USA Inc., provided by 1 st Class Office Solutions	
COORDINATION: Liz Cupples, Information Services Director	
ATTACHMENTS: Resolution Purchase Order – Lease	
HANDLING / ROUTING: Information Services – Copy	

I certify the above information is accurate and complete.

Liz Cupples

Liz Cupples, Information Services Director

FRANKLIN COUNTY RESOLUTION NO. _____

BEFORE THE BOARD OF COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

RE: APPROVE MAILING SYSTEM MACHINE LEASE WITH QUADIENT LEASING USA, INC. PROVIDED BY 1ST CLASS OFFICE SOLUTIONS

WHEREAS, our lease with Neopost (Resolution 2014 141), now Quadient, will expire May 2022; and

WHEREAS, Quadient lease reseller, 1st Class Office Solutions, has a promotion which offers to upgrade our current mailing system (postage) machine, Neopost IN-700, with model iX-7 Pro DS; and

WHEREAS, Information Services request approval to lease iX-7 Pro DS mailing system (postage) machine, which will extend our lease from May 2022 to May 2027; and

WHEREAS, Information Services will budget yearly (\$6,051.96) for mailing system machine lease during the normal budget process from fund 101350 4215; and

WHEREAS, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and deems this to be in the best interest of the County;

NOW, THEREFORE, BE IT RESOLVED the Franklin County Board of Commissioners hereby authorizes approval to lease iX-7 Pro DS mailing system machine and extending our lease until May 2027 with Quadient and 1st Class Office Solutions for a yearly cost of \$6,051.96.

APPROVED this _____ day of _____ 2021.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

Chair

Chair Pro Tem

Member

Attest:

Clerk to the Board

Customer

Organization	FRANKLIN COUNTY AUDITOR		
DBA			
Address	PO BOX 1451		
City State Zip	PASCO	WA	99301-1223
Phone	(509) 545-3538	Fax	

Purchase Order - Lease

NASPO/ValuePoint Contract #: ADSPO 16-169901
and / or
State Participating Addendum (PA) #: 05516 (WA)

Vendor

Company Name	Quadient Leasing USA Inc.	FEDERAL ID#	94-2388882
Attention	Government Sales	DUNS#	150836872
Address	478 Wheelers Farms Rd		
City State Zip	Milford	CT	06461
Phone	(866) 448-0045	Fax	(203) 301-2600

Ship To

Organization	FRANKLIN COUNTY AUDITOR		
Attention	LIZ CUPPLES		
Address	1016 N 4TH AVE		
City State Zip	PASCO	WA	99301-3706
Phone	(509) 545-3538	Email	LCUPPLES@CO.FRANKLIN.WA

P.O. Number	P.O. Date	Requisitioner	Shipped Via	F.O.B. Point	Terms
111413	07/15/2021	Liz Cupples	Ground	Destination	Quarterly Invoicing

QTY	Unit	Description	Unit Price	Total
60	Months	Lease Payment	\$504.33	\$30,259.80

Lease payment specified above for products listed below includes, as applicable, reduced price equipment maintenance to reflect first year free, meter rental, meter resets, postal rate changes, software license/support/subscription fees, delivery, installation, and operator training.

Products

QTY	Product ID	Description
1	IX7	iX-7 Series Base w/ Mixed Size Feeder, Sealer, Drop Tray & Ink Cartridge
1	IXDS7	Dynamic Weighing Platform for IX Series 7/7PRO Bases
1	IXWP70	IX Series 70 lb Weighing Platform
1	IXPWRSTACKER	Conveyor Stacker & Adaptor (IX7 & IX7PRO ONLY)
1	IXDW70	IX Series 5/7/7PRO Base 70lb. Differential Weighing
1	IXELD	IX Series 7/7PRO Remote Label Dispenser

- Order is governed under the terms and conditions of the NASPO/ValuePoint Master Price Agreement Contract Number ADSPO16-169901. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
- Payments will be sent to:
Quadient Leasing USA Inc.
Dept 3682
PO Box 123682
Dallas TX 75312-3682
- Send all correspondence to:
Quadient Leasing USA Inc.
478 Wheelers Farms Rd
Milford CT 06461

Authorized by Date

Print Name Title