

COMMISSIONERS' AGENDA ACTION SHEET

Meeting Date:	FC 11/02/21 BC 11/16/21
Subject:	Approving the purchase of janitorial supplies from Crown Paper and Janitorial Supply, Inc.
Presenter:	N/A
Prepared By:	Rosa Garcia
Reviewed By:	Darryl Banks
PA Review, Approval to Form:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A (If no, include reasoning for no approval)
Type of Agenda Item:	Type of Action Needed: (Multiple boxes can be checked, if necessary)
<input checked="" type="checkbox"/> Consent Agenda	<input type="checkbox"/> Discussion Only <input type="checkbox"/> Pass Motion
<input type="checkbox"/> Public Hearing	<input type="checkbox"/> Decision / Direction <input checked="" type="checkbox"/> Pass Resolution
<input type="checkbox"/> Scheduled Business	<input type="checkbox"/> Sign Letter / Document <input type="checkbox"/> Pass Ordinance
	<input type="checkbox"/> Execute Contract

Summary / Background Information

Benton and Franklin Counties Juvenile Justice Center currently purchases supplies from Crown Paper and Janitorial Supply, Inc.

Benton and Franklin Counties Juvenile Justice Center anticipates the amount of janitorial supplies to exceed \$10,000 but will not exceed \$50,000.

Benton and Franklin Counties Juvenile Justice Center received quotes from two vendors on the MRSC vendor list for commonly ordered janitorial supplies. Crown Paper and Janitorial Supply, Inc., is currently the only responsible bidder who carries adequate inventory of janitorial equipment and supplies.

Administrative Services Finance Manager recommends purchasing janitorial supplies from Crown Paper & Janitorial Supply, Inc. commencing January 1, 2022 through December 31, 2023.

Fiscal Impact

No fiscal impact.

Recommendation

We recommend that the Board of Commissioners of Benton County and the Board of Commissioners of Franklin County sign the resolution authorizing the Benton and Franklin Counties Juvenile Justice Center to purchase janitorial supplies from Crown Paper and Janitorial Supply, Inc.

Suggested Motion

Approve as part of consent agenda.

JOINT RESOLUTION

BENTON COUNTY RESOLUTION NO. _____

FRANKLIN COUNTY RESOLUTION NO. _____

BEFORE THE BOARDS OF THE COMMISSIONERS OF BENTON AND FRANKLIN COUNTIES, WASHINGTON;

IN THE MATTER OF APPROVING THE PURCHASE OF JANITORIAL SUPPLIES FROM CROWN PAPER AND JANITORIAL SUPPLY, INC. FOR THE BENTON AND FRANKLIN COUNTIES JUVENILE JUSTICE CENTER

WHEREAS, per Resolution 2021-233, the Board of Benton County Commissioners approved a County-Wide Procurement, Leasing, and Contracting Policy; and

WHEREAS, Benton and Franklin Counties Juvenile Justice Center anticipates the amount of janitorial supplies in each year from 2022-2023 will exceed \$10,000, but will not to exceed \$50,000; and

WHEREAS, per Resolution 2021-233, section 2.2.3 Purchases or Leases between \$10,000 and \$50,000, "In order to assure that a purchase or lease is awarded to the lowest responsible bidder (vendor); purchases or leases in the price range are to be approved by the BOCC pursuant to a written resolution"; and

WHEREAS, Benton-Franklin County Juvenile Justice Center solicited companies on the Benton County MRSC vendor list to provide a quote for janitorial supplies:

1. Crown Paper & Janitorial Supply, Inc., Walla Walla, WA – UBI No. 601934973 – Quote submitted
2. Bob Barker Company, Inc., North Carolina, WA – UBI No. 602653842 – Quote submitted
3. Keeney’s Office Supply, Inc., Redmond, WA – UBI No. 179004765 – Did not submit quote

WHEREAS, the Administrative Services Finance Manager of Benton and Franklin Counties Juvenile Justice reviewed the quote for the completeness and recommends purchase of janitorial supplies from Crown Paper & Janitorial Supply, Inc. annually, to commence January 1, 2022; **NOW, THEREFORE**

BE IT RESOLVED, that the Board of Benton County Commissioners, Benton County, Washington and the Board of Franklin County Commissioners, Franklin County, Washington, hereby concurs with the Administrative Services Finance Manager’s recommendation of purchasing janitorial supplies from Crown Paper & Janitorial Supply, Inc. commencing January 1, 2022 through December 31, 2023, not to exceed \$50,000.

DATED this _____ day of _____ 2021

BENTON COUNTY BOARD OF COMMISSIONERS

DATED this _____ day of _____ 2021

FRANKLIN COUNTY BOARD OF COMMISSIONERS

Chair of the Board

Chair of the Board

Chair Pro Tem

Chair Pro Tem

Member

Constituting the Board of
County Commissioners,
Benton County, Washington

Attest:

Clerk of the Board

Member

Constituting the Board of
County Commissioners,
Franklin County, Washington

Attest:

Clerk of the Board

**BENTON-FRANKLIN COUNTIES
JUVENILE DEPARTMENT**

Vendor Quote Form

Date:	10-11-21	
Vendor Name:	CROWN PAPER AND JANITORIAL	
Vendor Address:	100 AVERY ST WALLA WALLA WA.99362	
Vendor Phone Number:	509-529-4561	
Price Including WSST:	ALL COSTS ARE BEFORE TAXES	
Expiration Date:	ALL RICES ARE GOOD FOR 90DAYS SOME ARE GOOD FOR 6 MONTHS	
Notes:	DO TO THE MARKET PLACE VOLITILATY PRICES COULD BE SUBJECT TO CHANGE WITH 30 DAY NOTICE	
Are you on the MRSC (Municipal Research and Services Center) list?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
UBI#	601-934-973	
Item(s) being purchased:	JANITORIAL AND PAPER	

Vendor Contact Agent Name: DOUG HAMILTON

Signature: _____

Title: GM/PESIDENT



Paper and Janitorial Supply, Inc.



WALTER E. NELSON CO.

BUILDING MAINTENANCE SUPPLIES • PAPER PRODUCTS • COMMERCIAL LAUNDRY SYSTEMS

10 Avery Street • Walla Walla, WA 99062 • Tel: 509-329-4561 • Fax: 509-325-6367

BENTON FRANKLIN JUVENILE CENTR
5606 W CANAL DRIVE STE 106
KENNEWICK, WA 99336

QUOTE#: 29413
QUOTE DATE: 10/11/21
CUSTOMER#: 1022
FOB: OUR TRUCK
TERMS: NET 30

ATTN: JON

U/M	PRODUCT CODE	DESCRIPTION	PRICE
BROOMS/DUSTMOP EQUIPMENT			
EA	TO280102	TOILET BOWL BRUSH ROUND POLY	2.85/EA
CHEMICAL-ALL PURPOSE			
GL	K68809	FOAMING ALCOHOL HAND SANITIZER BULK GALLONS/4GL/CS	27.02/GL
CS	GO1903-02	GOJO LTX PURELL HAND SANITIZER 2/1200ML/CS	52.64/CS
GL	FCHDTSC	HEAVY DUTY TILE AND SHOWER CLEANER 4/GL PER CS	19.50/GL
CS	K5665	KUTOL 800MIL PINK LOTION SOAP 12/CS DCV VALVE	41.94/CS
GL	FCOFCO	O'FRESCO CONCENTRATE LAVENDER W-HINT OF MINT 4X1GAL/CS	11.85/GL
CS	ST-794	PRE MEASURED .5OZ PAKET DETERGENT DISINFECTANT2/90CS	58.98/CS
CHEMICAL-FLOOR CARE			
PL	FCICE-5	ROYAL ICE 20% NEW TEC FLOOR FINISH 5GL PAIL	121.34/PL
LINERS, LOW/HI-DENSITY			
CS	RBI37010CR	30X37 CORLESS ROLLED LINER 1MIL/BLACK/200CS	32.00/CS
CS	RBI47125CR	43X47 1.25MIL 100/CS BLACK LINER	33.78/CS
CS	RBI32090CR	CROWN ROLLED LINERS LOW D 24X33.9MIL LINER/500CS	44.22/CS
CS	RBI32070CR	CROWN ROLLED LINERS LOW D 24X32 .7MIL BLACK 500/CS	37.75/CS

U/M	PRODUCT CODE	DESCRIPTION		PRICE
		MISCELLANEOUS		
EA	UNS610	60" YELLOW JAWS MOP HANDLE		12.70/EA
EA	T245	ELECTRA 245 ELECTRONIC TOWEL	DISP/TD023501/REPACING/T245	0.00/EA
CS	DMX8003002	MONK DISINFECTANT WIPES 800CT	REFILL/2PER/CS	62.36/CS
BX	NITRILEBLG	NITRILE BLUE P/F LARGE EXAM	GRADE 10/100/CS	15.80/BX
BX	NITRILEBLMD	NITRILE BLUE MED P/F EXAM	GRADE 10/100/PER/CS	15.80/BX
BX	NITRILEBLSM	NITRILE BLUE P/F SMALL EXAM	GRADE P/F 10/100/PER/CS	15.80/BX
BX	NITRILEBLXLG	NITRILE BLUE XLG P/F EXAM	GRADE 10/100/CS	15.80/BX
EA	IM5032WG	SPRAY BOTTLE 32 OZ WITH	GRADUATION 96/CS	1.21/EA
EA	TO110542	TRIGGER SPRAYERS CHEMICAL	RESISTANT/9 1/4"/200/CS	1.70/EA
CS	SOL11513	PAPER-TWL,TIS,SC,FAC,NAP FACIAL TISSUE FLAT BOX 2 PLY	30/100/CS	25.45/CS
CS	WENSEAT	SEATCOVER 1/2 FOLD 20/250/CS		39.60/CS
CS	SCASB1840A	SINGLEFOLD TOWEL WHITE 16/250	4000/CS	36.34/CS
CS	GEN1000	TOILET PAPER 1PLY 1000/SHEETS	96/CS	46.14/CS
CS	SCATM1616S	TOILET TISSIUE 2PLY/500SH/96CS	4X3.75 ECOLOGO UNIVERSAL	32.07/CS
CS	SEL183260	TOWEL CENTERPULL WHITE	2 PLY 6/600/CS	35.50/CS

U/M	PRODUCT CODE	DESCRIPTION	PRICE
		PAPER-WIPERS, WORKWEAR	
CS	DMX3001	MONK DISINFECTANT WIPES 800CT WITH BUCKETS/2PER CS	62.36/CS
		WETMOP/FL SQG/WAX APPLIC	
EA	GSAWM7524	MOP ECONOMY 24OZ CUT END WET MOP/WHITE/12PR/CS	4.24/EA

PRICE VALID UNTIL NEXT MILL INCREASE
 QUOTED BY: CINDY LIVELY

QUOTE#: 29413
 PAGE: 3

**BENTON-FRANKLIN COUNTIES
JUVENILE DEPARTMENT**

Vendor Quote Form

Date:	10/5/21	
Vendor Name:	BOB BARKER COMPANY, INC	
Vendor Address:	7925 PUROFY RD FUQUAY-VARINA, NC 27526	
Vendor Phone Number:	8003349880	
Price Including WSST:	NA	
Expiration Date:	11/19/21	
Notes:	PLEASE SEE ATTACHED EST0023378 FOR CASE PACKS	
Are you on the MRSC (Municipal Research and Services Center) list?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
UBI#	NA	
Item(s) being purchased:		

Vendor Contact Agent Name: MELODY BALLARD

Signature: *Kat Mal*

Title: CONTRACT SPECIALIST

**BOARD RESOLUTION OF BOB BARKER COMPANY, INC.
 BID SIGNING AUTHORITY - DULY PASSED ON FEBRUARY 16, 2021**

WHEREAS, the Corporation is determined to grant signing and authority to certain person(s) described hereunder,

RESOLVED, that the Board of Directors is hereby authorized and approved to authorize and empower the following individuals to execute, endorse and deliver bids obligating the company in agreements to furnish products and services at agreed upon prices and conditions

Betsy Copeland	<i>Betsy Copeland</i>
Bettina Morgan	<i>Bettina Morgan</i>
Brian Ernest	<i>Brian Ernest</i>
Dale Griffith	<i>Dale Griffith</i>
Erika Flynn	<i>Erika Flynn</i>
Jeff Osborne	<i>Jeff Osborne</i>
K. Nicole Myatt	<i>K. Nicole Myatt</i>
Kathryn Malcolm	<i>Kat Malcolm</i>
Kim Flowers	<i>Kim Flowers</i>
Laurette Couch	<i>Laurette Couch</i>
Melody Ballard	<i>Melody Ballard</i>
Rebecca Miller	<i>Rebecca Miller</i>
Robert J. Barker, Jr.	<i>Robert J. Barker, Jr.</i>
Robert J. Barker, Sr.	<i>Robert J. Barker, Sr.</i>
Ruchal Smith	<i>Ruchal Smith</i>
Ryan McNeill	<i>Ryan McNeill</i>
Sally Bryant	<i>Sally Bryant</i>
Sabrina Henner	<i>Sabrina Henner</i>
Shannon Pickington	<i>Shannon Pickington</i>
Tabitha Hartley	<i>Tabitha Hartley</i>
Tina Harr	<i>Tina Harr</i>
Irene Watson	<i>Irene Watson</i>

This resolution has been unanimously approved by the Board of Directors of Bob Barker Company, Inc. on February 16, 2021 in its quarterly meeting. We attest that this resolution has been duly recorded in the meeting minutes.

Robert J. Barker, Sr.
 Robert J. Barker, Sr.
 Chairman of the Board of Directors

Patricia M. Barker
 Patricia M. Barker
 Secretary of the Board of Directors
 Seal:





Quote

#EST0023378

7925 Purfoy Rd, Fuquay-Varina NC 27526

10/5/2021

Customer Service 1-800-334-9880 Fax: 800-322-7537
Fed I.D. # 56-1558062

Ship To

Justice Ctr
Benton Franklin Cnty Jvnl
5606 W Canal Dr Ste 106
Kennewick
WA 99336
United States

Bill To

Justice Ctr
Benton Franklin Cnty Jvnl
5606 W Canal Dr Ste 106
Kennewick
WA 99336
United States

TOTAL

\$182.84

Expires: 11/19/2021

Expires	Requestor	Sales Rep	Customer
11/19/2021		Kyle Norling	BENWA1 : BENWA2

Quantity	Item	Customer Price	UOM	Extended Price
1	90650 Detergent, Disinfectant.5oz - 180 pks ea/cs, 1 cs/mc	\$48.96	C180	\$48.96
1	615LMP Nova Disinfectant, Lemon Scent - case/4	\$42.53	C4	\$42.53
1	276 Toilet Paper, 2-Ply, 500 sheet - 96 Rolls/Case	\$76.88	C96	\$76.88

National IPA/Omnia Contract: WA00034777

When placing your order, please refer to this quote number.

BBC reserves the right to evaluate and change pricing if quantities are adjusted and/or if this quote expiration date has passed

Subtotal	\$168.37
Shipping Cost	\$0.00
Handling Cost	\$0.00
Tax Total	\$14.47
Total	\$182.84



EST0023378